



OFFICIAL DOCUMENT

BIRMINGHAM PUBLIC SCHOOLS
550 West Merrill
Birmingham, MI 48009
(248) 203-3000

ADVERTISEMENT FOR REQUEST FOR PROPOSAL

Project: Derby Middle School Servery Line Replacement

Bid Package #: 1.0809

Notice is hereby given that sealed proposals for **Derby Middle School Servery Line Replacement** will be received by Birmingham Public Schools, 550 West Merrill Street, Birmingham, Michigan 48009, Attention: Purchasing Department, Mr. Norman H. McGarry, CPPB, Manager, Auxiliary Business Services. Delivery on or before **Friday, February 22, 2008, at 2:00 p.m.**, local time. No allowance will be made for late delivery for any reason.

Proposals shall be prepared in accordance with specifications outlined in Request for Proposal.

Proposals will be publicly opened on **Friday, February 22, 2008, at 2:00 p.m.** local time, by Birmingham Public Schools at 550 West Merrill Street, Birmingham, Michigan 48009, evaluated, with awards subsequently to be made by Birmingham Public Schools.

Request for Proposal documents will be available for examination on or after **February 4, 2008**, at the following locations:

McGraw Hill Construction Dodge	Ph: (313) 342-6449	Washtenaw Contractors Assoc.	Ph: (734) 662-2570
Reed Construction Data	Ph: (800) 424-3996	Construction News Service	Ph: (616) 530-3940
Construction Association of Michigan	Ph: (248) 972-1000	M.M.B.D.C.	Ph: (313) 873-3200

Register as a Vendor at the following website: <http://www.bpsauxiliarybus.net/vendorform.asp> in order to automatically receive notification of all future bids related to the products or services that your firm can provide Birmingham Public Schools.

This Request for Proposal document may be downloaded by proponent, on or after **February 4, 2008**, at the following website: www.bpsauxiliarybus.net/bids/currentbids.asp Architectural drawings may be picked up by bidder at the following location: **Birmingham Public Schools - Purchasing Department, Administration Building, 550 West Merrill, Birmingham, Michigan 48009, (248) 203-3050.** A non-refundable deposit of \$25.00 will be required for each set of drawings. Request for Proposal documents may be contained in more than one electronic file. It is proponent's responsibility to access and download all pertinent documents related to a particular bid. The email address you input into this website becomes your Login ID for this bid. Request for Proposal change notifications, such as addendums, will be electronically sent to this email address. If you do not register a valid email address, which you verify on a regular basis, you will not be notified of changes to Request for Proposal documents. No other request for Request for Proposal change notifications (addendums) will be honored. All Request for Bids or Request for Proposals requires separate registration.

All questions shall be directed to the office of Norman H. McGarry, CPPB, Manager, Auxiliary Business Services at (248) 203-3050.

A pre-proposal conference **will** be held on **Wednesday, February 13, 2008 at 10:00 a.m., local time at Derby Middle School, 1300 Derby Rd., Birmingham, MI 48009. All visitors must check in at the main office upon arrival to any building.**

Proposals shall be on forms furnished by Birmingham Public Schools. Bid security by a quality surety in the form of a bid bond, cashier check, or certified check in the amount of five percent (5%) of the bid amount shall be submitted with the bid.

A proponent will be permitted to withdraw their bid, unopened, after it has been submitted if so requested prior to the time specified above for opening of proposals. The successful proponent shall be required to enter into a contract with Birmingham Public Schools. The successful proponent shall pay all taxes required by law.

All proponents must provide familial disclosure in compliance with MCL 380.1267 and attach this information to the bid proposal. The bid proposal will be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the proponent or any employee of the proponent, and any member of the Board of Education of the school district, or the Superintendent of the school district. The District will not consider a bid proposal that does not include this sworn and notarized disclosure statement.

The right to reject any or all proposals, either in whole or in part, or to waive any informalities or irregularities therein, is reserved by Birmingham Public Schools. The Board of Education will not consider or accept a proposal received by the Board after the date and time specified for receipt of proposal.

Date:

1/31/2008

Authorized Signature:

Norman H. McGarry, Manager, Auxiliary Business Services