

**Complaint of Alleged Non-Compliance
to Barrier Free Design Requirements**
Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes / Plan Review Division
P.O. Box 30254, Lansing, MI 48909
517-241-9328
www.michigan.gov/bcc

AGENCY USE ONLY	
	COMPLAINT NUMBER
	DATE RECEIVED
	PREVIOUS EXCEPTION NUMBER
	PREVIOUS COMPLAINT NUMBER

Authority: 1966 PA 1 Completion: Voluntary; however, investigation of complaint cannot take place if form is not filed Penalty: None	LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.
--	--

Note: New construction after July 2, 1974, must comply with the barrier free design requirements in the State Construction Code. Existing buildings after July 20, 1975, which undergo a change in use group, occupancy load or alteration other than ordinary maintenance must comply with the barrier free design requirements to certain degrees, depending upon the percentage of the total square footage of the facility which is affected by the change.

Complainant - Complete top portion of this form and mail to the Plan Review Division at the address listed above.

NAME OF COMPLAINANT		DATE
ADDRESS		
CITY	ZIP CODE	TELEPHONE NUMBER (Include Area Code)
NAME OF PROPERTY IN ALLEGED NON-COMPLIANCE		
STREET ADDRESS OF PROPERTY		COUNTY
CITY	ZIP CODE	STATUS OF PROPERTY <input type="checkbox"/> Existing <input type="checkbox"/> Under Construction
DESCRIPTION OF ALLEGED VIOLATION (attach additional sheets if necessary)		

Enforcing Agency - Complete bottom portion of this form and mail to the Plan Review Division at the address listed above with a complete investigation report.

ENFORCING AGENCY		DATE RECEIVED AT ENFORCING AGENCY	
ADDRESS	CITY	ZIP CODE	
NAME OF BUILDING OFFICIAL		TELEPHONE NUMBER (Include Area Code)	
NAME OF INSPECTOR		DATE OF INSPECTION	
THE COMPLAINT IS <input type="checkbox"/> Valid <input type="checkbox"/> Invalid	STATE THE REASON AND ATTACH A COPY OF THE COMPLETE INVESTIGATION REPORT		
IF VALID, BRIEFLY EXPLAIN ENFORCEMENT ACTION TO BE TAKEN AND ANTICIPATED TIMETABLE			
ENFORCING AGENT'S SIGNATURE			DATE