



STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
LANSING

RICK SNYDER
GOVERNOR

NICK LYON
INTERIM DIRECTOR

March 9, 2015

Ms. Jessica VanderMeulen
1746 West River Rd
Traverse City, MI 49696

Re: License DG280356917

Dear Ms. VanderMeulen:

On or about January 5, 2015 you were certified mailed a copy of the Department of Human Services' Notice of Intent to revoke your license to operate a group child care home. In accordance with that notice, and because you did not exercise your right of appeal, your license has been revoked effective February 14, 2015. It is further understood that you will not receive children for care now, or in the future, without being properly licensed.

Sincerely,

A handwritten signature in cursive script, appearing to read "Jerry M. Hendrick for".

Jerry Hendrick, Acting Director
Child Care Licensing Division
Bureau of Children and Adult Licensing

JH:kam

cc: Jackie Horton, Licensing Supervisor
Marie Walker, Licensing Consultant

Certified Mail- Return Receipt Requested.



RICK SNYDER
GOVERNOR

State of Michigan
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



NICK LYON
INTERIM DIRECTOR

January 5, 2015

Jessica VanderMeulen
1746 West River Road
Traverse City, MI 49696

License #: DG280356917
SIR #: 2014D0772026

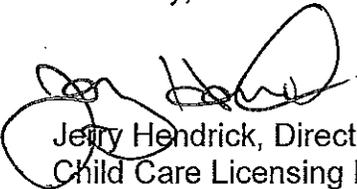
Dear Ms. VanderMeulen:

Enclosed is a copy of a NOTICE OF INTENT TO REVOKE YOUR LICENSE to operate a group child care home, alleging that you have violated the Child Care Organizations Act. Your options are as follows:

- 1) You may appeal the Notice of Intent and attend a pre-hearing compliance conference. A Notice of Compliance Conference, which provides the date, time, location, and guidelines of the conference, is enclosed.
- 2) You may appeal the Notice of Intent, waive the compliance conference, and proceed directly to an administrative law hearing.
- 3) You may choose not to appeal the Notice of Intent.

If you choose to appeal the Notice of Intent, the Department must receive your WRITTEN APPEAL within 30 days of your receipt of this Notice. If the Department does not receive your written appeal within 30 days of your receipt of this Notice, you will have WAIVED YOUR RIGHT to an administrative law hearing and the proposed action will be final.

Sincerely,


Jerry Hendrick, Director
Child Care Licensing Division
Bureau of Children and Adult Licensing

COPY

Enclosures

Cc: Jackie Horton, Area Manager

STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING

In the matter of

License #: DG280356917
SIR #: 2014D0772026

Jessica VanderMeulen

NOTICE OF INTENT TO
REVOKE LICENSE

The Michigan Department of Human Services, by Jerry Hendrick, Director, Child Care Licensing Division, Bureau of Children and Adult Licensing, provides notice of the intent to revoke the license of Licensee, Jessica VanderMeulen, to operate a group child care home pursuant to the authority of the Child Care Organizations Act, 1973 PA 116, as amended, MCL 722.111 et seq., for the following reasons:

1. On or about March 17, 2014, Licensee was issued a license to operate a group child care home, with a current licensed capacity of 12, at 1746 West River Road, Traverse City, MI 49696.
2. In July or August of 2014, Joseph Labreck, the Licensee's boyfriend, moved into the Licensee's child care home. The Licensee failed to report this change in household composition to the Bureau of Children and Adult Licensing (BCAL) within seven business days. BCAL did not learn of Mr. Labreck's presence in the child care home until a complaint regarding the Licensee was filed on August 20, 2014. On August 21, 2014, Licensing Consultant Marie Walker interviewed the

Licensee. The Licensee admitted to Ms. Walker that she is divorcing her husband, Patrick VanderMeulen, and that he was in the process of moving out of the child care home. The Licensee stated that Mr. Labreck slept on the couch when he moved into her home. The Licensee reported that after Mr. VanderMeulen moved out of the residence, Mr. Labreck began sleeping in the bedroom with her.

3. Joseph Labreck lacks good moral character and suitability to assure the welfare of child care children. Ms. Labreck has a criminal history that includes the following offenses:
 - a. In April 2001, Mr. Labreck pled guilty to Operating while Intoxicated, a misdemeanor, in violation of MCL 257.625(1)(a).
 - b. In May 2003, Mr. Labreck pled guilty to Operating – License Suspended/Revoked/Denied, a misdemeanor, in violation of MCL 257.904(1)(b).
 - c. In October 2003, Mr. Labreck pled guilty to Operating – License Suspended/Revoked/Denied. This was Mr. Labreck's second conviction of this offense.
 - d. In January 2005, Mr. Labreck pled guilty to Operating while Intoxicated – Second Offense Notice, a misdemeanor, in violation of MCL 257.625(6)(b).
 - e. In January 2008, Mr. Labreck pled guilty to Operating – License Suspended/Revoked/Denied. This was Mr. Labreck's third conviction of this offense.

- f. In September 2008, Mr. Labreck pled guilty to Operating – License Suspended/Revoked/Denied. This was Mr. Labreck's fourth conviction of this offense.
 - g. In October 2011, Mr. Labreck pled guilty to Operating – License Suspended/Revoked/Denied. This was Mr. Labreck's fifth conviction of this offense.
 - h. In May 2013, Mr. Labreck pled guilty to Financial Transaction Device – Illegal Sale/Use, a felony, in violation of MCL 750.157(q). R 400.1152 specifies fraud as an offense that evidences a lack of good moral character.
 - i. In June 2014, Mr. Labreck pled guilty to Operating – License Suspended/Revoked/Denied. This was Mr. Labreck's sixth conviction of this offense.
4. On multiple occasions during the summer months of 2014, the Licensee failed to assure the appropriate care and supervision of child care children, as evidenced by the following:
- a. On multiple occasions during the summer months of 2014, the Licensee and assistant caregiver Karla Verberkmoes smoked cigarettes while children were in care at the Licensee's home, in violation of R 400.1903(8)(a). The Licensee and Ms. Verberkmoes smoked at the exterior side entrance to the child care home. On August 27, 2014, the Licensee admitted this conduct to Ms. Walker.

- b. On multiple occasions during the summer months of 2014, the Licensee failed to label bottles with children's names and dates. As a result, children were given bottles belonging to other children. On August 27, 2014, Ms. Walker observed that none of the infant's bottles were labeled, in violation of R 400.1931(10). Several of the bottles were set out in the living room of the home.
- c. On at least one occasion in August 2014, the Licensee left children in the care of three minor assistant caregivers. On October 22, 2014, the Licensee reported to Ms. Walker that assistant caregiver James Diehl was also present in her home while the minor assistant caregivers were providing child care. Mr. Diehl lacks CPR and first aid certification. The Licensee failed to assure that an adult assistant caregiver with valid CPR and first aid certification was present in her home while children were in care, in violation of R 400.1903(1)(c).
- d. On August 7, 2014, at approximately 7:00 p.m., caregiver Tammy Trudeau observed the Licensee and Mr. Labreck drinking beer on the back deck of the child care home. Three children were in care during this time period. Child F (Female, DOB: 11/14/13) and Child G (Female, DOB: 01/08/11) were on the back deck with the Licensee and Mr. Labreck. Child H (Female, DOB: 11/29/12) was sitting in a highchair inside the home near the back door. The Licensee was also smoking cigarettes on the back deck while in the presence of the children.

- e. During the evening hours of August 15, 2014, Child A's father arrived at the Licensee's home to pick up Child A (Female, DOB: 11/14/13). At that time, Child A's father observed the Licensee drinking beer while Child A was in care.
- f. On August 20, 2014, Child C's mother arrived at the Licensee's home to pick up Child C (Male, DOB: 07/07/10). Child C's mother observed the Licensee lying on the couch in the living room while Child C was in the playroom unattended. As Child C's mother entered the playroom, she observed Child C jumping off of a couch.
- g. On one occasion in August 2014, Minor Household Member 1 (Female, DOB: 08/12/01) gave Child D (Male, DOB: 05/29/13) a bath in the Licensee's child care home. During this time period, Child D fell underneath the water and began to struggle. Minor Household Member 1 was near the bathroom sink and did not notice that Child D was underwater. Ms. Trudeau was present in another area of the Licensee's home and overheard a splashing sound. Ms. Trudeau entered the bathroom and removed Child D from the bathtub.
- h. On multiple occasions in August 2014, the Licensee allowed Minor Household Member 1 to change the diapers of infants and toddlers in care. On August 21, 2014, the Licensee denied to Ms. Walker that her daughter changed children's diapers. Later during the inspection, Ms. Walker observed Minor Household Member 1 enter the kitchen and place a diaper in the trash bin. Minor Household Member 1 then proceeded to

wash her hands in the food preparation sink, in violation of R 400.1931(4)(b).

- i. On August 27, 2014, Ms. Walker conducted an unannounced inspection of the Licensee's child care home. Karla Verberkmoes was the sole caregiver present in the home during the inspection. Ms. Verberkmoes could not locate any child information cards for children enrolled in the Licensee's care, in violation of R 400.1907(4).
5. On multiple occasions during the summer months of 2014, the Licensee left children in the care of assistant caregivers Tammy Trudeau, Karla Verberkmoes and James Diehl. The Licensee failed to inform parents that an assistant caregiver was providing care to children in her absence, in violation of R 400.1903(1)(d). On August 21, 2014, the Licensee admitted to Ms. Walker that she did not maintain a record of her absences from the child care home, in violation of R 400.1903(1)(e).
6. On several occasions between August 7, 2014, and August 26, 2014, Parent D failed to pick up Child D from the Licensee's child care home at the end of the day. On August 27, 2014, the Licensee reported to Ms. Walker that Parent D brought Child D to her home without extra clothing or food and proceeded not to pick the child up for one week. The Licensee further reported that during this time period, she called Parent D to find out why she hadn't picked up Child D from care. Parent D replied that she worked nights and there wasn't any point in picking up Child D from child care because she had to sleep all day. The

Licensee failed to report Parent D's conduct and potential neglect of Child D to the Department of Human Services (DHS), as exhibited by the following:

- a. On August 27, 2014, Ms. Walker instructed the Licensee to report Parent D's conduct to DHS.
 - b. On September 15, 2014, Ms. Walker asked the Licensee if she had reported Parent D's conduct to DHS. The Licensee denied doing so, stating that she couldn't remember Child D or Parent D's last names. The Licensee reported that Parent D had refused to complete a child information card when Child D was enrolled in her care.
 - c. The Licensee failed to provide truthful information to Ms. Walker. In August 2014, the Licensee provided Ms. Walker with child information cards for children attending her child care home. Child D's child information card was included in the records provided to Ms. Walker.
 - d. As of the date of this Notice, the Licensee has not reported Parent D's conduct to DHS.
7. On one occasion in August 2014, an unknown male was providing care to Child E and Child F at the Licensee's home. Child E and Child F's father arrived at the child care to pick up his children. Despite the fact that the unknown male did not know Child E and Child F's father, he released the children to him and did not check the father's identification. On September 15, 2014, the Licensee reported to Ms. Walker that the unknown male caregiver was either Mr. Labreck or Mr. Diehl.

8. On August 21, 2014, Ms. Walker reviewed the Licensee's household member and caregiver records and found the following violations:
 - a. The Licensee failed to have any assistant caregiver records on file for Ms. Trudeau and Mr. Diehl.
 - b. The Licensee failed to have criminal history clearances on file for the following assistant caregivers:
 - i. Ms. Trudeau;
 - ii. Ms. Verberkmoes;
 - iii. Minor Assistant Caregiver 1; and
 - iv. Minor Assistant Caregiver 3.
 - c. The Licensee failed to have verification of safe sleep and shaken baby syndrome training on file for the following assistant caregivers:
 - i. Ms. Trudeau;
 - ii. Mr. Diehl;
 - iii. Minor Assistant Caregiver 1; and
 - iv. Minor Assistant Caregiver 3.
 - d. The Licensee failed to have medical clearances on file for the following assistant caregivers:
 - i. Ms. Trudeau;
 - ii. Mr. Diehl;
 - iii. Minor Assistant Caregiver 1; and
 - iv. Minor Assistant Caregiver 3.

- e. The Licensee failed to have tuberculosis test results on file for the following household members and assistant caregivers:
 - i. Mr. Labreck;
 - ii. Ms. Trudeau;
 - iii. Minor Assistant Caregiver 1; and
 - iv. Minor Assistant Caregiver 3.

- f. The Licensee failed to have written statements on file verifying that the following assistant caregivers did not have a history of child abuse/neglect or felony convictions involving harm:
 - i. Ms. Trudeau;
 - ii. Mr. Diehl;
 - iii. Minor Assistant Caregiver 1; and
 - iv. Minor Assistant Caregiver 3.

- g. The Licensee failed to have a child abuse/neglect clearance on file for Ms. Trudeau.

- h. The Licensee failed to have written statements on file verifying that the following assistant caregivers were aware of the Licensee's discipline policy and child abuse/neglect laws:
 - i. Ms. Trudeau;
 - ii. Mr. Diehl;
 - iii. Minor Assistant Caregiver 1; and
 - iv. Minor Assistant Caregiver 3.

- i. The Licensee failed to have valid CPR certification. The Licensee's CPR certification expired on July 14, 2014. This is a repeat violation.
9. On August 21, 2014, and August 27, 2014, Ms. Walker reviewed children's attendance records at the Licensee's child care home. The attendance records failed to document several first and last names of children in care. Arrival and departure times were also missing, including designations of whether the child was in attendance during the A.M. hours or P.M. hours.
10. On August 21, 2014, and August 27, 2014, Ms. Walker inspected the maintenance and furnishings in the Licensee's child care home and observed the following violations:
 - a. On August 21, 2014, Ms. Walker observed dirty diapers in a trash can located in the playroom of the home. The trash can was uncovered and was not fitted with a plastic liner, in violation of R 400.1923(2)(g).
 - b. The Licensee reported providing overnight care to children. The Licensee admitted to Ms. Walker that she does not have beds for children in care, in violation of R 400.1916(13). The Licensee stated that the children typically sleep on couches or on the living room floor. On August 27, 2014, Ms. Walker observed the living room carpet where children slept during overnight care. The white carpet was dirty and was brownish in color, in violation of R 400.1932(1).
 - c. On August 21, 2014, Ms. Walker observed that the front porch steps were detached from the exterior of the home, in violation of R 400.1932(3). On

August 27, 2014, Ms. Walker found that the side porch steps had also become detached from the exterior of the home.

- d. On August 27, 2014, the Licensee was utilizing a portable heating device while children were in care, in violation of R 400.1941(3).
- e. On August 27, 2014, the batteries were low in the smoke detectors located in the playroom and basement of the child care home, in violation of R 400.1944(1). The Licensee also failed to equip the living room of the living room of the home with a smoke detector.

COUNT I

The conduct of the Licensee, as set forth in paragraphs 2 through 10 above, evidences a violation of:

R400.1902

Caregiver and child care home family.

- (2) An applicant or the caregiver shall be of responsible character and shall be suitable and able to meet the needs of children and provide for their care, supervision, and protection.

COUNT II

The conduct of Joseph Labreck, as set forth in paragraphs 2 and 3 above, provides grounds for revocation of licensure pursuant to:

R400.1902

Caregiver and child care home family.

- (3) All persons, including minors, residing in the child care home shall be of good moral character and be suitable to assure the welfare of children.

COUNT III

The conduct of the Licensee, as set forth in paragraphs 2 and 3 above, evidences a violation of:

R400.1903

Caregiver responsibilities.

- (1) A caregiver shall be responsible for all of the following provisions:
 - (h) Report to the department, within 7 working days, any changes in the household composition or when any new or existing member of the household has any of the following:
 - (i) Arrests or convictions.
 - (ii) Involvement in substantiated abuse or neglect of children.
 - (iii) Court-supervised parole or probation of the caregiver or any member of the household.
 - (iv) Been admitted to, or released from, a correctional facility, or hospital, institution, or facility for the treatment of an emotional, mental, or substance abuse problem.

COUNT IV

The conduct of the Licensee, as set forth in paragraph 6 above, evidences a violation of:

R400.1903

Caregiver responsibilities.

- (1) A caregiver shall be responsible for all of the following provisions:
 - (j) Shall immediately report to children's protective services any suspected child abuse or neglect.

COUNT V

The conduct of the Licensee, as set forth in paragraph 7 above, evidences a violation of:

R400.1903

Caregiver responsibilities.

(2) The caregiver shall assure that a child is released only to persons authorized by the parent.

COUNT VI

The conduct of the Licensee, as set forth in paragraph 8 above, evidences a violation of:

R400.1905

Training.

(3) The caregiver shall assure that assistant caregivers have training that includes information regarding safe sleep practices (sudden infant death syndrome) and shaken baby syndrome prior to caring for children.

(7) Infant, child, and adult CPR and first aid training shall be maintained in the following manner:

(a) Each year for CPR.

[NOTE: This is a repeat violation. On June 17, 2013, Licensing Consultant Marie Walker conducted a renewal inspection of the Licensee's previous child care home (License #DG280337101). Ms. Walker cited the Licensee for 17 rule violations, including the failure to maintain valid CPR certification. On June 17, 2013, the Licensee submitted a written corrective action plan that addressed this rule violation.]

COUNT VII

The conduct of the Licensee, as set forth in paragraph 8 above, evidences a violation of:

R400.1906

Records of caregiving staff and child care home family; record maintenance.

(1) The caregiver shall maintain a file for the caregiver and each assistant caregiver including all of the following:

(a) The name, address, and telephone number.

- (b) A statement signed by a licensed physician or his or her designee and which attests to the individual's mental and physical health.
 - (ii) For the assistant caregivers, within 1 year prior to caring for children and at the time of subsequent renewals.
- (c) Written evidence of freedom from communicable tuberculosis (TB):
 - (ii) For the assistant caregivers, prior to caring for children.
- (d) Training records, as defined in R 400.1905(5).
- (e) A statement signed by each assistant caregiver that he or she has not been convicted of either of the following:
 - (i) Child abuse or child neglect.
 - (ii) A felony involving harm or threatened harm to an individual within the 10 years immediately preceding the date of hire.
- (f) Documentation from the department of human services that the assistant caregiver has not been involved in substantiated child abuse or neglect.
- (g) A written statement signed and dated by the assistant caregiver at the time of hiring indicating all of the following information:
 - (i) The individual is aware that abuse and neglect of children is unlawful.
 - (ii) The individual knows that he or she is mandated by law to report child abuse and neglect.
 - (iii) The individual has received a copy of the discipline policy.

(2) Child care home family members 14 years of age or older shall have written evidence of freedom from communicable TB.

[NOTE: This is a repeat violation. On June 17, 2013, Licensing Consultant Marie Walker conducted a renewal inspection of the Licensee's previous child care home (License #DG280337101). Ms. Walker cited the Licensee for 17 rule violations, including the failure to have written statements on file from assistant caregivers regarding their criminal histories and awareness of child abuse/neglect laws. On June 17, 2013, the Licensee submitted a written corrective action plan that addressed this rule violation.]

COUNT VIII

The conduct of the Licensee, as set forth in paragraphs 2 through 10 above, evidences a violation of:

R400.1911

Supervision.

- (1) The caregiver shall assure appropriate care and supervision of children at all times.

COUNT IX

The conduct of the Licensee, as set forth in paragraph 10 above, evidences a violation of:

R400.1932

Home maintenance and safety.

- (1) The structure, premises, and furnishings of a child care home shall be in good repair and maintained in a clean, safe, and comfortable condition.

COUNT X

The conduct of the Licensee, as set forth in paragraph 8(b) above, provides grounds for revocation of licensure pursuant to:

MCL 722.115d

Offer of employment to person at child care organization; criminal history check and criminal records check; current employees; cost.

- (1) Before a child care organization makes an offer of employment to a person or allows a person to regularly and continuously work under contract at the child care organization, the child care organization shall perform a criminal history check on that person using the department of state police's internet criminal history access tool (ICHAT) or equivalent check on that person from the state or province of residence.

COUNT XI

The conduct of the Licensee, as set forth in paragraph 9 above, provides grounds for revocation of licensure pursuant to:

R400.1907

Children's records.

- (3) Dated daily attendance records of children in care shall be maintained and shall include the child's first and last name and the time of arrival and departure.

[NOTE: This is a repeat violation. On June 17, 2013, Licensing Consultant Marie Walker conducted a renewal inspection of the Licensee's previous child care home (License #DG280337101). Ms. Walker cited the Licensee for 17 rule violations, including the failure to maintain accurate attendance records. On June 17, 2013, the Licensee submitted a written corrective action plan that addressed this rule violation.]

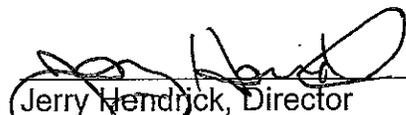
NOTICE IS GIVEN that, Licensee is offered the opportunity to show compliance with all lawful requirements for retention of the license. If Licensee appeals the Notice of Intent and compliance is not shown, formal proceedings will be commenced pursuant to the Child Care Organizations Act, 1973 PA 116, as amended, MCL 722.111 et seq., rules promulgated thereunder, and the Administrative Procedures Act, 1969 PA 306, as amended; MCL 24.201 et seq. Should formal proceedings commence, you have the right to attorney representation at your own expense.

LICENSEE IS NOTIFIED that pursuant to MCL 722.121(2) of the Child Care Organizations Act, Licensee has 30 days from the date of receipt of the Notice of Intent to file a written appeal of the proposed action. The appeal shall be addressed to Kelly Maltby, Departmental Analyst, Bureau of Children and Adult Licensing, Michigan Department of Human Services. Your written appeal must include your name and license number, and must be submitted using one of the following methods:

- Mail your written appeal to the Bureau of Children and Adult Licensing, P.O. Box 30650, Lansing, MI 48909. You should obtain some type of delivery confirmation to verify delivery;
- Fax your written appeal to the Bureau of Children and Adult Licensing at (517) 284-9709. You should keep a copy of your fax confirmation as proof of submittal; or
- Email your written appeal to DAUappeals@Michigan.gov. You should keep a copy of the sent email as proof of submittal.

LICENSEE IS FURTHER NOTIFIED that failure to file a written appeal of this action within 30 days will result in revocation of the license.

DATED: 1/5/2018


Jerry Hendrick, Director
Child Care Licensing Division
Bureau of Children and Adult Licensing

This is the last and final page of a NOTICE OF INTENT in the matter of Jessica VanderMeulen, DG280356917, consisting of 17 pages, this page included.

KMM

STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING

In the matter of

Jessica VanderMeulen

License #: DG280356917

SIR #: 2014D0772026

NOTICE OF COMPLIANCE CONFERENCE

Date: Monday, March 9, 2015

Time: 11 a.m. to 1 p.m.

Location: Grand Traverse Co. DHS, 701 S. Elmwood, Ste. 11, conference room,
Traverse City, MI 49684

Pursuant to the Administrative Procedures Act, MCL 24.292(1), you are afforded the opportunity to attend an informal compliance conference. The purpose of the compliance conference is to allow you to show that you were in compliance with the Child Care Organizations Act and the licensing rules promulgated thereunder. You have the right, at your expense, to have an attorney represent you at the compliance conference. You may also bring **one** support person to the compliance conference.

To enable a thorough discussion of the Notice of Intent at the compliance conference, please bring any documents, pictures, etc. that you would like the Department to consider. You may also submit documents to the Department prior to the compliance conference by emailing them to DAUappeals@Michigan.gov.

If you are unable to attend the compliance conference at the scheduled date and time, you may request, in writing, that the Department change the date and/or time. The Department will make all reasonable attempts to accommodate your request, but will not reschedule the compliance conference to a date more than 10 days after the scheduled date. If you promptly notify the Department of your inability to attend the compliance conference as scheduled, the Department may be able to schedule the compliance conference to a date earlier than originally scheduled.

If you are unable to show that you were in compliance with the Child Care Organizations Act and licensing rules, and a resolution cannot be reached, the

Department will forward the matter to the Michigan Administrative Hearing System for the scheduling of a formal administrative hearing. The Michigan Administrative Hearing System will subsequently notify you of the date, time, and location of the administrative hearing.

All Department meetings and hearings are conducted in compliance with the Americans with Disabilities Act in buildings that accommodate mobility-impaired individuals and have accessible parking. If you require additional accommodations to participate in the compliance conference, please notify the Department at least one week in advance to make the necessary arrangements.

Please direct all written communications regarding the compliance conference or administrative hearing, including your license number, to the individual listed below:

Kelly Maltby, Departmental Analyst
Disciplinary Action Unit
Bureau of Children and Adult Licensing
Michigan Department of Human Services
Victor Office Center
201 North Washington Square, 4th Floor
P.O. Box 30650
Lansing, MI 48909-8150

STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING

In the matter of

License #: DG280356917
SIR #: 2014D0772026

Jessica VanderMeulen

PROOF OF SERVICE

The undersigned certifies that a copy of a Notice of Intent to revoke the license in the above matter was served upon the following persons by mailing the same to them at their address of record by certified mail on January 8, 2015.

Jessica VanderMeulen
1746 West River Road
Traverse City, MI 49696



Kristine Manion, Secretary
Bureau of Children and Adult Licensing