

Bay-Arenac ISD
4155 Monitor Road
Bay City, MI 48706
(989) 667-3271

Request for Proposal
2008 8-Passenger Extended Van
August 27, 2007

GENERAL CONDITIONS

The Bay-Arenac ISD is soliciting proposals for a 2008 8-Passenger Extended Van.

The following Request for Proposal (RFP) is being provided to you for your consideration. To be considered, your Company must meet the qualifications and satisfy the requirements set forth in this RFP.

David Bourdon
Building Operations Supervisor
Bay-Arenac ISD
4155 Monitor Road
Bay City, MI 48706

Completed proposals must be received at the address noted above by Wednesday September 19, 2007 at 1 pm. Proposals must be submitted in a sealed envelope that is clearly marked "BID OR PROPOSAL". Proposals submitted by facsimile will not be accepted. All proposals will be opened at the specified time and will be read aloud. The public is welcome to attend this bid opening.

Although cost will be an important factor in awarding the contract, the school district is not obligated by any statute or regulation to award the purchase of audit services solely on the basis of cost. Accordingly, the school district reserves the right to evaluate all proposals objectively and subjectively and to accept or reject any or all proposals or portion thereof. Additionally, the district reserves the right to negotiate changes in services with the firm determined to have submitted the proposal that is in the best interest of the district.

It is to be understood that this RFP constitutes specifications only for the purpose of receiving proposals for services and does not constitute an agreement for those services. It is further expected that each bidder will read these specifications with care. Failure to provide requested information or meet certain specified conditions may invalidate the proposal(s).

The information contained herein is believed to be accurate, but is not to be considered in any way as a warranty.

All questions and correspondence should be directed to David Bourdon at the address noted above or by telephone. In order to assure consistency of information provided regarding this RFP, contact with Bay-Arenac ISD personnel other than Mr. Bourdon is discouraged and may be grounds for elimination from the selection process.

WITHDRAWAL OF PROPOSALS:

Proposals shall remain valid for a period of sixty (60) days after submission. Modifications to proposals will not be accepted by the district, except as may be mutually agreed upon following the acceptance of the proposal.

TIME TABLE:

1. Release of RFP on or about August 27, 2007.
2. Proposals due at 1:00 p.m. on Wednesday September 19, 2007.
3. Sealed Proposals will be opened at 1:15 p.m. on September 19, 2007.
4. Presented to the Board of Education for discussion on October 1, 2007
5. Presented to the Board of Education for approval on October 15, 2007
6. Notification to all Companies as soon as possible after October 15, 2007.

REQUIREMENTS:

Vehicle Specifications:

2008 8-Passenger Van Extended Length with Power Group

Power Group includes power mirrors, power windows, power door locks, and keyless entry.
5-Speed Automatic Transmission
Standard model trim and bumpers
GVM: 8600# Front Axle: 4600#
Rear Axle: 5520#
Air Conditioning CFC free/heater
Handling Package
Tinted Windows
Brakes: front and rear anti-lock
5.4 EFI V-8 Engine
Five (5) Tires – all season radials black wall

Wheel base: 138 inches
Heavy Duty service package: transmission cooler, 130 amp alternator, heavy duty springs, and shock absorbers.
Deluxe insulation package: OEM front interior cabin with rubber floor mats.
Dual black sail mount fold-in mirrors with convex mirror attachment.
Power assisted Tilt steering
Exterior Color: White

Equipment Specification:

- Rear heating and air conditioning – 26,000 BTU heat.
- Full length exterior step, passenger side.
- Driver side short exterior step.
- Back-up alarm
- Complete safety kit (5lb fire extinguisher, first aid kit, web cutter, triangle reflector kit)
- Vehicle prep – includes cleanup, payload, QA inspection, required certifications and labels.

METHOD OF EVALUATING PROPOSALS

- Proposals will be evaluated with a strict emphasis on quality. After the technical qualities have been evaluated, cost and other considerations will be evaluated. Once all factors have been evaluated, the firm that is most qualified and reasonable in cost will be selected for recommendation to the Board of Education.

NOTICE OF NONDISCRIMINATION

The Bay-Arenac ISD does not discriminate on the basis of race, color, national origin, sex, age, religion, height, weight, marital status or disability in its programs and activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies:

Michael R. Dewey, Superintendent
Bay-Arenac ISD
4228 Two Mile Road
Bay City, MI 48706
(989) 686-4410

PROPOSAL FORM

Bay-Arenac ISD Career Center – 4155 Monitor Rd. Bay City, MI 48706

Michigan State Purchasing Program number – REMC 6 - # 660
Ford Fleet number - #KD545

Option A

(1) 2008 8-Passenger Extended Van \$ _____
Please Attach Vehicle Specification Sheet with Proposal Form

Option B

(1) 2007 8-Passenger Extended Van \$ _____
Please Attach Vehicle Specification Sheet with Proposal Form

Expected delivery date based upon Board Approval date: _____

Name of Company: _____

Address: _____

Telephone: _____

(Please Type or Print) Name

Title

Signature

Date