

**Real Estate Licenses - Relicensure Requirements  
For Salespersons, Individual Brokers and Associate Brokers**

The following option applies to individuals whose last license expired in 2006:

**Continuing Education (CE) OPTION:**

To meet the education requirements that you will need to apply for a license now, if your license has been expired less than 3 years (expiration date 10-31-2006) you must have 6 hours of CE for each year you held a license, plus 6 hours for each year you missed in this current 3-year license cycle.

Please use the **Check CE Credits** link to view your posted hours and status history. In order to calculate the required number of hours, look under License Information or click on Status History within the **Check CE Credits** link to view which year of the previous license cycle (2003-2006) your license was issued (either through relicensure, renewal, or as a new licensee). If your license was issued as a renewal, begin calculating the hours you need starting with the year 2004.

If your license was issued as a relicensure or as a new license, begin calculating with the date/year the license was issued. Using that date as a starting point, calculate the required hours needed (6 hours per year) from then up to the current year.

Reminder: Account for 6 hours of CE for each year you held a license plus 6 hours for each year you missed in this current 3-year license cycle.

**RELICENSING IN 2009**

***PRIOR TO 7/1/09:***

Example: License that was issued was received 3/1/04

CE Hours Required:

|      |          |
|------|----------|
| 2004 | 6        |
| 2005 | 6        |
| 2006 | 6        |
| 2007 | 6        |
| 2008 | <u>6</u> |

30 hours needed to relicense – will receive 2009 expiration on license

6 additional hours needed to renew by 10/31/09. After renewal, licensee will receive an expiration date of 2012.

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**RELICENSING IN 2009**

***AFTER 7/1/09:***

Example: License that was issued was received 3/1/04

CE Hours Required:

|      |          |
|------|----------|
| 2004 | 6        |
| 2005 | 6        |
| 2006 | 6        |
| 2007 | 6        |
| 2008 | 6        |
| 2009 | <u>6</u> |

36 hours needed to relicense – licensee will receive an expiration date of 2012.

(See next page for license expiration dates **PRIOR TO 2006**)

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**Real Estate Licenses - Relicensure Requirements  
For Salespersons, Individual Brokers and Associate Brokers**

**The following options apply to those whose last license expired PRIOR to 2006**

Choose **one** of these three options (just one option):

- **Successful completion of six hours of approved CE for each year you held a license plus 6 hours for each year missed in the current 3-year license cycle.** (Please refer to **CE OPTION** previously for details)
- **Successful completion of approved prelicensure course(s)**

**40 hour course for Salesperson relicensure  
90 total hours of prelicensure courses for Brokers**

Class(es) that you take cannot be completed more than 12 months prior to filing your license re-application. Please include proof [copy of course(s) completion certificate(s)] that you want to count for relicensure, when you file your relicensure application.

- **Successful completion of the state license real estate exam**

**Salespersons:**

If you choose to take the exam, please submit the relicensure application before attempting to schedule the state exam with the testing center.

**Brokers:**

Submit the relicensure application **after** successful completion of the state exam.

5/1/09