

Premanufactured Label Order Form
 Michigan Department of Licensing and Regulatory Affairs
 Bureau of Construction Codes / Plan Review Division
 P.O. Box 30255, Lansing, MI 48909
 517-241-9328
 www.michigan.gov/bcc

Authority: 1972 PA 230	LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.
Penalty: Failure to provide information may result in denial of your request.	

Instructions:

- Complete order form. Labels **must not be transferred** between plants; therefore, order labels per plant. Provide manufacturer name and compliance assurance (C.A.) number for each plant listed. The information provided must match the information on file.
- Enclose check(s) made payable to the **State of Michigan**.
- Mail to appropriate address listed below.

APPLICANT INFORMATION (Must be completed for order to be processed)			
NAME OF COMPANY	APPLICANT NAME	DATE	
ADDRESS			TELEPHONE NUMBER (Include Area Code)
CITY	STATE	ZIP CODE	FAX NUMBER (Include Area Code)

LABELS					
Manufacturer Name	C.A. Number	No. Labels	Cost Per Label	Subtotal Cost	Check No.
			\$25.00		
Total Number of Labels			Grand Total Cost		

Labels will be mailed to the inspection agency of record on the Thursday after receipt of order form.

U.S. Postal Service
 MI Dept. of Licensing and Regulatory Affairs
 Bureau of Construction Codes
 Plan Review Division
 P.O. Box 30255
 7150 Harris Drive
 Lansing, MI 48909

Courier Other Than U.S. Postal Service
 MI Dept. of Licensing and Regulatory Affairs
 Bureau of Construction Codes
 Plan Review Division
 1st Floor Ottawa Bldg.
 611 W. Ottawa St.
 Lansing, MI 48933

Validation Area