

ADVERTISEMENT FOR BID

Airport Community Schools District is seeking proposals from Qualified Architectural/Engineering firms for sections of roof replacement at Airport High School, located at 11330 Grafton Road, Carleton, MI. Approximately 100,000 square feet of existing roof sections will be replaced with energy efficient materials.

Budget: The district has budgeted approximately \$800,000.00, which includes all roof construction, materials, equipment, A/E fees and reimbursable expenses.

Schedule: The District desires all design work and construction be completed on or BEFORE August 3, 2007.

Services Required: The A/E firm, at a minimum, shall provide the following:

A. Preliminary Design

1. Field-verify and document size and construction detail for the above-mentioned roof.
2. Provide building elevations and schedules as appropriate for a roof replacement project.
3. Research roof replacement options and report to the district.
4. Provide estimates of construction cost.
5. Review all documentation with the District.

B. Final Design/Construction Documents

1. Provide construction documents based on the accepted preliminary design documents. The construction documents shall set forth in detail the requirements for construction of the project, as well as taking into consideration requirements of Airport Community Schools. At a minimum, include plans, exterior elevations (if appropriate), schedules and details.
2. A written project manual and specifications shall also be included.

C. Bidding/Construction Administration

1. The architect shall assist the owner in obtaining competitive bids and in awarding and preparing contracts for construction. The architect shall include all reimbursable expenses for reproduction and distribution of construction documents in the proposal.
2. The architect shall provide administration of the contract between the owner and contractor including but not limited to; evaluation of construction, certifying contractor certificates of payment, shop drawing and product data review and approval, review and approve change orders, provide project closeout services. The construction shall be reviewed a minimum of one time per day during the roof installation.

- D. The successful firm will follow all state laws, rules, regulations as they apply to State of Michigan Public School districts, i.e. obtaining appropriate permits from the state, state nepotism laws, etc.

A/E Fees:

A/E fees shall be structured as a percentage of final construction costs. All reimbursable costs including up to 20 sets of final plans and specifications shall be included when determining A/E fee percentage.

Submittal Requirements:

Firms submitting shall provide two copies of the firm's Qualification Statement indicating company background, related experience and personnel to be assigned to the project.

Greg Sype, Supervisor of Facilities, at the Facilities Department, Airport Community Schools, 11332 Grafton Road, Carleton, MI 48117, will receive sealed proposals until **2:00 p.m., Tuesday, January 30, 2007**. Bids will be publicly opened and read aloud at that time. The School Board will not consider or accept any bids submitted after the due date and time.

Firms wishing to tour the facility's roof and/or examine any existing plans, support materials, etc., please contact Greg Sype at 734-654-8181.

The School Board reserves the right to waive any irregularities, reject any or all bids, or accept the bid that in the opinion of the School Board will serve the best interest of the School District.