



# PRIVATE ROAD EASEMENT APPLICATION

By authority of Part 21 of Act 451, P.A. 1994, as amended

**Please Note:** For road access only. Not for Utility Easements. See page 3 for requirements.

## LOCATION OF DESIRED EASEMENT

County	Township, City, or Village Name	Town	Range
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Description

Dimensions of easement request crossing State-owned land - Width: \_\_\_\_\_ feet (20 ft. standard)  
Total Length: \_\_\_\_\_ feet

**If the DNR determines that a similar road easement across your land is necessary in order to provide public access to State-owned land, you will be required to offer such an easement to the State in order to be eligible to receive an access easement. Are you willing to offer an easement to provide public access across your land if it is determined to be necessary by the DNR?**

- No  
 Yes

## LOCATION OF OFFERED EASEMENT

County	Township, City, or Village Name	Town	Range
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Description

## PRIVATE ACCESS EASEMENT QUESTIONS:

- Which type of private easement are you considering?
  - The construction of a new access route or trail crossing (skip to question #5)
  - The legal recognition of an existing access route across State-owned land or trail corridor.
  - The modification of a legally recognized access easement or trail corridor crossing.
  - Other (please describe):
- If you are currently crossing State-owned land or trail corridor to access your property, for what purpose(s) are you using the access route? (check all that apply)
 

<input type="checkbox"/> For access to _____ single-family residence(s).	<input type="checkbox"/> For access to _____ multi-family residence(s).
<input type="checkbox"/> For access to a platted subdivision	<input type="checkbox"/> For access to property used for a commercial or industrial use
<input type="checkbox"/> For access to vacant property used for recreational purposes only.	<input type="checkbox"/> For access to property for agricultural or timber management activities.
<input type="checkbox"/> I am not currently crossing State-owned lands or trail corridor.	<input type="checkbox"/> Other (please describe):
- If you are currently crossing State-owned land or trail corridor to access your property without a legally recognized easement, has the DNR provided to you written authorization for this activity?
  - No
  - Yes (please attach copies of all documents authorizing this use).
  - I am not currently crossing State-owned lands or trail corridor.

**Complete reverse side.**



## **INFORMATION:**

### **REQUIRED DOCUMENTATION OF PROPOSED EASEMENT TO BE SUBMITTED WITH APPLICATION:**

1. Completed Private Easement Application also signed by local DNR staff following the pre-application meeting
2. A copy of the deed for your parcel;
3. The local tax identification number for your parcel;
4. A detailed map showing the following:
  - a. The location of your property in relation to nearby public or private roads;
  - b. Indicate the property that you own and the approximate location desired for the requested easement;
  - c. Indicate the state-owned land in relationship to your property and the requested easement;
  - d. If deed research indicates that your parcel was split from a larger parent parcel (as described in Section 560.108 of the Land Division Act of 1967, Public Act 288), show the location of that residual parent parcel in relation to the location of your parcel (please see attached excerpt);
5. A recordable survey describing the route of your requested easement as well as a legal description of the land to be benefitted by the easement, that meets the DNR specifications that were provided at the pre-application meeting. To meet document recording requirements, description must be provided:
  - On 8.5 X 14 inch paper,
  - using a minimum font size of 10 point, and
  - minimum 0.5 inch margins
6. A title search on all real estate transactions involving the parcel and its parent parcel(s) for the past 40 years; and,
7. If available, provide a copy of your title insurance policy for the parcel to be accessed.
8. **Application Fee of \$300.00.**

### **ADDITIONAL REQUIREMENTS OF PROPOSED EASEMENT AFTER REVIEW BY DNR:**

1. Some Department-managed lands were acquired with assistance from the Federal Government. Permission from Federal Agencies may be required prior to the Department granting final approval of your request.
2. No easement shall be granted for land in excess of the amount necessary for the approved use. Easements shall only be granted for the current fair market value for such easement rights as determined by the Department.
3. **If the Michigan Department of Natural Resources approves this application, an invoice will be sent for the easement rights, and vegetation consideration fee. The easement will be issued after receipt of payment in full.**