

WEST BLOOMFIELD SCHOOL DISTRICT
COMPASS COMPUTER LABS - HVAC
DOHERTY/GREEN/ROOSEVELT 071252

JANUARY 28, 2008

SECTION 00020 - INVITATION FOR BIDS

PROJECT

WEST BLOOMFIELD SCHOOL DISTRICT
COMPASS COMPUTER LABS - HVAC
DOHERTY/GREEN/ROOSEVELT

OWNER

WEST BLOOMFIELD SCHOOL DISTRICT
5810 COMMERCE ROAD
WEST BLOOMFIELD, MICHIGAN 48324

ARCHITECT

WAKELY ASSOCIATES, INC.
30500 VAN DYKE AVENUE SUITE M-7
WARREN, MICHIGAN 48093
(586) 573-4100

PROJECT DESCRIPTION:

Provide and install a new HVAC system for certain existing computer classrooms at Doherty (3575 Walnut Lake Road, West Bloomfield, MI 48323, 248-865-6020), Green (4500 Walnut Lake Road, West Bloomfield, MI 48323, 248-865-6370) and Roosevelt (2065 Cass Lake Road, Keego Harbor, MI 48320, 248-865-6620) Elementary Schools. Project includes removal of existing unit ventilators, rooftop equipment. Removal and reinstallation of new acoustic ceilings, installation of new ductwork, new rooftop equipment associated structural support for rooftop equipment. Restoration will include masonry work, plastering and painting as well as new base installation and new metal cabinets with plastic laminate countertops.

TYPE OF PROPOSAL:

A single lump sum proposal is being entertained for the work of this proposal.

DATE OF SUBMISSION:

The Owner will receive sealed proposals for the work herein set forth until 10:00 a.m. EST, on Tuesday, March 4, 2008, at West Bloomfield Schools, in the Board of Education Offices, 5810 Commerce Road, West Bloomfield, Michigan 48324. Bids will be publicly opened shortly thereafter. Late bids will not be accepted or considered. The bid shall be accompanied by a sworn and notarized statement

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disclosing any familial relationship that exists between the Owner or any employee of the bidder and any member of the School Board, or the Superintendent of Schools. The Owner will not accept a bid that does not include this sworn and notarized disclosure statement.

PROPOSAL GUARANTY:

Each proposal must be accompanied by a certified check, cashiers check, or a satisfactory Surety Bid Bond in an amount not less than five percent (5%) of the total bid price as guaranty. No bid shall be considered unless it is accompanied by the required guaranty.

Checks shall be made payable to West Bloomfield Schools.

Such cash, checks, or bid bonds will be returned to all except the three lowest bidders for each contract within five (5) days after the opening of bids, and the remaining cash, checks, or bid bonds +will be returned promptly after the Owner and the accepted bidders have executed the Contract, or if no award has been made, within forty-five (45) days after the date of the opening of bids, upon demand of the bidder at any time thereafter, so long as he has not been notified of the acceptance of his bid.

PRE-BID MEETING

A Pre-Bid Meeting will be held at Doherty Elementary School, 3575 Walnut Lake Road, West Bloomfield, MI 48323 at 11:00 a.m. EST on Thursday, February 14, 2008.

Attendance at this pre-bid meeting is not mandatory, however, absolutely no extra cost will be allowed for any item or thing which could have been seen by visiting the site.

BIDDING DOCUMENTS:

Copies of the Bidding documents will be on file for reference at the office of:

1. The Owner
2. CAM, Bloomfield Hills
3. McGraw Hill, Detroit
4. Reed Construction Data, Novi
5. The Architect

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COPIES OF DOCUMENTS:

Bidding Documents will be available at the Office of the Architect. They may be obtained by depositing \$50.00 with the Architect for each set so obtained.

Deposit checks to be made payable to Wakely Associates, Inc.

The amount of the deposit will be refunded for each set of documents to each actual bidder who returns the documents in good condition within ten (10) days after the opening of proposals.

Partial sets will not be issued.

PROPOSAL ACCEPTANCE:

The right to accept and/or reject any and all proposals and to waive any and all informalities and/or irregularities in bid proposals submitted during the bidding process is reserved by the Owner, which right may be exercised at the sole discretion of the Owner.

PROPOSAL WITHDRAWAL:

Proposals for base bids may not be withdrawn for a period of forty five (45) days after the time established for the receipt of proposals. Bidders may withdraw at any time prior to the time set for the receipt of proposals.

PREVAILING WAGES

The provisions of Act 166, 1965 Prevailing Wages on State Projects apply to this project.

END OF SECTION 00020