JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF MANAGEMENT & BUDGET
LANSING

LISA WEBB SHARPE
DIRECTOR

ITB No. 2009 -14

INVITATION TO BID

Sale of former Michigan State Police (MSP) Post,
1011 N. Mission Street, Mt. Pleasant, Michigan

I. Introduction and Overview

Pursuant to Public Act 320 of 2004, the Michigan Department of Management and Budget (DMB), acting through its Real Estate Division (the "Office"), has been authorized to sell certain real property owned by the State of Michigan (the "State") located at 1011 N. Mission Street, in the City of Mt. Pleasant, MI commonly known as the former Mt. Pleasant State Police Post (the "Property"), and legally described in the attached Offer to Purchase Real Property (the "Offer") for not less than fair market value. Fair market value for the Property, as determined by an independent appraiser, is $70,000, which is the minimum bid for this property.

The Property can be generally described as a two-story building containing 3,100 square feet, more or less, and having a site size of approximately 0.3 acres. The Property was previously used as a State Police Post and has been vacant since 1998.

The State will accept sealed Bid Proposals for the Property until 10:00 a.m., Thursday, May 7, 2009 (the "Due Date"). In the event that the initial bid period does not produce a viable award recommendation, the State may, at its discretion, extend the bidding period until it receives a viable bid. Timelines will be moved to correspond to the accepted bid date. Notification of a bidding extension will be made on DMB's Real Estate Division website www.michigan.gov/dmb-realestate (link "surplus Real Property For Sale through DMB")

The first qualifying bid that is received and accepted will end the extension period.

Bids will be opened on the Due Date at 11:00 a.m. It is the intention of the State to notify, no later than Wednesday, May 13, 2009 the successful Bidder who is the most responsive and responsible and offers the highest price or highest value to the State. Notification will be via phone, followed in writing.

The State reserves the right to waive any irregularity or defect in any submission; request clarification or additional information regarding Bid Proposals; to conduct a Best and Final Offer (BAFO); to cancel this Invitation To Bid (ITB) and to reject any and all Bids at its sole discretion. The State shall assume no liability whatsoever for any expense incurred by a Bidder in replying to this ITB.

A. The following documents are available on-line at DMB's Real Estate Division website www.michigan.gov/dmb-realestate (then click on the following link "Surplus Real Property For Sale through DMB"):

1. Invitation to Bid (ITB)
2. Purchaser's Acknowledgement
3. Offer to Purchase Real Property
4. Release of Liability Form
5. Public Act 320 of 2004
6. Appraisal – Summary of Salient Facts
7. Property Survey & Legal Description
8. Title Commitment
9. Phase 1 Environmental Study
10. Draft Restrictive Covenant
11. Environmental Project Summary from DLZ, dated March 5, 2008

B. The following environmental documents are available for review by appointment only at the Real Estate Division located at 530 W. Allegan, Lansing, Michigan. Please contact Tracy DeClercq at (517) 335-6877 for an appointment.

1. 20-Day Initial Abatement Report, TEC
2. 45-Day Characterization Report and Work Plan, TEC
3. Specifications of Construction, Ground Water Remediation System, SEG, August 1995
4. Remedial Investigation/Feasibility Study and Corrective Action Work Plan, SEG, September 1995
5. Final Assessment Report, SEG, October 1996
6. 1999 Annual Performance Evaluation of Ground Water Remediation System, SEG, March 2000
7. 2000 Annual Performance Evaluation of Ground Water Remediation System, DLZ, March 2001
8. 1996-2001 Annual Performance Evaluation of Ground Water Remediation System, DL, February 2002
9. Draft Supplemental Site Investigation Report, DLZ, July 2002
10. Draft Remedial Investigation/Soil Delineation Report, DLZ, December 2002
11. Draft Project Summary Report, DLZ, August 2004
12. Draft Project Summary Report, DLZ, December 2006

C. Key ITB Dates

1. Monday, April 13, 2009 – ITB Release Date
2. Thursday, May 7, 2009 – Bids Due and Opened
3. Wednesday, May 13, 2009 – Bid Awarded and Accepted
4. Wednesday, May 13, 2009 - Bid Extended if Applicable (see Section VI)

II. Instructions to Bidders

A. Proposal Submission Procedures

1. Sealed Bid Proposals must be delivered to the person and address listed in Section III(E), on or before the Due Date Thursday, May 7, 2009 - 10:00 a.m.). Bid Proposals received after 10:00 a.m. on the Due Date will not be accepted or will be marked late, unopened, and returned to sender.

2. Bid Proposals must be received in one envelope or box marked "PROPOSAL – MT. PLEASANT MSP POST." The envelope or box must also contain the Bidder's name and return address.

3. Bid Proposals may only be delivered via U.S. Mail, courier service, or hand delivery. Electronic or facsimile Bid Proposals will not be accepted.

4. All information shall be entered in ink or typewritten. Mistakes may be crossed out and all corrections inserted before submission of a Bid Proposal. The person signing the Bid Proposal shall initial and date corrections in ink.

5. Bid documents, including the Offer to Purchase Real Property, shall be signed by the person(s) authorized to contractually bind the Bidder. Potential Bidders are encouraged to consult with legal counsel to ensure that their proposal constitutes a legally binding offer. Failure to submit a legally binding offer is grounds for rejection of a Bid Proposal. Bid Proposals must contain original signatures.

6. Bid documents, including the Offer to Purchase Real Property, signed by persons on behalf of entities, other than for a natural person, must be accompanied by documents evidencing authority as follows:

   a. Submissions by corporations or limited liability companies shall be signed by a person with authority to bind the corporation or limited liability company and shall be accompanied by a current certificate of good standing and certified copies of resolutions authorizing such submission, including the Offer to Purchase Real Property.

   b. Submissions by municipalities or municipal entities shall be signed by two officers with authority to bind the municipality or the municipal entity and shall be accompanied by certified resolution authorizing the submission, including the Offer to Purchase Real Property.

c. Submissions by partnerships shall be signed by the authorized partner and shall be accompanied by a certified copy of the partnership certificate on file with the appropriate county clerk and a copy of the partnership agreement and any amendments in effect as of the date of submission.

d. Submissions by persons doing business under an assumed name shall be accompanied by a certified copy of an assumed name certificate on file with the appropriate county clerk.

e. Submissions by one natural person on behalf of another natural person shall be accompanied by a power of attorney which would be fully effective on the date of signature and irrevocable thereafter and which would authorize such action with regard to this specific transaction.

III. Bid Package Format

A. Bid Packages must be submitted in three-ring binders, containing the following information, tabbed in the order below:

1. Copy of this Invitation to Bid (ITB).

2. Signed Purchaser's Acknowledgement, as provided in this ITB.

3. Signed Offer to Purchase Real Property with attached property legal description, as included in this ITB, and Addendum, if applicable.

4. Earnest Money in the form of a cashier's or certified check in the amount of Seven Thousand Dollars ($7,000) made payable to the State of Michigan shall be submitted with this Bid Proposal, as security for the Offer to Purchase Real Property. The Earnest Money will be deposited by the State in a State account and will be applied at closing as a credit against the Purchase Price of the successful Bidder. No escrowing of the Earnest Money deposit will be accepted. Treatment of Earnest Money is more specifically defined in the attached Offer to Purchase Real Property. Earnest Money submitted by unsuccessful Bidders will be returned by certified mail, return receipt requested, and will be placed in the mail no later than three business days after the award of the Bid.

5. Signed Release of Liability Form, as provided in this ITB.

6. Bid Documents signed by persons on behalf of entities or on behalf of another person, must be accompanied by documents evidencing authority as outlined in Section II.A.6, above.

7. Evidence of Bidder's financial capability to complete the purchase, including the source of funds that will be used to purchase the Property.

8. Indicate how your proposal represents the highest price or highest value to the State in terms of direct and indirect financial, economic and community benefits.

Bidders shall submit one clearly marked original and two photocopies of their Bid Package. Failure to provide any of the above requested information may result in disqualification of bid.

The State reserves the right to request additional information pertaining to the Bid Package, or any other matters related to the Invitation to Bid.

The winning Bid made to the State shall be irrevocable, except as set forth in Section 6 of the Offer with respect to Cancellation.

B. Public Act 320 of 2004

1. The sale of this Property shall be consistent with the terms and conditions mandated in Section 1 of PA 320 of 2004 (attached).

2. The Property was offered to the local units of government on March 6, 2007. No responses indicating interest in purchasing the property have been received.

C. Property Inspection

A non-mandatory property site inspection can be scheduled by appointment. Please contact Tracy DeClercq or Teri Martin at (517) 335-6877 for an appointment. Bidders are encouraged to inspect the property.

D. Questions Regarding Invitation to Bid

Questions regarding the ITB must be made in writing and submitted electronically to the DMB Real Estate Division e-mail address dmbred-landsales@michigan.gov. Answers to questions will be posted within 5 business days of receipt.

1. All questions and answers from all Bidders will be made available on the DMB Real Estate Division web site www.michigan.gov/dmb-realestate, under the following link "Surplus Real Property For Sale through DMB".

2. The State will not respond to telephone inquiries or visitation by Bidders or their representatives with respect to this ITB.

E. Official Contact Information:

Name:	Terri L. Fitzpatrick
Title:	Director, Real Estate Division, Department of Management & Budget
Address:	530 W. Allegan, Lansing, MI 48933

F. Bid Package

The Bid Package must be executed by an authorized signatory, and must contain answers that respond to the questions/directions in the order listed below:

1. Provide the Purchase Price of Property as indicated on the attached Offer. Indicate if any revisions, deletions, and/or changes have been made to the attached Offer, and if so, confirm that an Addendum has been attached.

2. Provide a summary of your proposed use of the Property, including the following if applicable:

    a. Provide a detailed breakdown of the proposed development including, but not limited to, type of development and specific use contained therein, timing of project completion and compatibility with existing zoning regulations.

    b. Indicate the number of jobs that will be created by the proposed development, including specific information on the number and type of jobs (job classification, approximate wage range, direct/indirect, temporary/ permanent) created, and the timing of jobs in the market, both in terms of availability and duration.

    c. Project, with detail, the anticipated amount of new taxes (property, income, or other) that will be generated, if any, as a result of the development.

IV. Method of Award and Selection Criteria

Complete responses to this ITB will be evaluated by DMB, which may convene a Joint Evaluation Committee (JEC), based on the extent to which each proposal responds to the information requested in Section III. Selection criteria will include, but is not limited to, the following:

A. Specific details in the response, particularly in terms of dates, numbers and dollars. Vague and/or general responses are not acceptable.

B. The most responsive and responsible Bidder that will allow the State to realize the highest price or highest value. –

C. Evidence of Bidder's financial capability to complete the purchase.

D. Compliance with statutory, constitutional, and terms set forth in this ITB, including the Offer to Purchase.

The bid shall in all respects be governed by, and construed in accordance with, the laws of the State of Michigan.

V. Best and Final Offer (BAFO)

If the selection process does not lead to a viable award recommendation, or if deficiencies are identified, DMB, at its discretion, may prepare a Deficiency Report and/or Clarification Request (DR/CR) for each proposal determined to be in the competitive range. Bidders will be allowed to respond in writing to the DR/CR with a Best and Final Offer (BAFO). The BAFO may include changes to the original proposal,

including alterations to the original price proposed. BAFO's must be submitted by the deadline established by DMB.

After reviewing the BAFO's, DMB will reevaluate the proposals using the original evaluation method. If an alteration to the original published evaluation criteria is to be made, changes in the criteria will be published to all Bidders as part of the issuance of the DR/CR's.

Bidders will NOT be provided any information about other proposals or where the Bidder stands in relation to others at any time during the evaluation process. Any request for such information will be viewed as a compromise to the evaluation process and the requesting Bidder may be eliminated from further consideration. Requests for proposal information by a Bidder, its subcontractor, or an affiliated party before bid award may also result in disqualification.

Bidders are cautioned to propose their best possible offer at the onset of the process, as there is no guarantee that any proposal will be allowed an opportunity to submit a BAFO.

VI. Bid Period Extension

If the initial bid period does not produce a viable award recommendation, the State may, at its discretion, extend the bidding period until it receives a viable bid. Timelines will be moved to correspond to the accepted bid date. Notification of a bidding extension will be made at DMB's Real Estate Division website www.michigan.gov/dmb-realestate (link "surplus Real Property For Sale through DMB")

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VII. Freedom of Information Act (FOIA)

All information in a Bidder's proposal is subject to the provisions of the Freedom of Information Act (FOIA), 1976 Public Act 442, as amended, MCL 15.231, et seq.

Thank you for your interest in doing business with the State of Michigan.