

# Spirit Releases During the Month of XXXXX, ZZZZ

<u>Code Number</u>	Inventory Released from the ADA Warehouses (Quantity in Bottles)	<u>Date of the Release</u>	<u>To Whom was the Inventory Released</u>	<u>Reason for the Release</u>
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JENNIFER M. GRANHOLM  
GOVERNOR



STATE OF MICHIGAN  
**LIQUOR CONTROL COMMISSION**  
DEPARTMENT OF ENERGY, LABOR & ECONOMIC GROWTH  
STANLEY "SKIP" PRUSS, DIRECTOR

NIDA R. SAMONA  
CHAIRPERSON

**Bulletin #3155-17**

April 14, 2010

Authorized Distribution Agents  
Vendors  
Vendor Representatives

Re: Request for report on distilled spirit inventory releases

This letter is to formally document the Michigan Liquor Control Commission's request, discussed at its administrative meeting on March 31, 2010, for monthly reports on the release of distilled spirit inventory from the Authorized Distribution Agent (ADAs) warehouses.

Rule 436.1802 (7) of the Commission's "Spirits" rules provides as follows: "An authorized distribution agent or prospective authorized distribution agent shall make available , for inspection by the commission and its representatives, all financial and accounting records pertinent to the operation of the authorized distribution agent or prospective authorized distribution agent."

The ADAs must submit monthly reports that document all quantities of distilled spirit inventory released from their warehouses for purposes other than sales to the liquor licensees. The ADAs must report on all distilled spirit products warehoused and sold in the State of Michigan. These reports shall disclose all spirit product inventory released to the vendor, vendor representative, broker or salesperson. The reports must also disclose any other release of distilled spirit inventory from the ADA warehouses except for those releases for sales to Michigan licensees; however, the vendor and ADA must have those transaction receipts available at all times, should the Commission request them on a short window of response time. A draft report example is attached to this letter.

Please see that a copy of this letter is distributed to the appropriate people in your company.

If you have any questions, please contact Steve Robinson at 517-322-1382 or email at [robinsons@michigan.gov](mailto:robinsons@michigan.gov).

Sincerely,

Nida R. Samona, Chairperson  
Michigan Liquor Control Commission

Attachment

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