DTMB-0010 VTS (02/2013)

DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET
VEHICLE & TRAVEL SERVICES

OFFICIAL DAILY TRAVEL LOG

DEPARTMENT	DIVISION	VEHICLE #

MONTH/YEAR	ACCOUNT NUMBER

DATE	ODOMETER READING		DAILY TOTAL	PERSONAL MILES	I certify that all mileage reported was driven for official state business.		
	START	END			DESTINATION	REASON FOR TRAVEL	DRIVER NAME

MILES DRIVEN	TOTAL MILES	PERSONAL MILES	AUTHORIZED AGENT (Signature)	DATE