

Request For Proposal (RFP) Notification

Grass Lakes Community Schools – AV RFP #0703

INTENT

This project is intended to provide overhead projection systems and wireless classroom audio enhancement in approximately 74 classrooms at Long Elementary and Grass Lake Middle Schools (hereinafter referred to as “The District”) It is also the intent to have the audio enhancement system tie into the overhead projection system. Thus it is the strong desire of the District to have a single system that provides audio to both the Audio Enhancement capability for the teacher as they speak and at the same time is able to provide for the audio output of the overhead projection system. System need not allow for simultaneous audio from teacher and projection system however audio must be allowed through either the teacher’s microphone or the video source (such as a DVD) without the teacher needing to take any physical steps to switch between sources. After the proposals are opened and evaluated, if the budget allows, the full combined system will be awarded and move forward. However, if the budgets do not allow for both pieces (overhead projection system and audio enhancement), then a system with a stand alone projection system tied into its own speakers and audio enhancement capability will be awarded (so the wireless mics can be purchased as budgets allow).

Schedule of events

- **Proposals are to be received by 2:00 pm on Tuesday, April 17, 2007**
- **There will be no pre-bid meeting for this project**
- **The School Board vote is scheduled for April 23, 2007. Work can commence with issuance of P.O. Completion schedule will be reviewed with awarded vendor - final completion date is planned for no later than August 17, 2007.**

DEADLINE FOR PROPOSALS

Late Proposals will not be accepted. Proposals shall be submitted to:

Mr. Bradley Hamilton
Grass Lake Community Schools
990 Grass Lake Road
Grass Lake, MI 49240

- **Clearly label the outside of the package "AV Project"**

CLARIFICATIONS

This is only a notification – to receive the full RFP contact the person indicated below:

To allow sufficient time for all vendors to submit their Proposals in time, requests for clarification must be submitted by 12:00 noon on Thursday, April 10, 2007 via e-mail or fax to (all questions and responses must be tracked so no phone calls are allowed):

Bill O’Reilly
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