

**BID MEMORANDUM NO. 1**  
**BID PACKAGE NO. 7-0034**  
Oakland Schools  
**Campus Renovations Phase 2**

PROJECT: Technical Campus – Northwest  
8211 Big Lake Road  
Clarkston, MI 48346

Technical Campus – Northeast  
1371 N. Perry  
Pontiac, MI 48340

Technical Campus – Southwest  
1000 Beck Road  
Wixom, MI 48393

Technical Campus – Southeast  
5055 Delemere Street  
Royal Oak, MI 48073

DESCRIPTION: Asphalt Paving, Metal Panels, Paint Booths, Greenhouses,  
Vertical Lifts, Hoists and Cranes

OWNER: Oakland Schools  
2111 Pontiac Lake Rd.  
Waterford, Michigan 48328

ARCHITECT: Integrated Design Solutions, LLC  
888 W. Big Beaver. Suite 200,  
Troy, Michigan 48084

CONSTRUCTION  
MANAGER: Skanska USA Building Inc.  
26100 American Dr, Suite 200  
Southfield, MI 48034

Attention: Deborah Anderson, Sr. Project Manager  
Jim Steiner, Project Manager  
Telephone: 248-351-8300  
Facsimile: 248-351-8301

This Bid Memorandum is issued during the bidding period to revise the bidding requirements as stated herein. Bidders shall acknowledge receipt the Bid Memorandum by inserting the number and date of this memo in the space provided in the Proposal Form.

**1.0 BID DUE DATE:**

- 1.1 **Sealed proposals for Bid Categories 4A through 4F shall be due May 2, 2007 and will be received at the office of Oakland Schools (address below) for Bid Categories 4A through 4F on this project until 2:00 p.m. local time on Wednesday, May 2, 2007.**

Bids will be publicly opened and read aloud at 2:30 p.m. on Wednesday, May 2, 2007 at the:

Oakland Schools  
2111 Pontiac Lake Road  
Waterford, MI 48328

- 1.2 **Bid Category 7-0034-4G – Security Access Control System** shall be added per this Bid Memorandum.

Included for Bid Category 4G – Security Access Control System:

- Scope of Work
- Security Access Controls Specification Section, pages 1 – 18
- Panasonic Specification for Camera, Recorder, and Housing, pages 1 - 5

**Bids for Bid Category 7-0034-4G shall be due Friday, May 11, 2007** and will be received at the office of Oakland Schools (address below) on this project **until 2:30 p.m.** local time on Friday, May 11, 2007.

Bids will be publicly opened and read aloud at 2:45 p.m. on Friday, May 11, 2007 at:

Oakland Schools  
2111 Pontiac Lake Road  
Waterford, MI 48328

**2.0 CLARIFICATION:**

- 2.1 Bid Category 7-0034-4C-Paint Booths shall hand write on the Proposal Form, under Alternates, the cost to furnish and install one (1) 27' standard paint booth.
- 2.2 **Indoor Air Quality** – Contractors are required to proactively protect district facilities by not introducing products or perform the work that may compromise building indoor air quality or contaminant-occupied spaces.

Contaminant-producing activities (demolition, burning, cutting, painting, hot tar roofing, sanding, etc.) will not occur while school is in session unless the responsible contractor(s) provide the necessary enclosures and/or prevent infiltration to district-occupied spaces using appropriate containment and ventilation that is separate and sealed from occupied areas.

**BID CATEGORY 4G – SECURITY ACCESS CONTROL SYSTEM  
(ALL 4 CAMPUSES)**

**REFERENCE TRADE:**

Division 16

**INCLUDE:**

1. Layout, furnish sleeves to contractors that penetrate walls.
2. Furnish access panels as required for the Work for installation by finished trades.
3. Include cost of all permits, utility company fees, inspection fees, licenses, etc.
4. Contractor shall participate in coordination between all Mechanical and Electrical trades.
5. Touch-up factory-finished equipment.
6. Curbs and flashing collars for roof penetrations.
7. Schedule equipment deliveries prior to construction of enclosure walls, ceilings, etc., or provide equipment broken down to fit through doorways provided.
8. Core drilling as required to complete the Work.
9. Bidders are responsible to field-verify existing conditions, particularly work required for electrical feed to building.
10. Coring through concrete walls, flooring, and load-bearing masonry walls as necessary.
11. Obtain approvals, permits, and coordinate the inspection and testing of the systems with local governing agencies. Pay for fees and testing charges in conjunction with the testing of each system.
12. The contractor is responsible to be familiar with all existing conditions where the work of this category is to be performed.
13. Steel supports for piping, equipment, anchors, guides, etc. as indicated in the documents and as required for proper code installation.
14. Provide all tests, data, affidavits, test results, and certificates required by all governing authorities to the General Contractor in a timely manner to facilitate Owner occupancy.
15. Instruct the maintenance personnel in the proper servicing and operation of the various systems.
16. Cleanup and removal of debris caused by this work.
17. Identification labels and name plates.
18. Access panels shall be furnished by this contractor for installation by others.
19. Firestopping at electrical penetrations.
20. Hoisting and scaffolding for Work.

END OF BID MEMORANDUM NO. 1