

Instructor Approval Application
 Michigan Department of Energy, Labor & Economic Growth
 Bureau of Construction Codes
 Office of Local Government and Consumer Services
 P.O. Box 30255, Lansing, MI 48909
 517-241-9347
 www.michigan.gov/bcc

Agency Use Only
INSTRUCTOR APPROVAL NUMBER

Authority: 1986 PA 54 Completion: Mandatory Penalty: Instructor will not be approved	DELEG is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.
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Act 54 of 1986 and the Building Official, Plan Reviewers, and Inspector Registration Rules requires the Construction Code Commission to review and approve educational and training program instructors who will present instructional programs to building officials, plan reviewers and inspectors to meet their continuing educational and training requirements as stipulated under the Act. For approval, instructors shall complete this form and submit it to the address listed above with the required **\$25.00** fee. Make check or money order payable to the **State of Michigan**.

Required Standards - For Construction Code Commission approval of instructors, the following standards must be met:

- Instructors must have four years of experience in the subject to be taught.
- For technical and specialty categories in plumbing, electrical or mechanical trades, instructors must have licensure at the journey level or higher or equivalent work history in addition to the four year experience requirement above.

New Applicant Instructor Renewal - Instructor Number _____

Applicant Information

NAME (Last, First, Middle Initial)		SOCIAL SECURITY NUMBER*	
ADDRESS		TELEPHONE NUMBER (Include Area Code)	
CITY	COUNTY	STATE	ZIP CODE

Applicant Background - List a summary of work history or experiences relative to the subject to be taught. (Attach additional pages, if necessary)

Educational/Training - List educational and training courses or programs completed relative to the subject to be taught. (Attach additional pages, if necessary)

Certifications, Licenses, Registrations - List all certifications, licenses or registrations held that relate to the subject to be taught. (Attach additional pages, if necessary)

Previous Teaching/Training Experience - List any previous teaching or training experiences. (Attach additional pages, if necessary)

Signature

APPLICANT'S SIGNATURE	TITLE	DATE
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*This information is confidential. Disclosure of confidential information is protected by the Federal Privacy Act.