

LAPEER COMMUNITY SCHOOLS Invitation to Bid

Instructions to Bidders:

Project Name: GENERATOR REPLACEMENT
Lapeer East High School

Owner: Lapeer Community Schools
1025 West Nepessing St.
Lapeer, MI 48446
Phone (810) 538-1622

Documents: Specifications are available at Lapeer Community Schools
Administration & Services Center
Monday-Friday 7:30 AM to 4:30 PM

A site visit with the owner is **MANDATORY** before bids are accepted for consideration. Site visits must be scheduled by calling Elaine Hitchcock at the number above.

The owner reserves the right to waive irregularities and to accept and/or reject any or all bids.

General Notes:

INSTALLATION shall include all labor and materials to install a 70KW, 120/208 3 phase natural gas generator, 600 amp transfer switch, removal and restoration of all excavated areas, removal and restoration of building materials as needed, coordination with DTE and Consumers Energy, electrical permit and clean up of site.

Existing concrete pad will be reused.

SHUTDOWN of existing utilities, if needed, must be coordinated through Lapeer Community Schools so as to cause the least disruption to building services and equipment.

Existing service in the building is 600 A, 120/208v 3P 4w. Contractor is responsible for confirming existing gas supply and pressure is adequate for new generator.

Any and all Department of Environment Quality requirements must be included in your bid.

A minimum of 2 hours of training with the Owner will be required after initial startup.

A **DETAILED** sequence of installation shall be included with your bid.

QUESTIONS OR CLARIFICATIONS to specifications shall be submitted to the owner in writing at the above address or emailed to mmisener@lapeerschools.org.

BID RECEIPT: Bid proposals will be received at: Lapeer Community Schools, Attn: Bonnie Groce, 1025 W. Nepessing St., Lapeer, MI 48446

BIDS DUE: Bids must be submitted by 2 PM on Monday, October 1, 2007. Bids received after the specified time and date will be returned unopened.

Bid must be submitted on the Proposal Form included within. Bid form must be completely filled out with all requested information.

The bid shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the school board or the superintendent of the District. Lapeer community Schools will not accept a bid that does not include this sworn and notarized disclosure statement.

Submit two (2) copies of the bid proposal enclosed in a sealed envelope. Addressed to the party receiving the bids. Identify envelope with the Project Name and Bidders name and address. For mailing place sealed envelope inside separate mailing envelope marked "Sealed Bid Enclosed for Emergency Generator for 933 S. Saginaw St.

BID OPENING: Bids shall be opened on Monday, October 1, 2007 at 2PM at the Lapeer Community Schools Administration Office.

BID AWARD: The successful bidder shall sign a contract with the owner.