



**Agreement Establishing an Alliance  
Between  
Michigan Occupational Safety & Health Administration (MIOSHA)  
And**

**Name of Organization:** Office of the State Employer

**Address:** 400 S. Pine **City:** Lansing **State:** MI **Zip:** 48933

**Contact Person:** Steve Monet **Title:** MI - Safety Manager

**E-Mail Address:** Monets1@michigan.gov

**Purpose and Scope of Alliance:**

*In this section, provide a brief summary of the purpose of the alliance, who is identified as the target audience, the major activities of the alliance, benefits, and positive impact on workplace safety & health of the alliance, etc.*

The Michigan Occupational Safety and Health Administration (MIOSHA) and the Office of the State Employer (OSE) recognize the value in continuing a collaborative relationship to improve workplace safety and health in state government. MIOSHA and the OSE will continue our Alliance and professional relationship for the purpose of using our collective expertise to assist safety leadership and provide guidance to create a culture that continually improves workplace safety and health.

**Goals and Objectives of Alliance:**

*All Alliances must include an outreach and communication goal. Other goal areas should be included and explained when included in the activities of the alliance. Please list below the goals and objective of this alliance.*

MIOSHA and the OSE through Employee Health Management Division (EHM) MI-Safety will work to promote a Safety and Health System in state government designed to include management, supervision, labor, and employees working together in an environment to create a safer, healthier, and better workplace.

● **Outreach and Communication:**

*Describe the types of outreach and communication that will be a part of this alliance. Include, in general terms, how these will be accomplished.*

- OSE/EHM and MIOSHA's Consultation Education and Training (CET) Division will send an announcement of this Alliance and agreement to the department directors.
- Distribute promotional information to department directors on the state of Michigan's Safety and Health System and EHM and CET services and, as a part of each site visit to state facilities.
- CET and MI-Safety will continue to disseminate safety and health information through print and electronic media, email, and links from MIOSHA and OSE web sites.

● **Training and Education:**

*Include a description of training and education activities, when applicable. Do not respond if training and education is not part of the alliance.*

- CET and MI-Safety will continue to deliver MIOSHA Training Institute (MTI) Level One certification courses through Macomb Community College to departmental and local safety and health coordinators.
- CET and MI-Safety will develop and deliver advanced Level Two certification courses to departmental and local safety and health coordinators.
- CET and MI-Safety will provide guidance to state departments and agencies and will cooperatively address issues of concern related to safety and health.

● **Promoting Dialogue:**

*Include a description of how this alliance will promote dialogue in Michigan related to workplace safety and health issues. Do not respond if promoting dialogue is not part of the alliance.*

- MIOSHA will continue to notify department directors and OSE/EHM of the results of investigations and inspections. Copies of state department citations will be sent to the appropriate departmental safety and health coordinator and OSE/EHM.
- MIOSHA inspectors, on their arrival at a state building, facility or operation, will continue to notify the designated departmental safety and health coordinator of the investigation or inspection.
- MI-Safety will continue to provide MIOSHA with department safety and health coordinator contact information.

**Roles and Responsibilities:**

*Include a general description of the role of all parties signing the alliance.*

- An implementation team of one representative from each organization will meet to develop a plan of action and identify the roles and responsibilities of the participants. In addition they will meet as needed to discuss and improve the Alliance.

**Outcomes of Alliance Activities:**

*Include a general summary of the expected outcomes of the alliances such as the number of activities, news releases, outreach activities, anticipated number of people reached as a result of the alliance activities.*

- Success of this Alliance will be measured by assessing whether there has been an increase in the safety activities described in the State of Michigan’s Safety and Health Policy Statement.

**Initiation and Cancellation of Agreement:**

The agreement is in effect on the date of signing and will remain in effect for three years. Prior to the expiration of the agreement, the parties will confer and evaluate whether the agreement should be extended. Without regard to the term of the agreement, any of the parties can terminate the agreement with 30 days written notification.

**ALLIANCE PARTNER(S)**

*Kenneth R. Swisher*  
Signature \_\_\_\_\_ Date \_\_\_\_\_

Kenneth R. Swisher  
Name

Director,  
Employee Health Management Division,  
Office of the State Employer  
Title

**MIOSHA**

*Douglas J. Kalinowski*  
Signature \_\_\_\_\_ Date 3.6.09  
Date

Douglas J. Kalinowski  
Name

Director,  
Michigan Occupational Safety &  
Health Administration  
Title

**ALLIANCE PARTNER(S)**

*Sharon M. Bommarito*  
Signature \_\_\_\_\_ Date 3-6-09  
Date

Sharon M. Bommarito  
Name

Director,  
Office of the State Employer  
Title

**MIOSHA**

*Susan R. Corbin*  
Signature \_\_\_\_\_ Date 3.6.09  
Date

Susan R. Corbin  
Name

Deputy Director and Chief of Staff,  
Department of Energy, Labor &  
Economic Growth  
Title