

**Michigan Information Privacy Protection Council**  
Tuesday, March 23, 2010  
Meeting Minutes

The meeting was called to order at 2:45 p.m. by the Chair.

Agenda items were addressed as follows:

Previous Meeting Minutes: The meeting notes of January 12, 2010 were reviewed briefly. A motion was made and seconded to approve the notes as submitted. The motion passed unanimously.

Election of Council Secretary: A motion was made by Karen Towne (DELEG) nominating Matthew Rick of DCH to serve as Council Secretary. Following a second by Hugh Hess (DMVA), it was passed unanimously by the Council. Council Officers are thus identified as follows:

Chair - Steve Liedel, Chief Privacy Officer  
Vice Chair - Trent Carpenter, Chief Information Security Officer  
Secretary - Matthew Rick, DCH Office of Legal Affairs and FOIA

2010 Meeting Schedule: The following dates were proposed for the balance of the Council's 2010 regular meetings: May 18, July 21, and October 12. All in attendance agreed to the schedule and requested that the appointments be sent to members' calendars.

New Business:

1. Approval of Council Operating Principles – Clarification was requested under paragraph F referencing voting procedures and what constitutes a quorum. **Action**: This paragraph will be modified and the document re-submitted for review.
2. Adoption of Privacy Principles – The “Generally Accepted Privacy Principles” document dated August 2009 was discussed. **Action**: It was recommended that the document be reviewed carefully for each Agency, being aware of possible impacts and resource needs. Potential issues need to be identified, and research conducted relative to what other states may have encountered regarding balancing privacy, the protection of sensitive information, and FOIA requirements, and clarifying the State's role. Comments will be gathered and compiled for the possible development of a streamlined version of the GAPP document for adoption as Michigan's framework.

