



STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
LANSING

RICK SNYDER
GOVERNOR

NICK LYON
INTERIM DIRECTOR

January 6, 2015

The Honorable Dave Hildenbrand, Chair
Senate Appropriations Committee
Michigan State Senate
Lansing, Michigan 48933

The Honorable Peter MacGregor, Chair
Senate Appropriations Subcommittee on DHS
Michigan State Senate
Lansing, Michigan 48933

The Honorable Al Pscholka, Chair
House Appropriations Committee
Michigan House of Representatives
Lansing, Michigan 48933

Dear Senators Hildenbrand and MacGregor and Representative Pscholka:

This report is provided pursuant to the Department of Human Services' (DHS) Fiscal Year 2015 Appropriations Act, PA 252 of 2014, Article X, Section 532 (1). This section requires that DHS submit a report detailing revisions and improvements in the annual licensing and contract review process focused on alleviating administrative burdens, including the identification of duplicative activities and information sought from agencies during the previous fiscal year.

During FY 2014, the review tools were reviewed and modified to make sure all references were accurate. The review tools contain the rule language and hyperlinks to the modified settlement agreement and to the contracts to ensure that any findings are consistent with the written requirements. All forms are available online to all agencies/institutions to utilize for self-review and to ensure transparency in the review process. Also during FY 2014, the child placing agencies and child caring institution contracts effective October 1, 2014, were amended to eliminate redundant language that is already included in licensing rules and policy, include the Michigan Department of Technology, Management and Budget's cyber insurance requirement for contracts, and consolidate contracts for agencies that had multiple contracts in order to improve the agencies' efficiency in contract management.

If you have any questions, please contact Janice Tribble, Child Welfare Licensing Division director, at (517) 284-9741.

Sincerely,



Susan Kangas
Chief Financial Officer

cc: Senate and House Appropriations Subcommittees on DHS
Senate and House Fiscal Agencies
Senate and House Policy Offices
State Budget Director