

## **1210.11 Imprest Cash**

Issued January 1, 1994

SUBJECT: Imprest Cash.

APPLICATION: Executive Branch Departments and Sub-units.

PURPOSE: To provide guidelines for establishing, using, and accounting for imprest cash authorizations, effective use of imprest cash, and replenishment and reconciliation of imprest cash accounts.

CONTACT AGENCY: Department of Management and Budget (DMB) - Office of Financial Management (OFM).

TELEPHONE: 517/373-1011

FAX: 517/373-6458

This policy has been incorporated into the [State of Michigan Financial Management Guide Part II, Chapter 25, Section 400.](#)