

**SECTION 00030
ADVERTISEMENT FOR BIDS**

Bid Proposal

Notice is hereby given that sealed bids will be received, by mail or hand delivered, to the attention of **Charles Bellestri** at the **Highland Park School District Administration Building, 20 Bartlett Street, Highland Park, MI 48203 by May 1, 2007 @ 2:00 pm**, local time. The Highland Park School Board will not accept any bid submitted after the indicated due date and time. Proposals will be accepted for the following individual prime contract work:

**04001 Masonry
08001 HM Doors/Frames
07001 Roofing
15001 Mechanical
16001 Electrical**

All proposals received by the date and time stated above will be opened and read publicly, by the Highland Park School Board on May 1, 2007 at approximately 2:05 pm. Following this procedure, bids will be evaluated by Garrett Building Company and the Highland Park School Board. Post-Bid conferences will be held within two days and successful bidders notified thereafter.

Bid Information

Each Bid shall be enclosed in an opaque sealed Bid envelope, marked with the name, address and telephone number of the Bidder, and endorsed "**Bid for HPSD Prime Contract No. _____**". If the Bid is sent by mail, the opaque sealed Bid envelope containing the Bid shall be enclosed in another envelope labeled "Sealed Bid Enclosed." Bids submitted orally or by telephone, telegraph or FAX are invalid and will be rejected without consideration.

Bid Proposals shall be on forms furnished by Highland Park School District in Section 00300 of the Project Manual.

This project is subject to state sales tax and/or use tax and Bidder is required to include such taxes in its bid.

Bid Security

In accordance with MCL 380.1267(3)(d) bidders will be required to submit with their bids of \$18,915 or more a Bid Security by a qualified surety authorized to do business in the State of Michigan. Bidders must provide a bid security in the amount of 5% of the base bid. Bid security can be in the form of a cashier's check or bid bond made out to City of Highland Park School District. Bidders shall agree not to withdraw bid proposals for a period of sixty (60) calendar days after date for receipt of bids.

Disclosure Statement

In accordance with MCL 380.1267(4) all bidders must provide familial disclosure and attach this information to the bid. This information will be in the form of a **sworn and notarized** statement disclosing any familial relationship that exists between the Owner or any employee of the bidder and any member of the City of Highland Park School Board or the Superintendent of the School District. The City of Highland Park School District will not accept a bid that does not include this sworn and notarized disclosure statement.

Bidder Qualifications

Bidders submitting a Bid should have qualifications of at least ten years experience of successfully completed projects in the work they are bidding. Highland Park School District and Garrett Building Company also reserve the right to request qualification forms or additional information from any bidder before issuing documents, receiving bids or awarding a contract.

Such additional information would be an OSHA Form 300 (or 300-S) for the most recent past year and worker's compensation Experience Modification Rate (EMR) factor and any other information required in the Instructions to Bidders.

Payment/Performance Bonds

In accordance with MCL 129.201 successful bidders will be required, as a condition precedent to award of contract, to furnish in the amount of 100% of the contract price, satisfactory Performance Bond and Payment Bond by a surety licensed to do business in the State of Michigan for any work that would have a value of \$50,000 or more.

Prevailing Wage Rate

In accordance with MCL 408.552 wages and fringe benefits to be paid shall be not less than the wage and fringe benefit rates prevailing in the locality in which the work is to be performed. Included in the Project Manual are current Prevailing Wage Rates as published by the Michigan Department of Labor and Economic Growth. Bidders are responsible for complying with the current applicable rates during the course of the work.

Plan Examination/Distribution

Bid documents will be available for examination and distribution on or after April 16, 2007.

Examination may be made at:

F.W. Dodge Plan Room
20475 Woodingham
Detroit, MI 48221
(313) 342-6449

Minority Business Development Council,
Fisher Building-3011 W. Grand Blvd.
Suite 230, Detroit, MI 48202
(313) 873-3200

C.A.M.
43636 Woodward Ave.
Bloomfield Hills, MI 48302
(248) 972-1000

Dunn Blue Reprographics
20390 W.8 Mile Road
Southfield, MI 48075
(248) 353-3300

Distribution will be made at:

Consulting Engineering Associates, Inc.
16580 Wyoming Ave.
Detroit, MI 48221
(313) 341-5797

Prospective Bidders may secure One (1) Set of Bid Documents on business days between the hours of 8:00 A.M. and 4:30 P.M. A fee of \$50.00 will be charged for each set of bid documents. The fee shall be in the form of a check payable to Consulting Engineering Associates, Inc., **which will not be refunded for return of plans.** Bidding Documents will be shipped only if the requesting party assumes responsibility for all related fee and mailing charges.

Pre-Bid/Post-Bid Conference

Pre-bid conferences/site visit will be conducted for all Work Categories. See the Project Manual for specific dates and times. It is mandatory that all bidders attend the pre-bid conference. Pre-bid conference minutes will be distributed to all who are known by the Highland Park School District to have received bidding documents, but the Highland Park School District, Garrett Building Company and Design Consultant will not be responsible for providing information to those not attending the pre-bid conference. Information disclosed in the pre-bid conference minutes will be considered part of the bidding and contract documents.

Post-Bid Conference will require that bidders identify/document major material and/or equipment manufacturers which served as a basis for their bid.

Equal Opportunity

Contractors agree not to discriminate against any employee or applicant for employment, with respect to their hire, tenure, terms, conditions or privileges of employment, or any matter directly or indirectly related to the employment, because of race, color, religion, natural origin, ancestry, age, sex, height, weight, marital status, physical or mental handicap or disability. Contractors are required to use non-discrimination in employment, as herein specified, binding upon each subcontractor. This covenant is required pursuant to the Elliot Larsen Civil Rights act, 1976 Public Act 453 as amended, MCL 37.2201, et seq. and the Michigan Handicapper's Civil Rights Act, 1976 Public Act 220, as amended, MCL 37.1101, et seq. and any breach thereof may be regarded as a material breach of the contract.

Contract Award

The successful bidder will be required to enter into a contract with the City of Highland Park School District on the Contract for Construction identified in Section 00500 of the Project Manual.

The right to reject any or all bid proposals, either in whole or in part, or to waive any informalities or irregularities therein or award the contract to other than the lowest bidder is reserved by the City of Highland Park School District.

Garrett Building Company has been engaged for this Project to serve as an advisor to Owner and to provide assistance in administering the Contract for Construction between Owner and each Contractor, according to a separate contract between Owner and Construction Manager.

Subject to any agreed extension of the period for holding Bids, Bids shall be open for acceptance by HPSD for 60 days after the date of Bid opening.

Cost of Proposal Preparation

The City of Highland Park School District is not responsible for any costs incurred by any bidder for any work performed prior to contract execution of this specific Bond Issue Project.