

FITZGERALD PUBLIC SCHOOLS
23200 Ryan Road
Warren, MI 48091-1999

INVITATION TO BID

BID TITLE: 2007-2008 Chatterton Middle School LED Sign Purchase & Installation
Bid #1 - Purchase of Sign and All Associated Components
Bid #2 - Sign Installation and Associated Trades Work

Fitzgerald Public Schools will receive sealed bids to furnish all labor and materials and perform all other work necessary and incidental to **2007-2008 Chatterton Middle School LED Sign Purchase & Installation** as described above in accordance with published instructions, specifications, drawings and other contract documents.

A Pre-Bid meeting & walkthrough, for all contractors wishing to submit a bid, is scheduled for **Wednesday, October 3, 2007 at 2:00 p.m.**, beginning in the Multi-Purpose Room of the Fitzgerald Automotive and Pre-Engineering Technology Institute, located directly behind Fitzgerald High School, 23200 Ryan Rd., Warren, Michigan, 48091-1999.

Sealed bids must be received at the Fitzgerald Public Schools Business Office, located on the second floor of Fitzgerald High School, 23200 Ryan Road, Warren, MI 48091-1999, **by Thursday, October 11, 2007 at 2:00 p.m.** Bids received after this date and time and bids received via fax will **not** be accepted or considered. **Bids will be publicly opened and read aloud at 2:15 pm on October 11, 2007 in the Multi-Purpose Room of the Fitzgerald Automotive and Pre-Engineering Technology Institute.**

Bidders **MUST** use the bid form(s) in the specification package. **RETURN TWO COMPLETE COPIES OF BID SUBMITTAL.** Bids will be submitted in a sealed envelope. The face of the envelope **must** contain, in addition to the above address, the bid title and the date and time of the bid opening.

All bids shall be accompanied by a sworn and notarized statement disclosing any familial relationship(s) that exist between the owner(s) or any employee of the bidder and any member of the Board of Education of the School District or the Superintendent of the School District. The Board of Education shall not accept a bid that does not include a sworn and notarized familial relationship disclosure statement.

Bids submitted shall fully comply in all respects to these instructions, published specifications, drawings, and other contract documents. **Bid price shall include all costs associated with this project.**

No bid may be withdrawn for a period of sixty (60) days after the date of the bid opening. The Board reserves the right to reject any or all bids received and to waive any formalities in regard thereto. In addition, the Board reserves the right to evaluate bids on any basis determined by the Board to be in the best interest of the Board and to consider alternate bids if the low bidder(s) do not meet the specifications or are otherwise determined to be unqualified.

Questions regarding contract documents, including availability, may be directed to Partners in Architecture, PLC, 96 Macomb Place, Mt. Clemens, MI 48043 (Phone: 586-469-3600).