STATE OF MICHIGAN
Fiscal Year 2011-2012
TITLE XX SOCIAL SERVICES BLOCK GRANT PLAN

FINAL PLAN

STATE OF MICHIGAN, Department of Human Services
Financial Services Administration

FOREWORD

The Omnibus Reconciliation Act of 1981 amended Title XX of the Social Security Act to establish the Social Services Block Grant program on October 1, 1981. Under this program, grants are made to the 50 states, the District of Columbia, and other eligible jurisdictions for use in funding a variety of social services directed toward the needs of individuals and families.

Social services are directed at five goals in the Social Services Block Grant statute to: prevent, reduce or eliminate dependency; achieve or maintain self-sufficiency; prevent neglect, abuse or exploitation of children and adults; prevent or reduce inappropriate care; and secure admission or referral for institutional care when other forms of care are not appropriate. Within the specific limitations of the law each state has the flexibility to determine what services will be provided, who is eligible to receive services, and how funds are distributed among the various services within the state. State or local Social Services Block Grant agencies may provide these services directly or purchase them from other public or private agencies and/or individuals.

The governor of Michigan has designated the Department of Human Services as the state agency to receive and administer the Title XX Social Services Block Grant. The department has produced this plan to meet the requirements for receiving Title XX Social Services Block Grant funds and to facilitate public comment on the services to be supported by Title XX funds.

The draft plan was published and made electronically available in the month of July 2011 and announced to Department of Human Services local offices, the legislature, and other interested groups and individuals for comment. The public comment period was the month of July 2011. A designated electronic mailbox (DHS-SSBGMail@michigan.gov) was created to receive comments from interested groups and individuals on the draft plan.

A copy of this plan is available upon request by contacting:

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INTRODUCTION

MICHIGAN DEPARTMENT OF HUMAN SERVICES

MISSION

Improving the quality of life in Michigan by providing services to vulnerable children and adults that will strengthen the community and enable families and individuals to move toward independence.

VISION

Compassion. Protection. Independence.

PHILOSOPHY

Public Act 280 of 1939 as amended, and Public Act 238 of 1975 as amended, define our responsibility to help individuals and families that are unable to provide for, or to protect, themselves. Our employees are dedicated to serving the people of Michigan through effective services and supports. We are committed to professional standards, growth and development.

The department provides programs and services to strengthen Michigan's families, encourage employment, provide financial and emotional support of children, increase personal responsibility, and involve communities in a team approach to strengthen families. Intervention in people's lives occurs in the least intrusive manner for the shortest possible time, maintaining respect for each person's dignity, ethnic background, distinct culture, and unique characteristics.

OPERATING PRINCIPLES

The Department of Human Services' major operating principle is to help people who are trying to help themselves. To that end, the effectiveness and necessity of programs are continually evaluated.

Protection of Those at Risk

All children and vulnerable adults deserve a safe, stable and secure home. Family life can best be strengthened and stabilized by preventing social problems. We provide resources and support services to help strengthen families and keep them intact. When children and vulnerable adults need protection from harm, we seek court intervention. When safely possible, we reunite children removed from their parents because of abuse or neglect. When reunification is not in the child's best interests, we petition for termination of parental rights and find an appropriate relative or adoptive placement.

The elderly and disabled are protected in their own homes. If they are unable to remain in their homes, we assist them in finding an alternative placement in the least restrictive setting to protect them from harm and to provide the appropriate level of care.

Adult victims of domestic and sexual violence have a right to safety, privacy, autonomy, and dignity. Specialized services and institutional response and change work are critical to the treatment and prevention of domestic and sexual violence and are key components of our work.

Public Trust and Accountability

Public trust and accountability to the people of Michigan require efficient, responsible, and accurate management of programs and resources. We assure that people receive the benefits and services to which they are entitled from both this department and other agencies. At the same time, we pursue all possible avenues to assure integrity of all programs. Issues of fraud are vigorously pursued and funds are recovered by the state.

Technology

We constantly upgrade the use of technology and automated systems to maximize our human resources, to enhance the skills of our workforce, and to upgrade the delivery of service.

Inter-departmental and Inter-governmental Cooperation

Social issues involve many agencies: public and private; local, state and federal. We work diligently to coordinate and cooperate with other agencies for the best use of all available resources. We encourage innovation and efficiency, targeting programs to the needs of the people being served and the creation of effective services for families.

A partnership with our federal colleagues exhibits an atmosphere of cooperation to resolve mutual problems, to allow the maximum level of federal reimbursement, and to minimize federal intrusion.

As the largest employer of human service employees in Michigan, we are strengthening ties with Michigan's colleges and universities to assure that the social work curriculum addresses essential skills.

PURPOSE OF THE REPORT

The purpose of this report is to provide notice to the public regarding the intended use of 2011/2012 federal Social Services Block Grant funds by the State of Michigan under the provisions of Title XX of the Social Security Act. This notice is provided to the United States Department of Health and Human Services, the Michigan Legislature and congressional delegation, public and private agencies, and interested groups and individuals.

Report Content

This report contains the information required by Section 2004 of Title XX of the Social Security Act. These requirements are:

- The state shall report on the intended use of the payments the state is to receive under Title XX, including information on the types of activities to be supported and the categories or characteristics of individuals to be served (Section 2004).

Format and contents of this report are intended to meet the requirements. This report gives an overview of the services Michigan anticipates providing with Social Services Block Grant funds. Detailed information on programs, services, and client eligibility may be obtained from Department of Human Services policy manuals which are updated throughout the year.

STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES

THE INTENDED USE OF THE FISCAL YEAR 2012 SOCIAL SERVICES BLOCK GRANT

Department Funding and Use of the Social Services Block Grant

Department Funding

Social Services Block Grant funds constitute approximately 1.1% of total funding and about 1.4 % of all federal funding for the Michigan Department of Human Services. The Social Services Block Grant funds are used to help support services, many of which also receive funding from sources other than Title XX. The distribution of Social Services Block Grant funds is influenced by many factors, including:

- The availability of other federal, state and local funds.
- The availability of services from other federal or state agencies, private non-profit agencies, local agencies or family members.
- The extent to which each service contributes to achieving department goals and objectives.

Use of the Social Services Block Grant

The intended use of Social Services Block Grant funds in 2011/2012 continues to be the support of service programs and activities aimed at achieving department goals and the federal purposes specified in Title XX of the Social Security Act. Social services are directed at five goals in the Social Services Block Grant statute:

- Prevent, reduce or eliminate dependency;
- Achieve or maintain self-sufficiency;
- Prevent neglect, abuse, or exploitation of children and adults;
- Prevent or reduce inappropriate care; and
- Secure admission or referral for institutional care when other forms of care are not appropriate.

The services outlined in this report are activities intended to be carried out in fiscal year 2011/2012.

Transfer of Temporary Assistance to Needy Families Block Grant Funds to the Social Services Block Grant

The current TANF regulations authorize the use of up to 10% of a State's Temporary Assistance for Needy Families (TANF) Block Grant to carry out programs pursuant to Title XX of the Social Security Act.

The Department of Human Services intends to take advantage of this transfer authority in fiscal year 2011-2012. TANF-transferred Title XX funds will support activities as described in this report, subject to the PRWORA requirement that the TANF funds transferred to Title XX shall be used only for programs and services to children and their families whose income is less than 200% of the income official poverty line applicable to a family of the size involved.

DESCRIPTION OF MICHIGAN SOCIAL SERVICES BLOCK GRANT SERVICES

ACTIVITIES AND ELIGIBLE GROUPS

Service Activities

Section 2006 of Title XX of the Social Security Act directs the Secretary to establish uniform definitions of services for use by the states in preparing the information to be submitted in the annual Social Services Block Grant report. These services are defined in title 45, part 96, appendix A of the code of federal regulations and are reflected in the state of Michigan's Title XX Social Services Block Grant Report. The services include:

1. Adoption Services	17. Information & Referral Services
2. Case Management Services	18. Legal Services
3. Congregate Meals	19. Pregnancy & Parenting Services for Young Parents
4. Counseling Services	20. Prevention & Intervention Services
5. Day Care Services – Adults	21. Protective Services for Adults
6. Day Care Services – Children	22. Protective Services for Children
7. Education & Training Services	23. Recreational Services
8. Employment Services	24. Residential Treatment Services
9. Family Planning Services	25. Special Services for Persons with Developmental or Physical Disabilities, or Persons with Visual or Auditory Impairments
10. Foster Care Services for Adults	
11. Foster Care Services for Children	
12. Health-Related and Home Health Services	26. Special Services for Youth Involved or At Risk of Involvement in Criminal Activity
13. Home-Based Services	
14. Home-Delivered Meals	27. Substance Abuse Services
15. Housing Services	28. Transportation Services
16. Independent & Transitional Living Services	29. Other Services

These uniform services definitions are not meant to direct how states define or deliver services, but rather represent the U.S. Department of Health and Human Services' effort to produce a framework, for reporting purposes only, that would encompass most of the activities currently described and funded by states under the Social Services Block Grant. Therefore, not all of the above services apply to services funded by the Social Services Block Grant in Michigan. In addition, some of the above services are funded by the Michigan Department of Human Services with sources of funding other than the Social Services Block Grant.

This section of Michigan's fiscal year 2012 Social Services Block Grant Report provides a description of the activities carried out under the Social Services Block Grant for each of the service categories, the categories or characteristics of the individuals (to be) served, and the criteria applied in determining eligibility for services.

1. ADOPTION SERVICES

Description of Activities Carried Out under the Social Services Block Grant

The Department of Human Services works to provide permanent homes for Michigan Children's Institute wards (permanent state wards) and permanent court wards under the supervision of the department.

In some cases, the Department of Human Services can also provide a subsidy to assist in supporting the day-to-day care of the child, treatment of medical conditions, or both.

Categories or Characteristics of Recipients

All children legally free for adoption under the care and supervision of the Department of Human Services. The department's direct adoption services concentrate on special needs children including children who are members of sibling groups, children with physical and emotional handicaps, and older children.

Criteria Applied in Determining Eligibility for Services

The department provides directly or purchases adoption services for all children legally free for adoption under its care and supervision without regard to income.

2. CASE MANAGEMENT

Component services and activities may include individual service plan development; counseling; monitoring, developing, securing, and coordinating services; monitoring and evaluating client progress; and assuring that client's rights are protected.

3. CONGREGATE MEALS

Not applicable.

4. COUNSELING SERVICES

Description of Activities Carried out under the Social Services Block Grant

Therapeutic counseling services are provided to DHS clients receiving services from a wide variety of DHS programs, such as Prevention, Children's Protective Services, Foster Care, and Cash Assistance. Counseling services include clinical, outreach and group counseling.

Categories or Characteristics of Recipients

DHS clients that would benefit from this service to promote well-being and self-preservation.

Criteria Applied in Determining Eligibility for Services

Families, children and adults referred for services by their DHS worker.

5. DAY CARE - ADULTS

Not applicable.

6. DAY CARE - CHILDREN

Description of Activities Carried Out under the Social Services Block Grant

The Child Development and Care Program provides financial help to eligible families who need child care in order to work, participate in approved education or training programs, or for approved family preservation activities. In fiscal year 2012, the Social Services Block Grant will be used to provide financial help to eligible families who need child care for any or all of these reasons. Care settings include child care centers; family child care homes and group child care homes, as well as relative care providers and day care aides.

The Child Care Licensing Division is responsible for the licensing of child care facilities and the protection of children through regulation of family child care homes, child care centers and group child care homes. Regulatory activities include issuance of original licenses, renewal inspections, complaint investigations, verification of corrective actions, and taking disciplinary action as needed to protect the children served.

Categories or Characteristics of Recipients

To receive Child Development and Care services, the client must belong to one of the following eligibility groups, and have a valid need reason (i.e., employment, education, and family preservation).

Categorically Eligible

Child Development and Care services are provided to Children's Protective Services and Preventive Services cases based on the need for family preservation and to licensed foster parents engaged in employment, approved education/training activities, or approved family preservation treatment activities. An income test is not required for these clients.

Child Development and Care Services are available to Family Independence Program (FIP) and Supplemental Security Income and former FIP recipients for a limited time to participate in approved education/training activities, employment or approved family preservation treatment activities. An income test is not required for these clients.

Income Eligible

Child Development and Care Services are available to other families whose income is at or below the limits shown in the department's Child Development and Care Income Eligibility Scale. Child care must be needed for the parent to pursue a high school diploma/GED, approved education/training activities, to work, or for approved family preservation reasons.

Criteria Applied in Determining Eligibility for Services

Eligibility for Child Development and Care services exists when the department has established all of the following:

- There is a signed application requesting Child Development and Care services; and
- Each parent/substitute parent is a member of a valid ELIGIBILITY GROUP; and
- Each parent/substitute parent meets the NEED (Reason) criteria; and
- An eligible provider is providing the care; and

- All eligibility requirements are met.

The child(ren) needing child care services must be:

- Under age 13; or
- Age 13 but under age 18 and requires constant care due to a physical, mental and/or psychological condition; and/or
- Supervision has been ordered by the court; or
- Age 18 and requires constant care due to a physical, mental, or psychological condition or a court order, and is a full-time high school student and is reasonably expected to complete high school before reaching age 19.

Foster parents, families who receive FIP or SSI, and families active in a Children's Protective Services/Preventive Services case plan receive 100% of the cost of care up to the department maximum. All other families have a co-pay ranging from 5% to 30% of the cost of care up to the department maximum. Family size and income determine the co-pay. Families will incur additional costs if their child care provider charges more than DHS rates.

7. EDUCATION AND TRAINING SERVICES

Not applicable.

8. EMPLOYMENT SERVICES

Not applicable.

9. FAMILY PLANNING SERVICES

Not applicable.

10. FOSTER CARE SERVICES - ADULTS

Description of Activities Carried Out under the Social Services Block Grant

The Adult Community Placement (ACP) program provides services that assist in achieving the least restrictive settings for adults who require care in a licensed community placement such as: Adult Foster Care (AFC facilities) or Homes for the Aged (HA). ACP works to maximize independence and self-determination for adults by assisting in maintaining connections with family, other community members, and community activities.

The ACP program provides pre-placement services and assistance with placement for adults who need care in licensed community placement settings (adult foster care facilities, homes for the aged, and nursing care facilities). Post-placement/follow-up services are also provided, as are transitional services for individuals relocated when nursing homes close.

Specific ACP program services include: case management, counseling, education and training, health-related services, information and referral, money management, pre-placement services, post-placement services, and protection.

The Adult Foster Care Licensing Division protects vulnerable adults by regulating and consulting with licensees. DHS regulates this industry through initial licensure, renewal inspections, complaint investigations, verification of corrective action plans and taking disciplinary action as

needed to protect individuals served.

Categories of Characteristics or Recipients

DHS Adult Services workers provide program services to adults 18 or older who are elderly, frail, physically handicapped, emotionally impaired, or mentally ill. All clients are Medicaid-eligible and most receive Supplemental Security Income (SSI).

11. FOSTER CARE SERVICES - CHILDREN

Description of Activities Carried Out under the Social Services Block Grant

Foster care provides temporary supervision of abused or neglected children when deemed necessary by the family court. The program:

- Maintains the child in the family home when possible and assists the family in resolving the situation.
- Provides access to therapeutic services designed to remediate familial problems and permit safe reunification with families.
- Supervises children placed out of their homes and works with the families to return the children to their families, if possible.
- Petitions the court for legal termination of parental rights, if necessary.
- Seeks permanent homes for children when neither return to their homes nor adoption is possible.
- Assures payments for necessary social services for children in foster care.

Categories or Characteristics of Recipients

Children who have been abused and/or neglected and who cannot remain in their family homes because they would be at risk of further harm.

Criteria Applied in Determining Eligibility for Services

The Children's Foster Care Program provides placement and supervision of children who are court or state wards. The Children's Foster Care program is closely tied to the Children's Protective Services Program. The Children's Protective Services program identifies those children who cannot be protected from abuse or neglect in their own homes. Thus, this program and the county juvenile courts, which must authorize the removal of the child from his/her home, function as the entry point for the Foster Care program. The Federal Compliance Division provides oversight for foster care payments from a variety of funding sources and assures that social services are provided for children from the correct funding source.

12. HEALTH-RELATED AND HOME HEALTH SERVICES

Not applicable.

13. HOME-BASED SERVICES

Not applicable.

14. HOME-DELIVERED MEALS

Not applicable.

15. HOUSING SERVICES

Not applicable.

16. INDEPENDENT/TRANSITIONAL LIVING SERVICES

Not applicable.

17. INFORMATION AND REFERRAL SERVICES

Information and referral services are integrated into Department of Human Services programs and are therefore reported as components of services elsewhere in this report. Information and referral services are those services or activities designed to provide information about services provided by public and private service providers and a brief assessment of client needs to facilitate appropriate referral to these community resources.

18. LEGAL SERVICES

Not applicable.

19. PREGNANCY AND PARENTING SERVICES FOR YOUNG PARENTS

Not applicable.

20. PREVENTION AND INTERVENTION SERVICES

Not applicable.

21. PROTECTIVE SERVICES FOR ADULTS

Description of Activities Carried Out under the Social Services Block Grant

Adult Protective Services provides protection to vulnerable adults who are at risk of harm due to the presence or threat of abuse, neglect, or exploitation. Services in this program:

- Provide immediate (within 24 hours) investigation and assessment of situations referred to the department where an adult is suspected of being or believed to be abused, neglected, or exploited.
- For those found to be in need of protection, assure that the adult is living in a safe and stable situation, including legal intervention, where required, in the least intrusive or restrictive manner.

Categories or Characteristics of Recipients

Vulnerable adults who are at risk of harm.

Criteria Applied in Determining Eligibility for Services

Program services are available to any adult who is reported as at risk of harm from abuse,

neglect, or exploitation, and there is a reasonable belief that the person is a vulnerable adult in need of protective services.

A. Guardianship Services

Description of Activities Carried Out under the Social Services Block Grant

The Department of Human Services purchases guardianship services for adults.

Contractors deliver legal intervention services (guardianship, conservatorship, or both) which include the following duties and obligations to the ward:

- Ensuring that the ward is appropriately housed.
- Ensuring that provision is made for the care, comfort and maintenance of the ward.
- Making reasonable efforts to secure medical, psychological and social services, training, education, and social and vocational opportunities for the ward.
- Filing with the court a report on the condition of the ward in compliance with the probate code.
- Acting as fiduciary of the ward's estate in compliance with the probate code.
- Receiving and managing benefit payments on behalf of the beneficiary.
- Keeping in regular contact with the ward and maintaining an individual client case record of contacts, service plan, progress notes, etc.
- Upon the death of the ward, notify the probate court and any department providing benefits to the ward, make funeral arrangements, apply for burial funds if necessary, turn the ward's assets over to the individual designated by the probate court and submit a final accounting of the ward's estate to the court.
- Put in writing and implement a grievance procedure.
- Have a written procedure to assist in making medical decisions.
- Carry out all other duties required by the probate code.
- Use partial guardianships (for example, finances only) when appropriate to maximize the rights maintained by the individual.

NOTE: Representative payee services may be used as a less restrictive measure.

Categories or Characteristics of Recipients

The population to be served includes vulnerable adults in need of protection and who need legal intervention services through a court-appointed guardian or conservator.

Criteria Applied in Determining Eligibility for Services

Any adult, 18 years of age or older, regardless of income, who is determined to be a legally incapacitated person under the provisions of the Probate Code. Responsibility for client eligibility determinations rests with the local Department of Human Services offices.

B. Representative Payee Services

Description of Activities Carried Out under the Social Services Block Grant

The Department of Human Services purchases representative payee services for adults.

Contractors deliver representative payee services, including the following duties and obligations to the ward:

The Representative Payee has the duty to receive and manage benefit payments on behalf of the beneficiary. This responsibility entails the obligations to perform the following activities:

a. Spend payments for the benefit of the beneficiary. Payments shall be spent for the following purposes and in the priority listed.

   1) Current maintenance of the beneficiary. Current maintenance includes costs incurred in obtaining food, shelter, clothing, medical care and personal comfort items.

   2) Current maintenance of the beneficiary's legal dependents.

   3) Past debts, when the above expenses have been met.

b. Ensure that all goods and services, for which payment is made, are properly delivered and rendered.

c. After paying expenses listed above, prudently invest those funds remaining for the beneficiary's future needs.

d. File accountings as required or requested by the agency administering the benefits.

e. Promptly notify the DHS of any changes in the client's circumstances which may affect his or her entitlement to representative payee services as defined in the contract.

f. Keep accurate records of payments, receipts and financial transactions undertaken on behalf of the client.

g. Carry out all other duties and obligations required by the agency administering the benefits.

Categories or Characteristics of Recipients

The population to be served includes vulnerable adults in need of protection and who need representative payee services.

Criteria Applied in Determining Eligibility for Services

Any adult, 18 years of age or older, regardless of income, who is in need of representative payee services. Responsibility for client eligibility determinations rests with the local Department of Human Services offices.

22. PROTECTIVE SERVICES FOR CHILDREN

Description of Activities Carried Out under the Social Services Block Grant

The purpose of Children's Protective Services is to assure that children are protected from further harm from non-accidental physical or mental injury, sexual abuse, exploitation, or neglect by a

person responsible for a child's health or welfare. Department of Human Services staff accomplish this through:

- Investigating and substantiating reported abuse and neglect.
- Assisting the family in diagnosing and resolving the problem.
- Referring families to community resources, including family preservation services when appropriate.
- Petitioning the court for removal of the child, if necessary.
- Providing public information about child abuse and neglect.
- Coordinating community service programs.

Categories or Characteristics of Recipients

Children in need of protection and their families.

Criteria Applied in Determining Eligibility for Services

DHS Children's Protective Services are provided to all children (under 18 years of age) and families when any of the following conditions exist:

- A child is reported, known, or suspected to be in danger of abuse, neglect or exploitation by a person responsible for the child's health or welfare.
- A child is without proper custody or guardianship.
- A child is adjudicated neglected and the court requests supervision by the department in the child's home.
- A child or family is referred for investigation.

Description of Activities Carried Out under the Social Services Block Grant

Legal Services in Child Protection Proceedings

In certain circumstances, when Children's Protective Services must pursue legal proceedings, we will pay for legal advice and representation in child abuse and neglect proceedings. This may include initiation of a case and any appeals arising from Judicial Circuit Court.

23. RECREATIONAL SERVICES

Not applicable.

24. RESIDENTIAL TREATMENT SERVICES

Description of Activities Carried Out under the Social Services Block Grant

The Department of Human Services provides care and supervision of Abused/Neglected and delinquent youths the court places with the department. Counseling and other therapeutic services provided to youths in low-security settings are, in part, funded with SSBG funds.

Categories or Characteristics of Recipients

Adjudicated delinquent youths placed in a low security facility and abused/neglected youths placed under DHS supervision by the courts that are placed in low-security residential settings.

Criteria Applied in Determining Eligibility for Services

Youth in the facility receiving counseling or other therapeutic services.

25. SPECIAL SERVICES FOR PERSONS WITH DEVELOPMENTAL OR PHYSICAL DISABILITIES, OR PERSONS WITH VISUAL OR AUDITORY IMPAIRMENTS

Not applicable.

26. SPECIAL SERVICES FOR YOUTH INVOLVED IN OR AT RISK OF INVOLVEMENT WITH CRIMINAL ACTIVITY

A. Crisis Hotline Services

Description of Activities Carried Out under the Social Services Block Grant

Maintain a 24-hour crisis intervention and referral telephone line operated by trained staff to match resources (such as, respective community services, Adult and Children's Protective Services, and law enforcement) with caller's stated need.

Categories or Characteristics of Recipients

Youth, adults, professionals, interested parties in need of services to learn more about or where to report adult or child abuse or neglect, surrender a child under the Safe Delivery Act, locate shelters for homeless youth, or identify short-term services for runaway youth.

Criteria Applied in Determining Eligibility for Services

The contract agency is responsible for the determination of client eligibility for the client group described above, based upon the client's declaration of circumstances.

B. Services to Homeless Youth and Runaway Youth

Short-term crisis intervention and referral services provided to runaway youths, potential runaways, homeless youths, youths in need of protection and/or youths in crisis, and their families. Services are provided by private, non-profit agencies under contract with the department. A toll-free runaway service telephone line is funded in part with SSBG funds.

Categories or Characteristics of Recipients

Youths, ages 10-20, who are voluntarily admitted for services and have run away, are contemplating running away, are homeless or have been thrown out of their homes, or are in crisis or in need of protection. Families of eligible youths may also receive services.

Criteria Applied in Determining Eligibility for Services

The contracted agencies are responsible for the determination of client eligibility for the client group described above, based upon the client's declaration of circumstances.

C. Social Services to Delinquent Youth

The Department of Human Services provides for the care and supervision of delinquent youths

the court places with the department. Case managers at the local offices provide or arrange for a wide range of services when a youth is placed in a community setting such as his or her own home, a relative's home, a family foster home, small group home or independent living. Educational services, counseling (individual, group, and family), employment services, family assistance, crisis intervention, day treatment, and other services are provided for these youths.

Categories or Characteristics of Recipients

Delinquent youths and youths at risk of becoming delinquent.

Criteria Applied in Determining Eligibility for Services

The Department of Human Services serves two groups of youths:

- Adjudicated delinquent youths who have been committed to the Department of Human Services under Public Act 150, 1974, or who are court wards ordered to the DHS for placement and care.

- Youths who are at risk of becoming delinquent because of home or community involvement.

To support programs, DHS has established contracts with several specialized providers who may have slightly different eligibility criteria:

DHS contracts with private non-profit agencies and public agencies to provide day treatment and in-home services. For these services, eligible clients include delinquent court and state wards between the ages of 12 and 21 who are recommended for an out-of-home placement into a training school or residential care, and court and state wards in placement at a training school or a residential care placement if it can be determined that program services are more appropriate to meet the needs of the youths and their families. The contractors are responsible for the determination of client eligibility.

D. Away Without Legal Permission (AWOLP) project:

Description of Activities Carried out under the Social Services Block Grant

This project is to track and locate missing Michigan wards of the state and court wards who are absent without legal permission from their legal placement. These children are considered at high risk of becoming involved in and/or being the victims of criminal activity. The AWOLP project works with police in locating these children and returning them to their legal home. The AWOLP project strengthens our ability to protect children.

Categories or Characteristics of Recipients

Children for this project have an active (open) case in the foster care system. The legal foster care placement reported the child missing. The child is entered in the Law Enforcement Information Network as missing and endangered. The project staff provides investigative assistance and child recovery services to the proper authorities.

Criteria Applied in Determining Eligibility for Services

A state ward, with an active foster care case under the age of 21, absent without permission from his or her legal foster care placement.

27. SUBSTANCE ABUSE SERVICES

Substance abuse treatment is a Title XIX (Medicaid) covered service in Michigan. In addition, substance abuse issues are addressed within other service components (such as, delinquency, prevention, and protective services).

28. TRANSPORTATION SERVICES

The Department of Human Services provides transportation services in many services programs that are funded with SSBG, in accordance with DHS program policy.

29. OTHER SERVICES

A. Volunteer Services

Description of Activities Carried Out under the Social Services Block Grant

This program recruits individuals from the community to volunteer to meet certain needs of our clients. Our volunteers provide services in the following areas:

- Transporting recipients.
- Friendly visiting, telephone reassurance, and socialization programs to alleviate social isolation.
- Tutoring, providing child care, and being a youth companion.
- Being a friend and role model as a parent aide.
- Community coordination and collaboration.

Volunteers also help DHS staff with clerical support, arrange and provide transportation, serve as case aides, provide child care in DHS offices for recipients, and serve on advisory committees. This past year our 17,295 volunteers gave our department 494,385 hours of service. Based on independent sectors, the value of a volunteer hour was $20.85 part of the year and then increased to $21.36. These volunteers provided over $10.4 million in service hours to our department and community and collected an additional $5.3 million worth of cash and non-cash donations. This is a total program value of $15.7 million. Additionally, volunteers provided 355,098 services in the five following outcome areas: financial, medical, social, and self-sufficiency or protection.

Categories or Characteristics of Recipients

Volunteers assist with all Department of Human Services clients.

Criteria Applied in Determining Eligibility for Services

Not applicable.

B. Migrant Affairs

Description of Activities Carried Out under the Social Services Block Grant

The Department of Human Services has been designated as the lead state agency responsible for the assessment, development and coordination of services for Michigan's 90,700 migrant and seasonal farm workers, their family members and dependents, which includes an estimated 41,038 children and youth under the age of 20. DHS responsibilities for migrant and seasonal farm workers are accomplished through the Office of Migrant Affairs (OMA), the Interagency Migrant Services Committee (IMSC), and nine regional Migrant Resource Counties (MRCs). Of that group, approximately 10,800 migrant and seasonal farm workers and their family members received DHS services, including but not limited to:

- Child Day Care
- Food Assistance
- Medicaid
- Emergency Services
- Other appropriate and optional services

Categories or Characteristics of Recipients

Migrant and seasonal farm workers and their family members.

Criteria Applied in Determining Eligibility for Services

Varies by program.

C. Homemaker Services

Description of Activities Carried Out under the Social Services Block Grant

In select counties throughout the state, staff provides unique services to a localized client population. The homemaking service activity includes direct assistance to teach necessary skills to individuals and families with household management problems and to maintain, strengthen and safeguard their functioning. Special services can include child care and modeling of parenting skills, meal planning and preparation, household cleaning and maintenance, consumer education, budgeting and teaching household management skills

Categories or Characteristics of Recipients

Families in need of homemaking services.

Criteria Applied in Determining Eligibility for Services

Families involved with Preventive Services, Children's Protective Services and Foster Care.

D. Indian Outreach Services

Description of Activities Carried Out under the Social Services Block Grant

Indian Outreach Services (IOS), through coordination and support from the Department of Human Services' Office of Native American Affairs (NAA), was established in 1975 to assist Indian

people with problems of a social, educational, psychological, physical, economic and/or cultural nature to improve their quality of life. Services are presently provided in select counties throughout the state, by Indian Outreach Workers (IOWs) who share the values, traditions, customs and language of the Indian community.

Indian outreach workers assist Native American families in Michigan to attain self-sufficiency. The program focus is to preserve, rehabilitate, strengthen and reunite families. Indian Outreach workers provide information and referral services, homemaker services, serve as a liaison between the Native American community, state and local agencies, Indian centers, schools and the non-Native American community. They strengthen families and encourage independence through the provision of culturally relevant services that enhance the family's ability to meet their financial, medical and social needs. The Indian Outreach worker also assists in the provision of services to families that meet the standards established in the Indian Child Welfare Act (ICWA) for the preservation of Native American families.

Categories or Characteristics of Recipients

People and/or families who self-declare as having Indian ancestry.

Criteria Applied in Determining Eligibility for Services

People and/or families who self declare as having Indian ancestry and have developed, or are at risk for the development of, social, educational, and economic problems, particularly but not limited to: children, families, elders, low-income individuals and disabled persons.

E. Domestic and Sexual Violence Prevention and Services

Description of Activities Carried Out under the Social Services Block Grant

The Michigan Domestic Violence Prevention and Treatment Board, administratively housed in the Department of Human Services, is legislatively mandated to coordinate all statewide functions related to the prevention and treatment of domestic violence and is the entity responsible for enacting the congressional Violence Against Women Act in Michigan.

Adult victims of domestic and sexual violence have a right to safety, privacy, autonomy, and dignity. Specialized services and institutional response and systems change work are critical to the treatment and prevention of domestic and sexual violence and are key components of our work.

Currently, all Michigan counties are provided domestic violence services to assist adult victims of domestic violence and their children while select counties also have sexual assault services available as well. Services provided include the provision of emergency shelter, 24-hour crisis phone lines, individual and group counseling services, advocacy services, Forensic Nurse Examiner programs, and transitional supportive housing. The goal is to assist victims and their children with issues of safety, independence and self-sufficiency.

Categories or Characteristics of Recipients

Adult victims of domestic violence and their children, and sexual assault victims.

Criteria Applied in Determining Eligibility for Services

Client declaration of domestic and/or sexual violence.

F. Other Activities not Earlier Categorized

Description of Activities Carried Out under the Social Services Block Grant

All other activities not specifically categorized and performed in furtherance of the goals and objectives of the Social Services Block Grant program.

PROTECTION OF RIGHTS OF PERSONS APPLYING FOR OR RECEIVING SERVICES FUNDED BY THE SOCIAL SERVICES BLOCK GRANT

Confidentiality

Michigan Act 280 of Public Acts of 1939 contains provisions that govern the use and disclosure of information in social services records. These are found in Section 35 and 64 of Act 280, being Sections 400.35 and 400.64, Michigan Compiled Laws. In addition to the state law, the department has promulgated Administrative Rule 400.6. Other state laws and administrative rules that apply to specific programs include:

- Section 748, Act 258, 1974, being MCLA 330.1748 (Mental Health Code).
- Section 11, Act 220, 1935, being MCLA 400.211 (MCI Act).
- Section 8, Act 150, 1974, being MCLA 803.308 (Youth Rehabilitation Act).
- Section 5 and 7, Act 238, 1975, as amended by Act 372, 1988, being MCLA 722.627and 722.627 (Child Protection Act).
- Section 67 and 68, Act 296, 1974, as amended by Act 116, 1980, and Act 505, 1988, being MCLA 710.67-68 (Adoption Code).
- Section 13, Act 442, 1977, being MCLA 15.243 (Freedom of information Act).
- Section 28, Act 288, 1939, as amended by Act 330, 1982; Act 420, 1984; Act 170, 1986; Act 18 and 91, 1988; and Act 73, 1989, being MCLA 712A.28 (Juvenile Code).
- Section 10, Act 116, 1973, being MCLA 772.120 (Child Care Organization Act).
- Section 12, Act 218, 1979, being MCLA 400.712 (Adult Foster Facility Licensing Act).
- The law and the administrative rules provide protection of confidentiality for clients in services programs supported by Social Services Block Grant funds.

Hearings and Appeals

Act 280 of Public Acts of 1939, Section 65, as amended by Act 401, 1965, being Section 400.65 of Michigan Compiled Laws, specifies that the department shall prescribe rules and regulations for the conduct of hearings, appeals and complaints. Administrative Rule 400.901-922 provides the same hearing procedure for all department clients.

Standards of Promptness

Administrative Rule 400.2 states that applications shall be processed within the standard of promptness established in federal regulations. With the elimination of any federal regulations governing the standard of promptness for Title XX Social Services, programming receiving Social Services Block Grant funds will be governed by department policy. Department policy will continue with standards of promptness for Social Services Block Grant-funded services that require processing applications within 45 days.