DMB-VTS 10 (4/04)

DEPARTMENT OF MANAGEMENT & BUDGET
VEHICLE & TRAVEL SERVICES

OFFICIAL DAILY TRAVEL LOG

DEPARTMENT	DIVISION	VEHICLE #

MONTH/YEAR	ACCOUNT NUMBER

DATE	ODOMETER READING		DAILY TOTAL	PERSONAL MILES	I certify that all mileage reported was driven for official state business.		
	START	END			DESTINATION	REASON FOR TRAVEL	DRIVER NAME

TOTAL MILES DRIVEN	BUSINESS	PERSONAL	AUTHORIZED AGENT (Signature)	DATE