



February 15, 2018

TO: Consumer Financial Services Licensee

RE: Annual Report and Annual Operating Fee Information – **Due Date March 16, 2018**

Section 15(1), as amended of the Consumer Financial Services Act (CFSA), requires the filing of an annual report detailing the business and operations of the licensee under the CFSA during the immediately preceding calendar year.

The annual report (form FIS 1078) for the year ended December 31, 2017 must be completed and filed electronically. It is available at this link: [Consumer Financial Services Annual Report](#)

Once your annual report has been certified and submitted you will receive an email confirmation of your electronic filing.

Annual operating fee

Information pertaining to the volume and types of activity conducted by the licensee during the previous calendar year will be used to determine the annual operating fee for the license.

Late filing of the annual report will result in the licensee being fined \$25.00 for each day the report is delinquent or \$1,000.00, whichever is less, pursuant to section 15(2) of the CFSA.

Failure to file the annual report may result in non-renewal of the license and may result in commencement of administrative action against the license.

If you have any questions regarding the annual report filing, contact the DIFS Consumer Finance Licensing Unit at 877-999-6442.

Sincerely,

Mark W. Weigold, Director
Consumer Finance Section
