

## LAKWOOD PUBLIC SCHOOLS REQUESTS

### DESIGN/BUILD PROPOSALS FOR ADDITIONS, RENOVATIONS, REMODELING, TECHNOLOGY AND SITE DEVELOPMENT FOR FOUR ELEMENTARY SCHOOLS AND A HIGH SCHOOL

#### DUE DATE

The Owner will receive sealed proposals for the above referenced work at the Office of the Superintendent, Lakewood Public Schools, 639 Jordan Lake St., Lake Odessa, Michigan until 3:00 p.m. EST on September 17, 2007. All proposals must be sealed in envelopes, plainly labeled "Lakewood Public Schools – Design/Build Proposals. Proposals received after the specified time will not be accepted or considered.

All proposals will be publicly opened and read aloud at 3:30 the same day in the Lakewood High School Auditorium, 7223 Velte Rd., Lake Odessa, Michigan.

Each bid must be accompanied by a sworn and notarized statement disclosing whether or not any familial relationship exists between the bidder and any member of the school board, school superintendent, or chief executive. The board shall not accept a bid that does not include this statement.

#### PRE-PROPOSAL CONFERENCE

On August 16, 2007 Lakewood Public Schools will conduct a pre-proposal conference to initiate the activities necessary to secure Design/Build Proposals for the construction of these projects. Attendance is mandatory. The meeting will begin at 10 a.m. and will be held in the Lakewood High School Auditorium.

One set of the Request for Proposal (RFP) will be available to each qualified bidder (architects and general contractors) at the pre-proposal meeting.

The Board of Education shall require each bidder for a contract under this section to file with the Board security in an amount not less than 1/20 of the amount of the bid conditioned to secure the school district from loss or damage by reason of the withdrawal of the bid or by the failure of the bidder to enter a contract for performance, if the bid is accepted by the board of Education (5% bid bond).

A refundable deposit in the form of a company check for Seven Hundred and Fifty Dollars (\$750.00) will be required to pick up the documents. Checks shall be made payable to The Paullin Group, Inc. The deposit is subject to a 100% refund. Refunds will not be made on any documents returned more than 60 days following receipt of Phase I Proposals. Refunds will not be made for any documents that are returned incomplete, marked up, or otherwise mutilated to such an extent that, in the judgment of The Paullin Group, they are not reusable.