

WHITE PIGEON COMMUNITY SCHOOLS

NOTICE

White Pigeon Community Schools requests proposals for the implementation of energy management equipment, modernization, maintenance and training services for the buildings in the District, on a performance contracting basis. All proposals shall be funded through annual energy and operational savings.

Requirements for all bidders:

- Each vendor submitting a proposal must have implemented a minimum of (5) guaranteed savings/energy conservation programs with Michigan school districts. Must be able to document completion of project, actual savings, and guarantee resolution.

Requirement for all proposals shall include the following:

- A detailed analysis of each building which shall include the installation of energy saving equipment, including a breakdown of the energy performance savings to be derived each year and for the duration of the performance contract including:
 - A description of the guaranteed energy use savings and tasks to be performed under the contract.
 - The combined total net cost of all of the energy conservation measures in the project.
 - The projected energy savings and operating and maintenance cost savings resulting from the project
 - The useful life of each energy conservation measure.
 - The simple payback period.

The specific nature of this equipment shall be left up to the vendor.

- A written guarantee of energy and operational savings for a term of at least five years must be included. A detailed energy audit for each building must be included each year using base year information to illustrate guaranteed energy savings.
- A certification that measurements and techniques for determining cost savings will be performed in accordance with the January 2001 protocols of the IPMVP, Inc.
- Performance contractor shall provide (1) the services of an architect or engineer as required by 1937 PA 306, as amended, and 1980 PA 299, as amended, (2) supervision and cost estimation as required by the foregoing acts, (3) project management responsibility and (4) a detailed project completion schedule.

- The selected performance contractor shall bear responsibility for filing all energy conservation reports to the State of Michigan as required by MCL380.1274a.
- Interested parties may contact Mr. Marvin Schneider at the telephone number below to obtain a copy of the Request for Proposal.
- Final proposals must be received on or before **November 16, 2007 @ 10:00 AM** at the below address. Bids received after that date and time shall not be considered or accepted.
- At a public meeting to be held at 10:00 o'clock a.m., on November 16, 2007, the board of the District or its designee shall open and read aloud each bid received by the date and time specified for submission of bids.
- Each bid shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the board or the superintendent of the District. The board shall not accept a bid that does not include such a disclosure.
- Bid security of not less than 1/20 of the amount of the bid shall be submitted along with the bid.
- The school district reserves the right to accept or reject any or all proposals in any or all parts and waive informalities or irregularities in proposals received and to accept a proposal in the school district's judgment that is in White Pigeon Community Schools' best interest.

**Mr. Marvin Schneider
White Pigeon Community Schools
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(269) 483-7676**