



D E P A R T M E N T O F

Management & Budget

ANNUAL TRAVEL REPORT 2007

Prepared for:
Senate Committee on
Appropriations
And
House Committee on
Appropriations

December 21, 2007

**Department of Management and Budget
Annual Travel Report
Fiscal Year 2007**

EXECUTIVE SUMMARY

The Department of Management and Budget, in accordance with Section 217(3) of Public Act 431 of 1984 and Section 216(3) of Public Act 127 of 2007, has prepared this Annual Travel Report.

During FY2007, the department expended \$23,332 for out-of-state travel, of which \$4,598 was charged to the General Fund. The following pages detail those trips, as required by statute. Total expenditures for out-of-state travel for FY2006 were \$62,321.

Total DMB expenditures for in-state travel were \$214,941 during FY2007.

Any questions regarding this information may be directed to David Quigley, Director of DMB-Financial Services Operations, at 241-4195. Copies of this report are available at the DMB web site www.Michigan.gov/dmb/.

Department of Management and Budget
Out-of-State Travel Report
Fiscal Year 2007

Travel Dates		Employee Name	Destination	Purpose for Travel	Auth. Code	Source of Funds				Total Cost
Begin	End					GF/GP	Restricted	Federal	Other	
10/04/2006	10/06/2006	CARLSON, SEAN L	AUSTIN, TX	GOVERNING MAGAZINE'S MANAGING PERFORMANCE CONFERENCE. MR. CARLSON SPOKE ON "HIGH-PERFORMANCE PROCUREMENT." GOVERNING MAGAZINE REIMBURSED THE AIRFARE.	E	\$ 20.14	\$ 38.36	\$ -	\$ -	\$ 58.50
10/13/2006	10/17/2006	MCCORMICK, TIMOTHY	AUSTIN, TX	NATIONAL COUNCIL ON TEACHER RETIREMENT ANNUAL CONVENTION TO PRODUCE BUDGETARY SAVINGS. AIRFARE WAS PAID IN FISCAL YEAR 2006.	C	\$ -	\$ 935.65	\$ -	\$ -	\$ 935.65
10/16/2006	10/17/2006	BEVIER, KRISTEN	CHICAGO, IL	2006 GRAPH EXPO TRADE SHOW TO VIEW NEW EQUIPMENT AND UPGRADES TO CURRENT SYSTEMS TO IMPROVE EFFICIENCIES AND PRODUCTIVITY.	C	\$ -	\$ 325.11	\$ -	\$ -	\$ 325.11
10/16/2006	10/17/2006	BLIZZARD, MATTHEW D	CHICAGO, IL	2006 GRAPH EXPO TRADE SHOW TO VIEW NEW EQUIPMENT AND UPGRADES TO CURRENT SYSTEMS TO IMPROVE EFFICIENCIES AND PRODUCTIVITY.	C	\$ -	\$ 66.00	\$ -	\$ -	\$ 66.00
10/16/2006	10/20/2006	CONFER JR, HERBERT L	BUFFALO GROVE, IL	SIEMENS TRAINING TO PRODUCE BUDGETARY SAVINGS.	C	\$ -	\$ 540.44	\$ -	\$ -	\$ 540.44
10/16/2006	10/17/2006	DYSON, MICHAEL R	CHICAGO, IL	2006 GRAPH EXPO TRADE SHOW TO VIEW NEW EQUIPMENT AND UPGRADES TO CURRENT SYSTEMS TO IMPROVE EFFICIENCIES AND PRODUCTIVITY.	C	\$ -	\$ 320.11	\$ -	\$ -	\$ 320.11
10/16/2006	10/18/2006	ROPP, MARGARET M	WASHINGTON, DC	EDUCATION INFORMATION MANAGEMENT ADVISORY CONSORTIUM. PARTICIPATION NECESSARY TO COLLABORATE IN PLANNING OF FEDERAL EDUCATION DATA EXCHANGE NETWORK REPORTING INITIATIVES AND REQUIREMENTS AND TO ENSURE CEPI'S DECISION SUPPORT SYSTEM DESIGN MEETS CURRENT AS WELL AS FUTURE NEEDS TO AVOID COSTLY RETROFIT EXPENSES. TRAVEL 100% FEDERALLY FUNDED.	C, D, F	\$ -	\$ -	\$ 19.90	\$ -	\$ 19.90
10/16/2006	10/20/2006	TEMPLER, JAMES N	BUFFALO GROVE, IL	SIEMENS TRAINING TO PRODUCE BUDGETARY SAVINGS.	C	\$ -	\$ 530.44	\$ -	\$ -	\$ 530.44
10/22/2006	10/24/2006	BLOCKER, DAVID G	MIAMI, FL	ANNUAL NATIONAL BLACK CHILD DEVELOPMENT INSTITUTION CONFERENCE. TRAINING ADDRESSED NEEDS OF SPECIFIC CHILDREN IN THE CHILD WELFARE SYSTEM AND PROVIDED GREATER INSIGHT TO ISSUES OF OVER REPRESENTATION AND RECOMMENDATIONS FOR CHANGE. TRAINING WAS NOT AVAILABLE IN MICHIGAN.	E	\$ 792.10	\$ -	\$ -	\$ -	\$ 792.10
11/07/2006	11/08/2006	MACKEY, DANIEL A	CHICAGO, IL	CEM BENCHMARKING INC CLIENT CONFERENCE AND CITISTREET CUSTOMER FORUM. ATTENDANCE AT THESE CONFERENCES ARE TO PRODUCE BUDGETARY SAVINGS.	C	\$ -	\$ 316.04	\$ -	\$ -	\$ 316.04
11/07/2006	11/11/2006	SHENEMAN, MELONIE L	MINNEAPOLIS, MN	NATIONAL COUNCIL FAMILY RELATIONS CONFERENCE. TRAINING NECESSARY TO IMPROVE EFFECTIVENESS IN HANDLING FAMILY INVOLVED COMPLAINTS. TRAINING WAS NOT AVAILABLE IN MICHIGAN.	E	\$ 1,325.01	\$ -	\$ -	\$ -	\$ 1,325.01

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11/12/2006	11/15/2006	ADAMS, BROOKE D	NASHVILLE, TN	CHILD WELFARE LEAGUE OF AMERICA CONFERENCE. TRAINING PROVIDED INFORMATION REGARDING THE NEEDS OF SPECIFIC YOUTH ENTERING CARE ALLOWING THE OFFICE TO KNOWLEDGEABLY MAKE RECOMMENDATIONS TO IMPROVE SERVICE DELIVERY. TRAINING WAS NOT AVAILABLE IN MICHIGAN.	E	\$ 1,122.69	\$ -	\$ -	\$ -	\$ 1,122.69
11/26/2006	12/08/2006	KING, KURT L	MENDOTA HEIGHTS, MN	HONEYWELL TRAINING TO PRODUCE BUDGETARY SAVINGS AND WAS NOT AVAILABLE IN MICHIGAN.	C, E	\$ -	\$ 3,003.20	\$ -	\$ -	\$ 3,003.20
11/27/2006	11/29/2006	STODDARD, PHILLIP J	WASHINGTON, DC	ANNUAL CONFERENCE AND BUSINESS MEETING OF THE PUBLIC SECTOR HEALTH CARE ROUNDTABLE TO PRODUCE BUDGETARY SAVINGS AND SECURE SPECIALIZED TRAINING NOT AVAILABLE IN MICHIGAN.	C, E	\$ -	\$ 843.70	\$ -	\$ -	\$ 843.70
11/29/2006	11/30/2006	LANNNOYE, MARY A	SANTA ANA PUEBLO, NM	TRAVEL NECESSARY TO ATTEND A STATE GOVERNANCE TRANSFORMATION ADVISORY BOARD MEETING AS PART OF THE COUNCIL OF STATE GOVERNMENTS. ATTENDEE WAS A BOARD MEMBER. SHE PAID HER OWN TRANSPORTATION COSTS AND ONLY CHARGED THE STATE FOR ONE NIGHT'S LODGING AND A MEAL.	C	\$ 148.74	\$ 33.52	\$ -	\$ -	\$ 182.26
11/29/2006	12/02/2006	ANDERSON, TRINA L	WASHINGTON, DC	LONGITUDINAL STATEWIDE DATA SYSTEM GRANTEE MEETING. PARTICIPATION NECESSARY TO COMPLY WITH FEDERAL REQUIREMENTS. WILL PRODUCE BUDGETARY SAVINGS BY LEVERAGING KNOWLEDGE GAINED FROM OTHER GRANTEE STATES. TRAVEL 100% FEDERALLY FUNDED.	C, D, F	\$ -	\$ -	\$ 1,043.21	\$ -	\$ 1,043.21
12/03/2006	12/08/2006	JENKINS, TIMOTHY	LAS VEGAS, NV	INTERNATIONAL ASSOCIATION OF FAIRS AND EXPOSITIONS TO PRODUCE BUDGETARY SAVINGS AND SECURE SPECIALIZED TRAINING NOT AVAILABLE IN MICHIGAN.	C, E	\$ -	\$ 1,356.85	\$ -	\$ -	\$ 1,356.85
01/22/2007	01/26/2007	VANDENBERG, VIVIEN	SAN DIEGO, CA	INTERNATIONAL CONFERENCE ON CHILD AND FAMILY MALTREATMENT. PARTICIPATION NECESSARY TO SECURE SPECIALIZED KNOWLEDGE, TRAINING, AND RESEARCH CONCERNING CHILD MALTREATMENT. TRAINING WAS NOT AVAILABLE IN MICHIGAN.	E	\$ 1,167.55	\$ -	\$ -	\$ -	\$ 1,167.55
02/04/2007	02/07/2007	STODDARD, PHILLIP J	WASHINGTON, DC	NATIONAL ASSOCIATION OF STATE RETIREMENT ADMINISTRATORS AND LEGISLATIVE CONFERENCE WITH THE NATIONAL COUNCIL ON PUBLIC EMPLOYEE RETIREMENT SYSTEMS TO PRODUCE BUDGETARY SAVINGS AND TO SECURE SPECIALIZED TRAINING NOT AVAILABLE IN MICHIGAN.	C, E	\$ -	\$ 1,151.79	\$ -	\$ -	\$ 1,151.79

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02/25/2007	03/02/2007	JONES, CAROL G	ATLANTA, GA	US ED NATIONAL CENTER FOR EDUCATION STATISTICS MIS FORUM AND DATA CONFERENCE. PARTICIPATION NECESSARY TO COMPLY WITH FEDERAL REQUIREMENTS; ENSURES CONTINUED RECEIPT OF FEDERAL FUNDS. TRAVEL 100% FEDERALLY FUNDED.	C, D, F	\$ -	\$ -	\$ 1,221.25	\$ -	\$ 1,221.25
02/25/2007	03/02/2007	ROPP, MARGARET M	ATLANTA, GA	US ED NATIONAL CENTER FOR EDUCATION STATISTICS MIS FORUM AND DATA CONFERENCE. PARTICIPATION NECESSARY TO COMPLY WITH FEDERAL REQUIREMENTS; ENSURES CONTINUED RECEIPT OF FEDERAL FUNDS. TRAVEL 100% FEDERALLY FUNDED.	C, D, F	\$ -	\$ -	\$ 1,152.20	\$ -	\$ 1,152.20
02/27/2007	03/02/2007	ANDERSON, TRINA L	ATLANTA, GA	LONGITUDINAL STATEWIDE DATA SYSTEM GRANTEE MEETING. PARTICIPATION NECESSARY TO COMPLY WITH FEDERAL REQUIREMENTS. WILL PRODUCE BUDGETARY SAVINGS BY LEVERAGING KNOWLEDGE GAINED FROM OTHER GRANTEE STATES. TRAVEL 100% FEDERALLY FUNDED.	C, D, F	\$ -	\$ -	\$ 799.51	\$ -	\$ 799.51
06/04/2007	6/5/2007	WHITING, CHARLES M	MARINETTE, WI	VEHICLE BROKE DOWN IN MENOMINEE, MI AND WAS TOWED TO MARINETTE, WI WHERE MR. WHITING SPENT THE NIGHT WAITING FOR VEHICLE REPAIRS.	B	\$ 21.34	\$ 41.43	\$ -	\$ -	\$ 62.77
07/21/2007	07/27/2007	JONES, CAROL G	WASHINGTON, DC	US ED NATIONAL CENTER FOR EDUCATION STATISTICS FORUM AND DATA CONFERENCE. PARTICIPATION NECESSARY TO COMPLY WITH FEDERAL REQUIREMENTS; ENSURES CONTINUED RECEIPT OF FEDERAL FUNDS. TRAVEL 100% FEDERALLY FUNDED.	C, D, F	\$ -	\$ -	\$ 1,732.55	\$ -	\$ 1,732.55
07/22/2007	07/27/2007	ROPP, MARGARET M	WASHINGTON, DC	US ED NATIONAL CENTER FOR EDUCATION STATISTICS FORUM AND DATA CONFERENCE. PARTICIPATION NECESSARY TO COMPLY WITH FEDERAL REQUIREMENTS; ENSURES CONTINUED RECEIPT OF FEDERAL FUNDS. TRAVEL 100% FEDERALLY FUNDED.	C, D, F	\$ -	\$ -	\$ 1,863.59	\$ -	\$ 1,863.59
07/24/2007	07/27/2007	ANDERSON, TRINA L	WASHINGTON, DC	LONGITUDINAL STATEWIDE DATA SYSTEM GRANTEE MEETING. PARTICIPATION NECESSARY TO COMPLY WITH FEDERAL REQUIREMENTS. WILL PRODUCE BUDGETARY SAVINGS BY LEVERAGING KNOWLEDGE GAINED FROM OTHER GRANTEE STATES. TRAVEL 100% FEDERALLY FUNDED.	C, D, F	\$ -	\$ -	\$ 1,399.96	\$ -	\$ 1,399.96

Total Out-of-State Travel **\$ 23,332.38**

Authorization Codes

- (A) Required by legal mandate or court order or for law enforcement purposes.
- (B) Necessary to protect the health or safety of Michigan citizens or visitors or to assist other states in similar circumstances.
- (C) Necessary to produce budgetary savings or to increase state revenues, including protecting existing federal funds or securing additional federal funds.
- (D) Necessary to comply with federal requirements.
- (E) Necessary to secure specialized training for staff that is not available within this state.
- (F) Financed entirely by federal or non-state funds.
- (G) State Budget Director Authorized Exemption.