

MICHIGAN HOMES FOR VETERANS
Board of Managers Minutes
June 19, 2015

The 1413th Meeting of the board of Managers of the Michigan Home for Veterans was called to order at 9:03 a.m. Friday, June 19, 2015 at the Grand Rapids Home for Veterans, by Chair Pro Tem, Manager Pretto.

PRESENT: Managers

Lino Pretto,	(Independent)
Robert Johnson	(American Legion)-via phone conf.
Ernest Meyers, Sr.	(VFW)
James Ausdemore	(Independent)
Marita Okerstrom	(Independent)

EXCUSED: None

GUESTS: Theresa Robinson, Judy Jones, Sonya VanVaulkenburg, David Zimmerman, Jerry Dennis, Betty Pike, Rep. Winnie Brinks, Pamela McVeigh, Jerry Lucksted, Trina Edmondson, Callie Melton, Cliff Mulder, Sarah Brooks, Catherine Buckley, Connie Wohlford, Lauren DeVol, Ronald Ruffe, Wendy Winston, Barbara Crofoot, Alice Zuidema, Jeff Winston, Suzanne Thelen, Carole Christensen, Eileen Ostrander, Mike Upton, Charles Mango, Mark Sutton and Jason Wilkinson.

Also present at the meeting: Sara Dunne, Administrator, Grand Rapids Home for Veterans, Brad Slagle, Administrator D.J. Jacobetti Home for Veterans, James Dunn, Deputy Director, MVAA, Joseph Froehlich, Asst. Attorney General, Phil Yeiter, Contract Compliance/Improvement Analyst, Chaplain Bruce Kalish and Patricia Howard, Assistant Clerk of the Board.

The invocation was given by Chaplain Kalish.

OPENING CEREMONEY: Pledge of Allegiance.

This meeting has been posted pursuant to Act 267 of the Public Act of 1976 – The Open Meetings Act – on the bulletin board in the corridor adjacent to the volunteer office, main building, Grand Rapids Home for Veterans. A notice of this meeting was also posted in the lobby of the D.J. Jacobetti Home for Veterans.

I. PUBLIC COMMENTS

Rep. Winnie Brinks – Concerns regarding the stop order for serving meals to family members, staff and outsiders and what it is going to take to restart the program. Submitted a petition with 265 signatures from many people throughout lower Michigan, (which represents 34 counties) regarding the meal service program at the Home. The petitions were retained by MVAA. Rep. Brinks urged the board to come up with a productive solution.

Received comments from the following with their concerns asking the board to reinstate the meal service program: Betty Pike, Catherine Buckley, Charles Mango, Michael Upton, Wendy Winston, Theresa Robinson, Bob Ashworth and Jerry Lucksted.

Mark Sutton, American Legion, Public Relations Director and current Legislative Liaison explained the appropriations process and advised the audience to take their concerns/complaints not only to the board but to their legislators on the appropriations committee, because funding is controlled by the State Legislature.

II. ADOPTION OF MINUTES

Motion made by Manager Ausdemore, supported by Manager Okerstrom to approve the minutes held by the Board of Managers on May 14, 2015. All present approved, motion carried.

III. POLICY REVIEW

BP-008 Travel Regulations for Post Fund

Motion made by Manager Meyers to approve Policy BP-008 as presented, supported by Manager Ausdemore. All present approved, motion carried.

BP-024 Board of Manager Operations Review – HIPAA Compliance

Motion made by Manager Meyers to approve Policy BP-024 as presented, supported by Manager Ausdemore. All present approved, motion carried.

BP-025 Board of Managers Responsibilities and Authority

Motion made by Manager Meyers to approve Policy BP-025 as presented, supported by Manager Ausdemore. All present approved, motion carried.

IV. ASSESSMENTS, REASSESSMENTS, ADMISSIONS AND POPULATION REPORTS – MARQUETTE

Motion made by Manager Ausdemore to approve the Assessments, Reassessments, Admission and Population Reports as presented, supported by Manager Okerstrom. All present, approved, motion carried.

Administrator, Brad Slagle reported that they are still maintaining at about 95% occupancy currently have twenty-five 70-100% SC veterans.

V. FINANCIAL ISSUES – MARQUETTE

Motion made by Manager Okerstrom to approve the Board Funds (In-house Funds, Statement of Changes in Fund Balances and Cash Donations) and State Funds reports as presented, supported by Manager Ausdemore. All present approved, motion carried.

Administrator, Brad Slagle reported that during the month they used donated funds to purchase I-Pods for the Music and Memory Program for the veterans. Also used donated funds to purchase new lounge chairs for the day rooms. Currently have a lot of donations coming in for the Member Assistance Fund.

VI. COMMANDANT/DIVISION REPORT

Motion made by Manager Okerstrom to approve the Commandant/Division Reports as will be given, supported by Manager Ausdemore. All present approved, motion carried.

Administrator, Brad Slagle reported:

- Electronic Medical Record System is in full swing. Training is scheduled to begin next week.
- Held the annual Appreciation Luncheon for all shifts at the Home on May 20, 2015.

VII. NEW BUSINESS - MARQUETTE

- (a) Policy #BP-006 Proration-Administrator Slagle stated that he put this on the agenda so that the Board could read over this policy before it's review date, as he will be proposing some slight changes to the policy. The new EMR electronically sets the rates on a monthly basis, so therefore the policy

will have to be updated accordingly. Brad stated that he will be presenting this policy in detail at the next meeting.

- (b) House Bill H.R. #2460 – Currently Michigan does not participate in Adult Day Health Care. Adult Day Health Care is a service that allows the veteran to spend all day at the Home and then go to his personal residence at night. The Veteran's Administration would reimburse the Home for having the veteran at their Home during the day. This bill extends the benefit for veterans so that service connected veterans don't have to pay. Brad Slagle asked the Board and anyone in the audience if they would contact their Congressman and ask them to support and be a co-sponsor of this bill.

VIII. ASSESSMENT, REASSESSMENTS, ADMISSIONS AND POPULATION REPORTS – GRAND RAPIDS

Motion made by Manager Meyers to accept the Assessments, Reassessments, Admission and Population Reports as presented, supported by Manager Okerstrom. All present approved, motion carried.

Administrator, Sara Dunne reported that we continue to bring admissions in. Our occupancy rate is up to 89% and we expect to get up to 90% by the end of the month.

IX. FINANCIAL ISSUES – GRAND RAPIDS

Motion made by Manager Okerstrom to approve the Board Funds of In House Funds and Cash Donations as presented, supported by Manager Ausdemore. All present approved, motion carried.

Administrator, Sara Dunne reported that the Home is getting ready for carnival and therefore a lot of donations are coming in just for carnival. We have a new program in the Alzheimer's Unit and the Main Courtyard called the "Snuzzling Room". This is a sensory room for residents that they can go into when they get agitated or upset. Total donations for May totaled almost \$30,000.

X. ADMINISTRATOR'S / DIVISION REPORTS

Motion made by Manager Meyers to approve the Administrator and Division reports as will be given, supported by Manager Ausdemore. All present approved, motion carried.

Administrator, Sara Dunne reported:

- We had two memorial programs for the month. One was the Boy Scouts placement of flags on the graves and the Memorial Day Service held on the 30th.
- Continue to work on the VA Plan of Correction.
- We will be holding trainer/training sessions for the next three months for the EMR Program.
- We have a new dentist, Dr. Marilyn Stolberg.
- Hosted a week of GRHV Proud.
- Freedom Cruise is coming next week.
- Held our annual Las Vegas Day.
- Still recruiting volunteers for our "No Member Dies Alone" Program.

XI. DEPARTMENT OF MILITARY AFFAIRS UPDATE

Motion made by Manager Ausdemore to approve the Department of Military Affairs Update as will be given, supported by Manager Meyers. All present approved, motion carried.

Jim Dunn, Deputy Director MVAA reported:

- Thanked the Board again for volunteering their time to participate in managing both Homes.
- The Home has a new generator and cooling system that the legislature and federal government helped pay for.
- Is in the process for installing a new security system for the Home.

Phil Yeiter, Compliance/Improvement Analysts for both Homes explained his recommendations regarding the Foodservice Operations Issue. Phil recommended to the board to seek licensure from the Kent County Health Department and work towards the goal of resuming foodservice for volunteers, family members and staff at GRHV. Phil also recommended that the Board develop a policy applicable to both Homes.

XII. ASSISTANT ATTORNEY GENERAL'S UPDATE

Motion made by Manager Ausdemore to approve the Assistant Attorney General's Update as will be given, supported by Manager Meyers. All present approved, motion carried.

Joe Froehlich, Assistant Attorney General stated that he had nothing to report this month.

XIII. OLD BUSINESS

- A. **Grand Rapids** – None
- B. **Marquette** – See item VII.

XIV. NEW BUSINESS

- A. **Grand Rapids** – Meal/Food Service

Motion made by Manager Meyers that the administrator apply (submit application) for the necessary license Monday, June 22, 2015 to restore the Food Service Program as it was previously and report the status at the next meeting, supported by Manager Okerstrom. All present approved, motion carried.

Administrator, Sara Dunne stated that in addition with the of status of the license a review of policy and procedures of how the meals were served, breakdown of cost, eligibility, inspections, etc. be put into a report for the Board. The volunteer office is also looking at different ways to revamp meals for their volunteers.

Incentive Therapy Program – Administrator, Sara Dunne reported that we are currently having staffing issues in the Activity Department and that the ITP Program is now on an alternate schedule. Per the VA requirements activities on the floors are mandated therefore, ITP hours have been reduced.

- B. **Marquette** – None

XV. OPEN DISCUSSION

XVI. CLOSING PRAYER AND ADJOURNMENT

Closing prayer was given by Manager Meyers.

Meeting adjourned at 10:40 a.m.

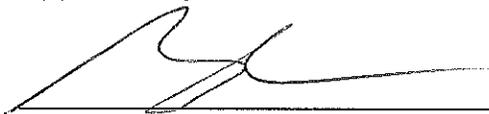
2015 BOARD MEETING DATES

1. Wednesday, July 22, 2015 @ 9:00 a.m. at the D.J. Jacobetti Home for Veterans, Marquette, MI.
2. *No Meeting in August 2015.*
3. Wednesday, September 16, 2015 @ 9:00 a.m. at the Grand Rapids Home for Veterans.
4. Wednesday, October 14, 2015 @ 9:00 a.m. at the Grand Rapids Home for Veterans.
5. Wednesday, November 18, 2015 @ 9:00 a.m. at the Grand Rapids Home for Veterans.
6. Wednesday, December 16, 2015 @ 9:00 a.m. at the Grand Rapids Home for Veterans.

THESE MEETINGS HAVE BEEN POSTED PURSUANT TO ACT 267 OF THE PUBLIC ACTS OF 1976 – THE OPEN MEETINGS ACT

Patricia Howard, Assistant Clerk of the Board

Approved by:



Marita Okerstrom, Secretary Board of Managers

7/22/15

Date