

## 0240.02 Executive Branch Coordination and Response

Issued: January 1, 1994  
Revised: March 6, 2012

### PURPOSE

---

To ensure proper action in the event of an emergency/disaster situation.

### APPLICATION

---

Executive Branch Departments and Sub-units.

### CONTACT AGENCY

---

Michigan State Policy (MSP)  
Emergency Management & Homeland Security Division (EMHSD)  
Telephone: 517-336-6198  
Fax: 517-333-4987

### SUMMARY

---

The Emergency Management & Homeland Security Division, MSP will coordinate the response of all Executive Branch Departments and Sub-units to emergency/disaster situations.

### APPLICABLE FORMS

---

None.

### PROCEDURES

---

- The Governor, on the declaration of an emergency or disaster, may use available resources of the state and may transfer the personnel or functions of Executive Branch Departments and Sub-units to other departments and sub-units as necessary.
- The Director of MSP will implement the orders of the Governor and as directed by the Governor, will assume complete command of all state forces.
- Each Executive Branch Department and Sub-unit will appoint an Emergency Management Coordinator to work with the EMHSD on matters pertaining to mitigation, preparedness, response and recovery.
- For procedures on each agency's response, refer to the Michigan Emergency Management Plan. Copies may be obtained by calling EMHSD.

\*\*\*