

Office of Land Survey & Remonumentation

LCRC Review Checklist

Note: LCRC's will be reviewed but not filed until review of the Work Progress or Completion Report is finalized.

<u>ITEMS TO CHECK</u>	<u>YES</u>	<u>NO</u>	<u>N/A</u>
1. Full-Size Copy of recorded LCRC	_____	_____	_____
2. Verify the LCRC is recorded with County Register of Deeds Office.			
a. Verify the recording date is the latest date on the form and within current grant year or first two months of subsequent year	_____	_____	_____
b. Check for document record number (Liber & Page)	_____	_____	_____
3. County Name	_____	_____	_____
4. Corner Type – Verify that the corner data, listed in the table, corresponds with the grant application. If not, the corner shall be addressed in the narrative section of the work progress / completion report.			
a. Town	_____	_____	_____
b. Range	_____	_____	_____
c. Corner Code	_____	_____	_____
d. Private Claim Corner	_____	_____	_____

If the position being reported is not a corner “established and monumented” by the United States public land survey then it is not considered part of the program and shall not be filed.

Corners not to be filed include:

- 1/4-corners on west township line
A02, A04, A06, A08, A10, A12
(except where common per the 1833 instructions or later)
- 1/4-corners on north township line
B01, D01, F01, H01, J01, L01
(except where common per the 1850 instructions or later)
- Centers of Sections:
B02, B04, B06, B08, B10, B12,
D02, D04, D06, D08, D10, D12,
F02, F04, F06, F08, F10, F12,
H02, H04, H06, H08, H10, H12,
J02, J04, J06, J08, J10, J12,
L02, L04, L06, L08, L10, L12,
- Property Controlling Corners

NOTE: This is a list of corners not typically established during the GLO survey; however, special instructions may have been provided which direct the federal surveyor to monument non-typical positions. If this is the case the corners shall be included in the remonumentation program. To verify unique corner circumstances it is required that copies of all pertinent documentation be provided with the work progress / completion report and a note referencing the relevant documents be provided in Part “A” of the LCRC. These documents may include but are not limited to the original plat, field note, special instructions, corner history, physical evidence, etc.

YES NO N/A

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LCRC Review Checklist

- 5. Field Survey
 - a. Verify the name of the field surveyor is present _____
 - b. Check and verify field survey date is within current grant year. If not, the corner shall be addressed in the narrative section of work progress / completion report. _____

- 6. Part "A"
 - a. Verify the original GLO corner information is provided. If the position being reported is not a corner "established and monumented" by the United States public land survey then it is not considered part of the program and shall not be filed.
 - i. Type of monument _____
 - ii. Accessories (witnesses) _____
 - iii. Name of the surveyor _____
 - iv. Date (year) of the survey _____

- 7. Part "B"
 - a. Review for the related findings associated with the monumentation / remonumentation of the corner. _____

- 8. Part "C"
 - a. Check description of monument set or found and accepted; at minimum the monument shall conform to 1970 PA 74, MCL 54.210 _____
 - b. Check accessories (witnesses)
 - i. At least 4 accessories (witnesses) are provided (*Rule 339.17403(8)*) _____
 - ii. Each accessory (witness) contains
 - 1. Direction _____
 - 2. Distance _____
 - 3. Detailed description of accessory _____

- 9. Certification of the document
 - a. Signed by the field surveyor, as noted above _____
 - b. Signature date is within current grant year. If not, the corner shall be addressed in the narrative section of the completion / progress report. _____
 - c. Surveyor's License Number is reported _____
 - d. Surveyor's stamp / seal and should be present and correspond with the field surveyor, signature, license number, etc. _____

- 10. Peer Group approval stamp
 - a. County representative / surveyor signature or initials _____
 - b. Approval date within current grant year. If not, the corner shall be addressed in the narrative section of the completion / progress report. _____

OTHER THINGS TO LOOK FOR:

YES NO N/A

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LCRC Review Checklist

- 1. Common Corner
 - a. Verify receipt of "common" LCRC _____

- 2. Meander Corner (MC) set by GLO
 - a. Not required but it is recommended that sketches be provided on the LCRC which help to clarify the MC position in relation to the waterway and adjoining PLSS corners _____

- 3. Witness Corner (WC) may have been set by GLO but also refers to a position established today due to an original GLO corner no longer being accessible
 - a. For WC set by GLO, the relation (direction and distance) of the WC (set) to the true corner position (not set) shall be provided _____
 - b. If WC set because original GLO corner is no longer accessible, the relation (direction and distance) of the WC (set) to the true corner position (not accessible) shall be provided _____
 - c. Not required but it is recommended that sketches be provided on the LCRC to clarify the WC position in relation to the true corner and adjoining PLSS corners _____

- 4. Other corners at / near water _____

- 5. Other questionable information _____

Online Data Checks – LCRC Listing Report

- 1. Cross Check online pending corner data with LCRC data
 - a. Verify on-line records with the LCRC for:
 - i. County _____
 - ii. Town / Range / Corner Code _____
 - iii. Document Record Number (Liber & Page) _____
 - iv. Surveyor and License Number _____
 - v. Peer Approved Date _____
 - vi. Recorded Date _____