

0930.02 Disposition of Surplus of Historical Significance

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PURPOSE

To ensure that state property which is historically significant because of its age, use or association will be transferred to the permanent collection of the Michigan Historical Museum if it is in surplus to the agency of origin.

APPLICATION

Executive Branch Departments and Sub-units.

CONTACT AGENCY

Department of Natural Resources (DNR)
Michigan Historical Center (MHC)
Michigan Historical Museum (MHM)

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SUMMARY

This section provides the procedure for ensuring that the MHM is given the opportunity to acquire state-owned property which is being transferred to the Department of Technology, Management and Budget as surplus property.

All agencies should be aware of the museum's responsibility to collect, preserve and document objects of historical significance – especially if related to state government.

APPLICABLE FORMS

None.

PROCEDURES

Agency

- Provides written notice to the MHM regarding disposition of surplus property of historical significance.
- May request assistance from MHM staff in determining historical significance, preparing inventory lists and arranging for transfer.
- Transfers property to the MHM.
