

TBA ISD CAREER TECH CENTER  
WINDOW REPLACEMENT PROJECT  
CWS #2724

INVITATION TO BID

PROJECT IDENTIFICATION

PROJECT: TBA ISD CAREER TECH CENTER  
WINDOW REPLACEMENT PROJECT  
880 PARSONS RD  
TRAVERSE CITY, MICHIGAN 49686

OWNER: TRAVERSE BAY AREA INTERMEDIATE SCHOOL DISTRICT  
Administration Building  
P.O. Box 6020  
Arnell Engstrom Building, Red Drive  
Traverse City, MI 49685-6020  
Telephone: (231) 922-6369  
Fax (231) 922-6270

ARCHITECTS Clark Walter Sirrinc *Architects*  
513 S. Union Street  
Traverse City, Michigan 49684  
Telephone: (231) 946-3627  
Fax: (231) 946-1234

Architect's Commission No.: 2724  
Project Manager: Bill Sirrinc  
e-mail: [bsirrinc@cws-arch.com](mailto:bsirrinc@cws-arch.com)

PROJECT DESCRIPTION

Notice is hereby given that Traverse Bay Area Intermediate School District will receive sealed Bids for the following:

- A. Removal and replacement of seventeen aluminum units and installation of seventeen new sliding vinyl window units with insulating glass and integral blinds and all related trim to insure a weather tight system.
- B. Patching and repainting of rooms in the area of replacement is to be included.

It is the intent of the Owner that work on this project will start immediately following award of Contract with completion by of July 3, 2007. School will be on summer recess from June 13, 2007 until August 29, 2007.

TYPES OF BIDS REQUIRED

This project will be constructed under a single prime contract with Bids received on a lump sum basis.

RECEIPT OF BIDS

Bids shall be addressed to, and will be received until the following date and time:

TO: TRAVERSE BAY AREA INTERMEDIATE SCHOOL DISTRICT  
Administrative Building  
Arnell Engstrom Building,  
1011 Red Drive  
TRAVERSE CITY, MI 49685-6120

ATT: Stephanie Murray, Director of HR & Finance & Administration Services

DATE: Friday, June 1, 2007  
TIME: 9:00 A.M., local time

All Bids received at such place, date and time will then be publicly opened and read aloud. Bids received after such time will be returned to the respective Bidder, unopened. Bidders submitting Bids will be informed of the results of all the Bid proposals following award of all contracts.

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EXAMINATION AND PROCUREMENT OF DOCUMENTS

Complete and detailed Bidding Documents will be on file, and may be examined by prospective Bidders at the following locations:

Office of the Architect: Clark Walter Serrine *Architects*  
513 S. Union Street  
Traverse City, Michigan 49684  
Telephone: (231) 946-3627  
Fax: (231) 946-1234  
e-mail: bserrine@cws-arch.com

Plan Rooms: Builders Exchange of Northwest Michigan  
1373 Barlow  
Traverse City, MI 49686

Complete sets of Bidding Documents may be obtained by Bidders on or after Monday, May 14, 2007 from the office of the Architect, Clark Walter Serrine *Architects* in accordance with the INSTRUCTIONS TO BIDDERS.

BID SECURITY

Each Bid must be accompanied by a bid security, which shall not be less than five percent (5%) of the amount of the highest combination of the Base Bid plus all requested ADD Alternates, in the required form and submitted in accordance with the INSTRUCTIONS TO BIDDERS.

BOND REQUIREMENTS

Bidders to whom award of a Contract is under consideration shall furnish and pay for an acceptable Performance Bond, Labor and Material Payment Bond and Supply Bond in a penal sum of 100% of the total amount payable by the terms of the Contract in accordance with the INSTRUCTIONS TO BIDDERS.

MODIFICATION OR WITHDRAWAL OF BID

A bid may not be modified, withdrawn or canceled for a period of thirty (30) calendar days after the time and date designated for receipt of Bids.

THIS IS NOT A MICHGAN PREVAILING WAGE RATE PROJECT.

RIGHT TO REJECT BIDS:

In accordance with Public Act 232 of 2004 (revisions adopted July 21, 2004 by the State of Michigan) the TBA ISA Intermediate School District shall not accept a bid that does not include the following sworn and notarized disclosure statement:

The bid must be accompanied by a sworn and notarized statement that discloses any familial relationship that exists between the owner or any employee of the bidder and any member of the school board, superintendent of the school district.

A list of the TBA ISD Intermediate School District board members and superintendent will be included in the Proposal Form.

The TBA ISD reserves the right to reject any and all Bids; is not obligated to accept the lowest or any other Bid; and may waive any informality or irregularity in bidding procedure.

Date: May 11, 2007  
By: Mike Hill, Superintendent