

ADVERTISEMENT FOR BIDS
BID PACKAGE NO. 1

PROJECT: Royal Oak High School
Royal Oak Middle School
Northwood Elementary School
The School District of the City of Royal Oak
Royal Oak, MI

DESCRIPTION: Pre-Purchased Fan Coil Cassette Units (Furnish Only)

OWNER: The School District of the City of Royal Oak
1123 Lexington Blvd.
Royal Oak, MI 48073

ARCHITECT: Kingscott Associates, Inc.
229 E. Michigan Ave.
Suite 335
Kalamazoo, MI 49007

CONSTRUCTION MANAGER: Skanska USA Building Inc.
1400 Lexington Blvd.
Royal Oak, MI 48073
(248) 435-6597

Attention: Rick Corona, Project Manager
(248) 435-6597
(248) 435-6914 FAX

Sealed proposals will be received at the **site office trailer of Skanska USA Building, Inc.** for the following bid categories on this project **until 12:00 p.m. on November 14, 2006**. The Board of Education of the The School District of the City of Royal Oak will not open, consider or accept a proposal that is received after the date and time specified above for proposal submission.

Bids will be publicly opened and read aloud at 2:00 p.m. on November 14, 2006 at the

Board of Education Office
The School District of the City of Royal Oak
1123 Lexington Blvd.
Royal Oak, MI 49073

On the day following the public opening, bid results will be posted in the Skanska USA Building Inc.'s Plan
Royal Oak Middle School
Royal Oak High School
Northwood Elementary School
The School District of the City of Royal Oak
Bid Package No. 1

Copyright © 2004 Skanska USA Building Inc.

ADV-1
October 25, 2006
Skanska Project No. 314088
ESTWI002ES Bid Package Templates Rev 12

Room. Bidders shall not call The School District of the City Royal Oak or Kingscott Associates, Inc. for bid results.

BID CATEGORIES

1A Fan Coil Cassette Units (Furnish Only)

PLAN DISTRIBUTION

On or about Wednesday, November 1, 2006 bidding documents will be only available at the office by the offices of:

Motor City Imaging
20475 Woodingham
Detroit, MI 48221
Telephone: (313) 342-7480
Fax: (313) 342-7481
Attention: Bill Kellyon

Plans can be obtained by calling the above number or online. Documents can be viewed and **ordered on line in the Skanska DFS online planroom by going to dfs.skanskausa.com.** Click on **“DFS Project Site Login”**. If you have not already been notified of your specific username and password, please contact Amy Glowczynski at 313-350-5358. Once you have logged into the site, click on **Royal Oak High Schools** and enter **kimball** as the project password.

Documents will also be available for examination only at the following locations.

Office of the Construction Manager	(248) 351-8300
McGraw Hill: Southfield	(248) 799-0455
Construction Association of Michigan	(248) 972-1000
Reed Construction Data Room	(800) 699-8640

Bidders may obtain one (1) complete set for a refundable deposit of ONE HUNDRED AND FIFTY DOLLARS (\$150.00). **All bid documents** remain the property of the Owner and **shall be returned in good condition within ten (10) days of the bid date to receive refund.** Checks shall be made payable to **“The School District of the City of Royal Oak”**.

BID FORM INFORMATION

Royal Oak Middle School
Royal Oak High School
Northwood Elementary School
The School District of the City of Royal Oak
Bid Package No. 1

Copyright © 2004 Skanska USA Building Inc.

ADV-2
October 25, 2006
Skanska Project No. 314088
ESTWI002ES Bid Package Templates Rev 12

Proposal shall be submitted in duplicate on forms identical to the forms included with the bidding documents.

Proposal shall be sealed in an opaque envelope with Project Name, Bid Package No., Bid Category or Categories, and Bidder's Name clearly printed on the outside. Bids via facsimile or other electronic means will not be accepted. Bids shall remain valid for Sixty (60) days from bid opening.

ADDRESS BIDS TO:

*Rick Corona
Skanska USA Building Inc.
1400 Lexington Blvd.
Royal Oak, MI 48073
(248) 435-6597*

FOR ALL PROPOSALS IN AN AMOUNT OF \$18,915.00 OR LESS

- a. Bid security is not required.
- b. All Bidders must be bondable and shall indicate on their Proposal Form the cost for furnishing Labor and Material Payment Bond and Performance Bond each in the penal amount of 100% of the proposal sum. Do not include bond premiums in proposal amount. Bonds shall name Skanska USA Building Inc. and The School District of the City of Royal Oak as dual obligees. Forms and conditions of the bonds shall be the latest edition of AIA Document A312/CM.

FOR ALL PROPOSALS IN AN AMOUNT LESS THAN \$50,000

- a. Bid security in amount of 5% of the proposal sum is required. Security may be certified check, bank draft, irrevocable bank letter or credit or surety bond.
- b. Bid bonds from all bidders will be held until award of contract and execution of the required contract for the respective bid category.
- c. All Bidders must be bondable and shall indicate on their Proposal Form the cost for furnishing Labor and Material Payment Bond and Performance Bond each in the penal amount of 100% of the proposal sum. Do not include bond premiums in proposal amount. Bonds shall name Skanska USA Building Inc. and The School District of the City of Royal Oak as dual obligees. Forms and conditions of the bonds shall be the latest edition of AIA Document A312/CM.

FOR ALL PROPOSALS IN AN AMOUNT OF \$50,000.00 OR MORE

- a. Bid security in amount of 5% of the proposal sum is required. Security may be certified

Royal Oak Middle School
Royal Oak High School
Northwood Elementary School
The School District of the City of Royal Oak
Bid Package No. 1

Copyright © 2004 Skanska USA Building Inc.

ADV-3
October 25, 2006
Skanska Project No. 314088
ESTWI002ES Bid Package Templates Rev 12

check, bank draft, irrevocable bank letter or credit or surety bond.

- b. Bid bonds from all bidders will be held until award of contract and execution of the required contract for the respective bid category.
- c. All Bidders must be bondable and shall include in their Proposal sum the cost for furnishing Labor and Material Payment Bond and Performance Bond each in the penal amount of 100% of the proposal sum. Bonds shall name Skanska USA Building Inc. and The School District of the City of Royal Oak as dual obligees. Forms and conditions of the bonds shall be the latest edition of AIA Document A312/CM.

Bonds must be issued by a Surety authorized by the State of MI. The Surety must be listed in the current Federal Register or have an A.M. Best rating of B+ or higher. The amount of the Bonds must not exceed the limit listed in the Federal Register nor be more than 10% of the Surety's capital. All Bond forms must be properly executed and include a valid Power of Attorney. Persons signing bonds must type their name and title. Failure to meet these requirements may be cause for rejection of the bid and/or bonds.

PREVAILING WAGE RATE

In accordance with the June 5, 1997, decision by the Sixth Court of Appeals, Michigan Prevailing Wage Rates are valid and enforceable. All contractors must comply with the Michigan Prevailing Wage Act. Included with the Bid Documents are current Prevailing Wage Rates as published by Michigan Department of Consumer and Industry Services. Bidders are responsible for obtaining and complying with the current applicable rates during the course of the work.

POST BID CONFERENCE

Within 48 hours of the bid opening, bidders will be required to identify major material and/or equipment manufacturers which served as basis of their bid/and pending contract award.

Equal Opportunity - Employment Policies

The Bidder agree that it will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin or age. The Contractor shall take affirmative action to insure that applicants are employed, and that employees are treated during employment without regard to race, religion, color, sex or national origin.

CONTRACT AWARD

The Owner and Construction Manager reserve the right to waive any irregularities, accept or reject any or all proposals and to award the contract to other than the low bidder. Contract awards may be based on

Royal Oak Middle School
Royal Oak High School
Northwood Elementary School
The School District of the City of Royal Oak
Bid Package No. 1

Copyright © 2004 Skanska USA Building Inc.

ADV-4
October 25, 2006
Skanska Project No. 314088
ESTWI002ES Bid Package Templates Rev 12

acceptance of alternates or voluntary alternates.

The award of any bid is subject to the execution of a Contract in a form reasonably acceptable to the Superintendent of the school district incorporating the terms and conditions of this bid document and the contract documents. Failure of the bidder to contractually accept these obligations may result in cancellation of the award.

COST OF PROPOSAL PREPARATION

The School District of the City of Royal Oak is not responsible for any costs incurred by any bidder for any work performed prior to contract execution.

This Bid Package contains the following documents:

Royal Oak Middle School
Royal Oak High School
Northwood Elementary School
The School District of the City of Royal Oak
Bid Package No. 1

Copyright © 2004 Skanska USA Building Inc.

ADV-5
October 25, 2006
Skanska Project No. 314088
ESTW1002ES Bid Package Templates Rev 12

<u>SECTION</u>	<u>TITLE</u>	<u>DATE</u>	<u>PAGES</u>
ADV	Advertisement for Bids	10/25/06	ADV – 1 thru ADV – 6
INSTR	Instructions to Bidders	10/25/06	INSTR-1 thru INSTR-14
SCHED	Milestone Schedule	10/25/06	SCHED- 1
LD	List of Drawings and Specifications	10/25/06	LD – 1 thru LD – 2
SGC	Supplementary General Conditions Supplementary General Conditions Exhibit “A” Skanska Quality Checklist Environmental Policy Subcontractor’s Estimate for Payment General Release Labor Rate Calculation Form	2/26/2004	SGC-1 thru SGC-9
PF	Proposal Form	10/25/06	PF-1 thru PF- 7

END OF ADVERTISEMENT FOR BIDS

Royal Oak Middle School
 Royal Oak High School
 Northwood Elementary School
 The School District of the City of Royal Oak
 Bid Package No. 1
 Copyright © 2004 Skanska USA Building Inc.

ADV-6
 October 25, 2006
 Skanska Project No. 314088
 ESTWI002ES Bid Package Templates Rev 12