

State of Michigan
Department of Labor & Economic Growth
Office of Policy & Legislative Affairs
State Boundary Commission

**GENERAL INSTRUCTIONS FOR THE PREPARATION OF AN
ANNEXATION PETITION BY AT LEAST 20% OF REGISTERED
VOTERS WHO RESIDE IN THE AREA PROPOSED FOR ANNEXATION
TO BE FILED WITH THE STATE BOUNDARY COMMISSION**

AN ANNEXATION PETITION BY AT LEAST 20% OF REGISTERED VOTERS IS COMPOSED OF THE FOLLOWING PARTS AND FORMS:

- PART I.....** A map or drawing for the area proposed to be annexed, prepared by the petitioner in such a way that the minimum map size is 8 ½” by 13”, with a maximum map size of 14” by 18”. The map or drawing is supplied by the petitioner. Label this map PART I. Review State Boundary Commission Administrative Rules No. 25 and 27 regarding the content of this map.
- PART II.....**
- PART II(a).....**
- PART III.....** Refer to State Boundary Commission Administrative Rules No. 25 and 27 regarding the content of this description.
- PART IV.....** Petition Form No. 2010-2002 – Can be obtain from the State Boundary Commission or the Secretary of State (size 8 ½ x 14).
- PART V.....**
- PART VI.....** A map prepared on paper supplied by petitioner, showing the relationship of the area proposed for annexation to the balance of the involved and adjacent units of government. The map may be of a size the petitioner chooses and shall not be evaluated by the Commission in its determination of legal sufficiency. Label this map PART VI.

This petition form is issued under authority of Public Act 191 of 1968, as amended.
Completion of this form is voluntary but failure to do so may result in a denial of your application.

The completed petition should be filed with the Boundary Commission office in Lansing. This may be done in person between the hours of 8:00 a.m. and 5:00 p.m., or by mail, at the following address:

State Boundary Commission
Office of Policy & Legislative Affairs
Michigan Department of Labor & Economic Growth
611 W. Ottawa Street
P.O. Box 30004
Lansing, MI 48909

In compliance with the American Disabilities act, the Department of Labor & Economic growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability or political beliefs. If you need assistance with reading, writing, hearing, etc., you may make your needs known to this agency.

**ANNEXATION PETITION BY AT LEAST 20% OF REGISTERED
VOTERS WHO RESIDE IN THE AREA PROPOSED FOR
ANNEXATION**

PART II

To the State Boundary Commission:

WE, the undersigned registered voters of _____ county(s) and the territory herein (in PART III) do petition that the described territory in _____ township(s), be considered by your commission for annexation to the home rule city of _____ in accordance with the provisions of Act 279 of the Public Acts of 1909, as amended, and the provisions of Act 191 of the Public Acts of 1968, as amended.

It is not necessary to sign and notarize this form. The phrase “WE, the undersigned...” refers to petition signers in PART V.

**ANNEXATION PETITION BY AT LEAST 20% OF REGISTERED
VOTERS WHO ARE RESIDENTS OF THE AREA PROPOSED FOR
ANNEXATION**

PART III

The territory proposed for annexation to the City of _____ is described as follows:

**ANNEXATION PETITION BY AT LEAST 20% OF THE POPULATION WHO
ARE LAND OWNERS AND REGISTERED VOTERS**

Part IV

**PETITION SIGNATURES
ON FORM 2010-2002**

**ANNEXATION PETITION BY AT LEAST 20% OF
REGISTERED VOTERS WHO RESIDE IN THE AREA PROPOSED
TO BE ANNEXED**

PART V

We further represent that the annexation proposed in this petition is necessary or desirable at this time for the following reason(s):