



# 2016 GRANT PROGRAMS CATALOG

**Michigan Department of Natural Resources  
Finance and Operations Division  
Grants Management Section**

**MICHIGAN DEPARTMENT OF NATURAL RESOURCES MISSION STATEMENT**

"The Michigan Department of Natural Resources is committed to the conservation, protection, management, use and enjoyment of the State's natural resources for current and future generations."

**NATURAL RESOURCES COMMISSION STATEMENT**

The Natural Resources Commission, as the governing body for the Michigan Department of Natural Resources, provides a strategic framework for the DNR to effectively manage your resources. The NRC holds monthly, public meetings throughout Michigan, working closely with its constituencies in establishing and improving natural resources management policy.

The Michigan Department of Natural Resources provides equal opportunities for employment and access to Michigan's natural resources. Both State and Federal laws prohibit discrimination on the basis of race, color, national origin, religion, disability, age, sex, height, weight or marital status under the U.S. Civil Rights Acts of 1964 as amended, 1976 MI PA 453, 1976 MI PA 220, Title V of the Rehabilitation Act of 1973 as amended, and the 1990 Americans with Disabilities Act, as amended.

If you believe that you have been discriminated against in any program, activity, or facility, or if you desire additional information, please write: Human Resources, Michigan Department of Natural Resources, PO Box 30028, Lansing MI 48909-7528, *or* Michigan Department of Civil Rights, Cadillac Place, 3054 West Grand Blvd, Suite 3-600, Detroit, MI 48202, *or* Division of Federal Assistance, U.S. Fish and Wildlife Service, 4401 North Fairfax Drive, Mail Stop MBSP-4020, Arlington, VA 22203

For information or assistance on this publication, contact Grants Management, Michigan Department of Natural Resources, P.O. Box 30425, Lansing MI 48909-7925.

This publication is available in alternative formats upon request.

## PREFACE

This catalog, "*Michigan Department of Natural Resources 2016 Grant Programs*," is an update to our previous publication regarding the various funding programs available through the Michigan Department of Natural Resources (DNR). Included are funds from the Fiscal Year 2015-2016 Appropriations for Operations and Michigan Natural Resources Trust Fund.

This publication primarily seeks to address two audiences.

- ◆ First, by sharing this information with our Legislators, we have addressed in part the requirements of PA 525 of 2002, Section 210(1)(a) through (g).
- ◆ Second, by communicating this information to local units of government and other potential applicants, we offer essential information on a wide spectrum of funding assistance.

Within the individual descriptions of each grant program, you will find the name and telephone number of the responsible division and a contact person. We encourage you to contact these individuals for additional information on programs of interest to you.

For general information on this publication, or to request additional copies, please contact Grants Management Section, Finance and Operations Division, Michigan Department of Natural Resources, P.O. Box 30425, Lansing, Michigan, 48909.  
Telephone: 517-284-7268 (517-28-GRANT)

This information is also available on the INTERNET at [www.michigan.gov/dnr-grants](http://www.michigan.gov/dnr-grants).

MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
2016 GRANT PROGRAMS

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# **STATE AND LOCAL RECREATION, INCLUDING LAND ACQUISITION**

## **MICHIGAN NATURAL RESOURCES TRUST FUND**

### **Program Objective:**

The objective is to provide grants to local units of government and to the state for acquisition and development of lands and facilities for outdoor recreation or the conservation of Michigan's significant natural resources.

### **Criteria:**

Applications are evaluated on established criteria such as resource protection, access to recreation opportunities, and project need. At least 25 percent of the cost of the project is required as match from local government applicants. Final grant recommendations are made by the Michigan Natural Resources Trust Fund (MNRTF) Board (members are appointed by the Governor) to the state legislature for final approval. Criteria are listed in the "2016 Michigan Natural Resources Trust Fund Application Guidelines" booklet given to all applicants. There are ten evaluation criteria:

1. Need for Project.
2. Site and Project Quality.
3. Applicant History.
4. Natural Resource Based Recreation Opportunities.
5. Financial Need of the Applicant.
6. Urban Area Recreation Opportunities.
7. Applicant Match.
8. Entrance Fees.
9. Universal Access Design (for development projects only).
10. Priority Projects of the MNRTF Board.

The 2016 Priority Projects of the Board are:

1. Trails – both on land and water.
2. Wildlife/Ecological Corridors and Winter Deeryard Acquisitions.
3. Projects Located within Urban Areas.

### **Eligibility:**

Any local unit of government, including a limited number of school districts or any combination of units in which authority is legally constituted to provide recreation. Local units of government, school districts and local authorities must have a DNR-approved recreation plan to be eligible.

### **Application Process:**

1. Submittal and approval of 5-year community recreation plan.
2. Submittal of grant application
3. Evaluation by Department staff.
4. Recommendation by the MNRTF Board.
5. Passage of an appropriations bill by the legislature and signature by the Governor.

## **MICHIGAN NATURAL RESOURCES TRUST FUND**

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### **Deadline:**

Applications need to be submitted electronically via the official online application system – MiRecGrants – no later than April 1, 2016.

### **Timeline:**

Grant recommendations are made by the MNRTF Board of Trustees in December. Final grant awards are dependent on the appropriations process, but in general are made within 12 to 18 months after the application deadline.

### **Dollar Amount Available:**

Development project minimum/maximum grant amount: \$15,000 to \$300,000. No minimum/maximum limits on land acquisition grants.

### **Source of Funds:**

Michigan Natural Resources Trust Fund.

### **Authority:**

Part 19 of P.A. 451 of 1994, as amended.

### **Contact:**

Grants Management Section: Jon Mayes, 517-284-5954,  
[mayesj@michigan.gov](mailto:mayesj@michigan.gov)

### **Fiscal Year 2016 Funding Available:**

The amount of funds available is not known at this time. Available funds are dependent on revenue and interest accruing to the MNRTF in a particular Fiscal Year and constitutional provisions. For more information, go to the Grants Management website at:  
[www.michigan.gov/dnr-grants](http://www.michigan.gov/dnr-grants).

## **LAND AND WATER CONSERVATION FUND**

### **Program Objective(s):**

The objective is to provide grants to local units of government and to the state to develop land for public outdoor recreation.

### **Criteria:**

Applications are evaluated based on established criteria outlined in the “2015 Land and Water Conservation Fund Open Project Selection Process (OPSP)” booklet. A 50 percent match is required by all applicants. The criteria used to select projects are published in the OPSP, and reflect the priorities found in the Statewide Comprehensive Outdoor Recreation Plan (SCORP). A copy of the SCORP is available on the Department of Natural Resources’ web page at: [www.michigan.gov/dnr](http://www.michigan.gov/dnr).

### **Eligibility:**

Any local unit of government, including Native American tribes, school districts or any combination of units in which authority is legally constituted to provide recreation. Local units of government, school districts and local authorities must have a DNR-approved community recreation plan to be eligible.

### **Application Process:**

1. Submittal of community recreation plan - – must be submitted electronically in Grants Management Section’s “MiRecGrants” database (<https://secure1.state.mi.us/MIRGS/Login2.aspx?APPTHEME=MIDNR>).
2. Submittal of the grant application – must be submitted electronically in Grants Management Section’s “MiRecGrants” database (<https://secure1.state.mi.us/MIRGS/Login2.aspx?APPTHEME=MIDNR>).
3. Evaluation by Michigan DNR staff.
4. Approval of project selection by DNR Director.
5. Recommendation by the Michigan DNR to the U.S. Department of Interior, National Park Service (NPS).
6. Final approval of project by NPS.

### **Deadline:**

Grant application must be electronically submitted by April 1, 2015 in “MiRecGrants” database.

### **Timeline(s):**

Grant awards are dependent on NPS approval process, but in general grant awards can be made six to nine months after the application deadline.

### **Dollar Amount(s) Available:**

Development projects - minimum grant of \$30,000 (total project \$60,000); maximum grant of \$150,000 (total project (\$300,000).

### **Source(s) of Funds:**

Federal Land and Water Conservation Fund.

## **LAND AND WATER CONSERVATION FUND**

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### **Authority:**

Land and Water Conservation Fund Act of 1965 (Public Law 88-578, 78 Stat 897),  
CFDA 15.916 – Outdoor Recreation Acquisition, Development & Planning.  
Part 703 of 1994 PA 451, as amended.

### **Contact(s):**

Grants Management: Christie Bayus, 517-284-5923, [bayusc@michigan.gov](mailto:bayusc@michigan.gov)

### **Fiscal Year 2016 Funding Available:**

Not determined at time of publishing, dependent on federal Fiscal Year 2016 apportionment. Details for the 2016 Land and Water Conservation Fund are currently under review. Please contact Grants Management for details on the current status of the program.

For more information, contact Grants Management Section's website at:  
[www.michigan.gov/dnr-grants](http://www.michigan.gov/dnr-grants).

# **RECREATION PASSPORT GRANT PROGRAM**

## **Program Objective(s):**

The objective for the program is to provide funding to local units for the development of public recreation facilities. This includes the development of new facilities and the renovation of old facilities.

## **Criteria:**

Criteria emphasize renovations to existing facilities that have outlived their useful life expectancy. At least 25 percent of the cost of the project is required as match from applicants. Full criteria can be found in the application guidelines booklet.

## **Eligibility:**

A local unit of government, including cities, villages, townships, and counties, or any combination thereof in which an authority is legally established to provide public recreation, or the Huron-Clinton Metropolitan Authority or regional recreation authorities formed under the Recreational Authorities Act, 2000 PA 321, or trailway commissions formed under Part 721, Michigan Trailways Act, 1994 PA 451, as amended.

## **Application Process:**

1. Submittal of the grant application – must be submitted electronically in Grants Management Section's "MiRecGrants" database (<https://secure1.state.mi.us/MIRGS/Login2.aspx?APPTHEME=MIDNR>).
2. Evaluation by DNR staff.
3. Approval by the DNR Director.

## **Deadline:**

Grant application must be electronically submitted into "MiRecGrants" database by April 1, 2016.

## **Timeline(s):**

Grant award notification is expected to occur annually in early November. Project agreements will be offered shortly after the award notification.

## **Dollar Amount(s) Available:**

Development project minimum/maximum grant amount is \$7,500 to \$45,000.

## **Source(s) of Funds:**

Grants are funded through Recreation Passport revenue deposited in the Local Parks and Recreation Facilities Fund.

## **Authority:**

Part 19 of PA 451 of 1994, as amended.

## **RECREATION PASSPORT GRANT PROGRAM**

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### **Contact(s):**

Grants Management Section: Steven J. DeBrabander, 517-284-5930,  
[debrabanders@michigan.gov](mailto:debrabanders@michigan.gov).

Grants Management Section: Christie Bayus, 517-284-5923, [bayusc@michigan.gov](mailto:bayusc@michigan.gov).

### **Fiscal Year 2016 Funding Available:**

Funding depends on revenue from sales of the Recreation Passport. The first \$1,000,000 in revenue is appropriated to the Secretary of State, the next \$10,700,000 is deposited in the State Park Improvement account, and the next \$1,030,000 is deposited in the Waterways account. Ten percent of all remaining revenue is deposited in the Local Public Recreation Facilities Fund to be used for this grant program. Final fund levels for the year will be available in mid-October.

# **FISHERIES**

## **DAM MANAGEMENT GRANT PROGRAM**

### **Program Objective(s):**

The objective is to provide funding and technical assistance to local and state units of government, non-profit groups and individuals to manage dam removal, repair and major maintenance projects that will enhance aquatic resources and fishing opportunities along with reducing infrastructure costs and improving public safety in Michigan.

### **Criteria:**

Applications are evaluated based on established criteria in the “Dam Management Grant Program” booklet (IC1966). A copy of this booklet is available on the Department of Natural Resources’ (DNR) web page at [www.michigan.gov/dnr-grants](http://www.michigan.gov/dnr-grants).

### **Eligibility:**

Any individual, non-profit organization, state or local unit of government in Michigan may apply for a Dam Management grant.

### **Application Process:**

1. Submittal of grant application electronically into Grants Management Section’s “MiRecGrants” database system (<https://secure1.state.mi.us/MIRGS/Login2.aspx?APP THEME=MIDNR>).
2. Evaluation by DNR staff.
3. Awards announced by DNR Director.

### **Deadline:**

Online grant applications must be submitted through the MiRecGrants online application system no later than 11:59 PM on November 13, 2015.

### **Timeline(s):**

- Online grant application process begins October 1, 2015.
- Online grant application due November 13, 2015.
- Awards to be announced by April 14, 2016.
- Project period begins upon execution of grant agreement.
- Project period ends October 10, 2017 (with option for extension, if requested and approved).

### **Grant Limits:**

- Minimum: No minimum grant amount required.
- Maximum: Amount of funds appropriated in a given fiscal year.
- Minimum match of 10% is required.
- Advanced funds available: Up to an initial 50% advance of the approved grant amount after a project agreement has been executed with an option to request a second advance up to 40% of the remaining grant amount after the initial advance has been utilized.

## **DAM MANAGEMENT GRANT PROGRAM**

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### **Source(s) of Funds:**

State of Michigan General Fund.

### **Authority:**

Part 5 of Act 451, P.A. 1994, as amended, to receive funds.

### **Contact(s):**

Technical Dam Removal or Repair Questions: Fisheries Division: Chris Freiburger, 517-284-5824, [freiburgerc@michigan.gov](mailto:freiburgerc@michigan.gov).

Grant Processing Questions: Grants Management Section: Kelly Parker, 517-284-5957, [parkerk4@michigan.gov](mailto:parkerk4@michigan.gov).

### **Fiscal Year 2016 Funding Available:**

\$350,000 is available.

For more information, visit Grants Management Section's website at: [www.michigan.gov/dnr-grants](http://www.michigan.gov/dnr-grants).

## **MICHIGAN HABITAT IMPROVEMENT FUND PROGRAM GRANTS**

### **Program Objective(s):**

To provide funds for projects on the Manistee, Muskegon and AuSable rivers to improve and enhance fisheries and aquatic resources affected by the operation of Consumers Energy Company's hydropower projects. These projects include fisheries habitat restoration and enhancement, preparing comprehensive river management plans, aquatic studies, fisheries recreation, water quality improvement and soil erosion control activities on these three rivers.

### **Criteria:**

1. The proposed project must be needed in the area.
2. Degree to which the project meets one of the needs, areas of concern, or management direction indicated by the river assessments, river management plans, or Fisheries Division priorities and supported by the project coordinator.
3. Length of time the project will provide benefits.
4. Impact on future research projects such as enhancement to increase natural recruitment thereby reducing future costs of stocking.
5. Reduction of future expenditures or direct expenditures in a positive manner.
6. Size of area that will benefit from the proposed project.
7. Proposed project benefits compared to the costs.
8. Applicant has made preliminary arrangements with appropriate contractors for completion of the proposed project.
9. Proposed projects having match funds available will be given preference.

### **Eligibility:**

All units of government, nonprofit organizations, and individuals willing to develop and complete projects located in the watersheds for the three river systems where the Consumers Energy Company hydropower projects are located.

### **Application Process:**

Project applications are coordinated with the designated Project Coordinator for each river system. Project details should be provided to the Fisheries Division Coordinators by the end of February. Process and review of applications will be from March 1 through August 31. Successful project applications are notified of acceptance between September 1 and September 30. Contracts signed and funds will be transferred to successful applicants between October 1 and November 30. All projects will be required to file completion reports by October 30 of the following year.

### **Deadline(s):**

Project applications are due in the office of the Project Coordinator by February 28, 2016.

### **Timelines(s):**

If a call for projects is announced, the application review and funding process for eligible projects is January 1 through September 30. Funds are dispersed to successful candidate projects after October 1. Verification of completion is October 30 of the following year.

## **MICHIGAN HABITAT IMPROVEMENT FUND PROGRAM GRANTS**

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**Dollar Amount(s) Available:**

No minimum amount; no maximum amount.

**Source(s) of Funds:**

Game and Fish Settlement Fund.

**Authority:**

Annual appropriation by the Michigan Legislature.

**Contact(s):**

Fisheries Division: Kyle Kruger, Mio, (989-826-3211, Ext. 7073), [krugerk@michigan.gov](mailto:krugerk@michigan.gov).

**Fiscal Year 2016 Appropriation:**

Not determined at time of publishing.

**NOTE:** This program has been revised. Contact Kyle Kruger at 989-826-3211, Ext. 7073, regarding questions for new applications.

## **AQUATIC HABITAT GRANT PROGRAM**

### **Program Objective(s):**

The objectives of this program are to protect intact and fully functioning waters with self-sustaining aquatic communities from future impairment; rehabilitate waters where key physical processes that control aquatic habitat and fish production are impaired.

### **Criteria:**

Applications are evaluated based on established criteria in the "Aquatic Habitat Grant Program" handbook (IC1972). A copy of this booklet is available on the Department of Natural Resources' (DNR) web page at [www.michigan.gov/dnr-grants](http://www.michigan.gov/dnr-grants).

### **Eligibility:**

Any local, state, federal and tribal units of government or non-profit groups in Michigan may apply for an Aquatic Habitat Grant.

### **Application Process:**

1. Submittal of grant application with all supporting documentation.
2. Evaluation by DNR staff.
3. Awards announced by DNR Director.

### **Deadline:**

Application must be postmarked by due date stated on the schedule described within the "Aquatic Habitat Grant Program" handbook.

### **Timeline:**

#### **FY 2016 Funds:**

- Request for Pre-Proposals to begin July 27, 2015.
- Pre-Proposals due by August 28, 2015.
- Invitation to submit grant application packet to begin September 30, 2015.
- Grant application packet due by November 13, 2015.
- Awards announced by April 14, 2016.
- Project period begins upon execution of grant agreement.
- Project period ends October 10, 2017 (with option for extension, if requested and approved).

### **Grant Limits:**

- Minimum: \$25,000.
- Maximum: Amount of funds appropriated in a given fiscal year.
- Minimum match of 10% is required.
- Advanced funds available: Up to an initial 50% advance of the approved grant amount after a project agreement has been executed with an option to request a second advance up to 40% of the remaining grant amount after the initial advance has been utilized.

### **Source of Funds:**

Revenue generated from the sale of hunting and fishing licenses.

## AQUATIC HABITAT GRANT PROGRAM

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**Authority:**

Part 5 of Act 451, P.A. 1994, as amended.

**Contact:**

Fisheries Division: Chris Freiburger, [freiburgerc@michigan.gov](mailto:freiburgerc@michigan.gov), 517-284-5824 or Gary Whelan, 517-284-5840, [whelang@michigan.gov](mailto:whelang@michigan.gov)

Grants Management Section, Finance and Operations Division: Kelly Parker, 517-284-5957, [parkerk4@michigan.gov](mailto:parkerk4@michigan.gov), or Steve DeBrabander, 517-284-5930, [debrabanders@michigan.gov](mailto:debrabanders@michigan.gov).

**Fiscal Year 2016 Funding Available:**

\$1,250,000 is available.

For more information, visit Grants Management Section's website at: [www.michigan.gov/dnr-grants](http://www.michigan.gov/dnr-grants).

# **BOATING**

## **WATERWAYS PROGRAM GRANTS**

### **Program Objective(s):**

Program Objectives provide design and construction of recreational boating facilities in the state. Funds are available for engineering studies and infrastructure improvement projects at state-sponsored harbor/mooring and boating access site/launch facilities.

### **Criteria:**

On-site investigation by Parks and Recreation Division (PRD) staff may be required to determine suitability of proposed work; applicant may be required to document area boating demand.

### **Eligibility:**

Only local units of government (city, village, township, county) and universities are eligible. Local units and universities may cooperate with sports/community organizations in the implementation of projects.

### **Application Process:**

1. Submit application form to PRD.
2. Technical review by PRD staff.
3. Grants are awarded based on PRD review, prioritization, and funding appropriation.
4. Large projects will require a completed preliminary engineering study and permit approval prior to grant consideration for construction.

### **Deadline(s):**

Applications must be received in Lansing office by 5:00 PM, April 1. Decisions for large line item construction projects may be made in the spring for the next available fiscal year funding.

### **Timeline(s):**

The application review and funding process for projects is from April 1 until an appropriation is approved by the legislature. This can take up to approximately 18-24 months.

### **Dollar Amount(s) Available:**

Grant assistance is provided at a base level of 50% of the estimated project cost. Requests for less than 50% state funding will be given additional preference in the selection process.

### **Source(s) of Funds:**

Michigan State Waterways Fund.

## **WATERWAYS PROGRAM GRANTS**

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**Authority:**

Annual appropriation by the Michigan Legislature.

**Contact(s):**

Parks and Recreation Division:

Harbors/Marinas, Boating Access Sites/Launches: Paul Petersen, 517-284-6122,  
[petersenp@michigan.gov](mailto:petersenp@michigan.gov).

**Fiscal Year 2016 Appropriation:**

Funds not determined at this time.

## **BOATING INFRASTRUCTURE GRANT PROGRAM**

### **Program Objective(s):**

To provide construction of recreational boating facilities in the state that meet the following goals:

- Create dockage for transient recreational boats 26 feet or larger in order to provide access to recreational opportunities and safe harbors;
- Provide navigational aids for transient boaters using these facilities;
- Enhance access to recreational, historic, cultural, natural, and scenic resources;
- Strengthen local ties to the boating community and its economic benefits;
- Promote public/private partnerships and entrepreneurial opportunities;
- Provide continuity of public access to the water, and;
- Promote awareness of transient boating opportunities.

For Boating Infrastructure Grant Application and more information, select the following link:

- [Boating Infrastructure Program Application.](#)
- [The Boating Infrastructure Grant Program – A Template for Developing a Proposal.](#)

### **Criteria:**

All facilities constructed under this program must be:

- Designed to accommodate boats 26 feet or greater in length;
- Used by transient boaters (boaters not at their home port and staying not more than 15 consecutive days);
- Open to the public;
- No commercial uses or seasonal slips allowed;
- Designed and constructed to last at least 20 years;
- Continue to be used for their original stated grant purpose; and
- Maintained throughout their useful life.

Activities that are not allowed under the program include:

- Routine custodial and/or janitorial maintenance activities (those that occur regularly on an annual or more frequent basis);
- Construction of slips for long-term rental (more than 15 days);
- Construction or maintenance of facilities designed for trailerable boats;
- Maintenance or dredging;
- Dry land storage or haul out facilities;
- Activities or construction that does not provide public benefit.

On-site investigation by Parks and Recreation Division (PRD) staff may be required to determine suitability of proposed work; applicant may be required to document area boating demand.

### **Additional State Requirements:**

- [Waterways Grant-in-Aid Program Requirements.](#)

### **Eligibility:**

Local units of government (city, village, township or county), public universities, and private facilities.

## **BOATING INFRASTRUCTURE GRANT PROGRAM**

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### **Application Process:**

1. Submit Boating Infrastructure Grant Program application form to Department of Natural Resources, PRD.
2. Submit a Boating Infrastructure Grant Program Proposal.
3. Technical review of applications will be conducted by PRD staff. After April 1, grant applications are potentially recommended to proceed with a final version of a proposal to the U.S. Fish and Wildlife Service.

### **Deadline(s):**

Applications must be received by the Department of Natural Resources, PRD, in Lansing office by 5:00 PM, April 1.

### **Timeline(s):**

The Boating Infrastructure Grant application initial review and funding process for projects is from April 1 until the federal government appropriates funding for projects. If the potential project application is approved to proceed, the applicant will then be asked to develop and complete a proposal with associated federal forms with the goal of submitting to the U.S. Fish and Wildlife Service by the end of September, 2016. Exact date to be announced. If the U.S. Fish and Wildlife Service approve the project proposal, the applicant will then be asked to submit a full package of required documents. An applicant will then be required to sign a third-party agreement with the Department of Natural Resources, PRD before proceeding with final engineering documents and construction.

### **Dollar Amount(s) Available:**

Grant funding covers 75% of the total approved project costs for construction of infrastructure improvement projects started after formal award of the Boating Infrastructure funding. The remaining cost-share funds must come from applicants based on non-federal sources.

### **Source(s) of Funds:**

Sport Fish Restoration Account (Federal Funds).

### **Authority:**

Annual appropriation from the Sport Fish Restoration Account of the Aquatic Resources Trust Fund pursuant to the Sport Fishing and Boating Safety Act.

### **Contact(s):**

Parks and Recreation Division:

Harbors/Marinas: Paul Petersen, 517-284-6122, [petersenp@michigan.gov](mailto:petersenp@michigan.gov).

### **Fiscal Year 2016 Appropriation:**

Funds not determined at this time.

## **CLEAN VESSEL ACT - BOAT PUMPOUT GRANTS**

### **Program Objective(s):**

To provide new or upgraded marine sewage disposal facilities, pumpouts and dump stations.

### **Criteria:**

Approval based on the type of marine sewage disposal facility proposed, geographic location, number of boats served and cost of the facility. Greater priority will be given to projects which provide increased access to pumpouts and dump stations, taking into account cost considerations to provide the highest benefit for the monies spent.

### **Eligibility:**

Grants are provided to both private and public boating facilities *as long as they are open to the public*. Eligible projects primarily include dump stations, additional pumpouts at large boating facilities or those covered by a pumpout agreement, pumpouts for mooring facilities with a minimum of 15 slips, and upgrading of older pumpout systems.

### **Application Process is as follows:**

- Submit the following:
  - Application Form – CVA – Pumpout Grant Program Application PR 1935 (pdf).
  - Obtain written bids on cost of equipment, and bids on minor electrical and plumbing.
  - Pictures of project area where pumpout is to be installed.
  - Get a Data Universal Numbering System # (DUNS) by calling 1-866-705-5711 or on-line <http://fedgov.dnb.com/webform/newReq.do>
  - National Environmental Protection Agency (NEPA) form completed by staff.
  - Region 3 Federal Assistance Section 7 form completed by DNR staff.
  - Upon federal approval of your grant, costs can be incurred on project and applied for 75% reimbursement from grant.
- A grant agreement between the State of Michigan and marina will be signed reflecting 75% of the total costs assumed by the CVA grant and 25% of remaining costs assumed by marina.
- The application form and other documents will be forwarded to the Department of Interior, U.S. Fish and Wildlife Service for their acceptance and approval.
- Upon federal approval, the State of Michigan will notify you, and then costs can be incurred on the project and applied to the 75% reimbursement from the grant.

### **Deadline(s):**

**The annual deadline is September 15.** Notification of approval will occur annually after the complete application form, grant agreement, pictures and quotes are received and forwarded to the U.S. Fish and Wildlife Service for their acceptance and approval.

### **Dollar Amount(s) Available:**

Grants are funded up to 75 percent of the eligible project cost with a 25 percent match provided by the marina. Grants limited to the cost of a pumpout and holding tank hookup.

## **CLEAN VESSEL ACT – BOAT PUMPOUT GRANTS**

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### **Source(s) of Funds:**

The U.S. Sport Fish Restoration account of the Aquatic Resources Trust Fund, commonly known as the Wallop-Breaux Fund, is the source of funding. The Michigan DNR has a limited amount of federal funds available for this program. We will continue to accept applications, but the ability to award new grants is dependent upon future federal funds.

### **Contact(s):**

Federal Aid Section, Finance and Operations Division: Tom Reichard, Clean Vessel Act Program Manager, 517-284-5959, [reichardt@michigan.gov](mailto:reichardt@michigan.gov).

### **Fiscal Year 2016 Appropriation:**

\$200,000

# **FORESTRY**

## **FOREST STEWARDSHIP - PLAN WRITING GRANTS**

### **Program Objective(s):**

The purpose of the Forest Stewardship Program is to help connect professional foresters with landowners to develop a Forest Stewardship Plan to help them manage, protect, and enjoy their land. The voluntary program is a partnership between the United States Forest Service (USFS), the Department of Natural Resources (DNR), and professional land managers in the private sector to help private forest landowners. The Forest Stewardship Program celebrated its 25<sup>th</sup> anniversary in 2015, and since 1990, more than 5,400 landowners in Michigan have used a Forest Stewardship Plan to help them manage, protect, and enjoy their forest.

The Michigan Forest Stewardship Program provides financial assistance to lower the cost of developing a Forest Stewardship Plan. A partial cost share for parcels  $\geq 20$  acres is available throughout the year. The cost share of "\$225 per plan plus \$0.50 per acre up to \$2,500 per landowner" is paid through grants to the certified Plan Writers to minimize the application and payment process for landowners. Plan Writers are allowed to determine their own fees for plan writing.

### **Criteria:**

Any professional land manager (forester, wildlife biologist, etc.) in the private sector who meets the following eligibility is invited to develop Forest Stewardship Plans for private forest landowners.

### **Eligibility:**

The following are the eligibility rules for obtaining and maintaining certification as a Forest Stewardship Plan Writer:

1. Have a two-year or four-year forestry degree (AS, BS, MS, PhD) from a college or university accredited by the Society of American Foresters.
2. Professional resource managers without a degree in forestry are eligible to become FSP plan writers in Michigan. A four-year college degree in a related field such as ecology, biology, wildlife management, or natural resources is required. The Plan Writer must document at least three classes in forestry (dendrology, silviculture, mensuration) on their academic transcript OR document at least three years of professional experience in forest management with a proficiency in silviculture.
3. Maintain professional standards of ethical conduct that are just and honorable in service to society and advocate competent and ecologically sound land management. Appropriate codes of ethical conduct include the State of Michigan Forester Registration Administrative Rules (Article 21, Part 3), the Society of American Foresters Code of Ethics, and the Association of Consulting Foresters Code of Ethics.
4. Obtain initial training from the Forest Stewardship Coordinator or a Service Forester about the Michigan Forest Stewardship Program. This may be individual training offered quarterly or obtained at an annual plan writing workshop offered throughout the state each spring. The training will cover the Forest Stewardship Program and how to write Forest Stewardship Plans. New Plan Writers must submit a plan to their DNR Service Forester for review, feedback, and approval prior to full certification.

## **FOREST STEWARDSHIP – PLAN WRITING GRANTS**

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5. Maintain and document at least eight hours of annual forestry ongoing education. Education does not have to be provided by the Michigan Forest Stewardship Program, but all Plan Writers are encouraged to attend annual workshops hosted by the DNR. Continuing Forestry Credits (CFEs) from the Society of American Foresters are accepted for this requirement. All Forest Stewardship Program trainings will seek to offer CFEs.
6. Maintain on file with the DNR a Memorandum of Understanding and current resume or biographical sketch describing education, qualifications, and services provided for private landowners. The MOU and Plan Writer Certification shall be valid for three years. The resume can be updated only as needed.
7. Submit at least one plan each year during a three-year period that is approved by the DNR Service Forester as meeting all USFS requirements.
8. Employees of government or public agencies whose primary job responsibility is to provide direct technical assistance to private landowners are not eligible to be Forest Stewardship Plan Writers. These include DNR Service Foresters, NRCS Technicians, Conservation District Foresters, and MSU Extension Educators.
9. Plan writers must maintain liability insurance and provide it to the DNR upon request.

### **Application Process:**

1. New applicants must submit a resume to the Forest Stewardship Coordinator, attend a required FSP training, and sign a Memorandum of Understanding to become a Certified Plan Writer.
2. Certified Plan Writers can apply for a cost-share grant by submitting a Grant Application and W-9 form to the Forest Stewardship Coordinator.
3. Instructions and forms are available online at [www.michigan.gov/foreststewardship](http://www.michigan.gov/foreststewardship).
4. Landowners apply by filling out a Landowner Application Form with their hired Plan Writer who then submits the form to the DNR.

### **Deadline(s):**

Plan Writer and Grant applications are accepted throughout the year. Grants are issued throughout the year. All work must be completed and approved by September 15 of each year.

### **Timeline(s):**

Forest Stewardship Plans must be completed within the same fiscal year as they are started. Plans must be completed by September 15 of each year.

### **Dollar Amount(s) Available:**

The cost share formula for FY2016 is \$225 per plan plus \$0.50 per acre up to \$2,500 for properties at least 20 acres in size. Landowners are expected to pay for a significant portion of the plan cost, but a percentage is not specified. Plan Writers are given an initial grant based on their expected number of Stewardship Plans. Grant Agreements can be increased throughout the fiscal year to allow for writing additional plans or for larger properties

### **Source(s) of Funds:**

United State Forest Service, State and Private Forestry

## FOREST STEWARDSHIP – PLAN WRITING GRANTS

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**Authority:**

United States Farm Bill with annual appropriation by the United States Forest Service

**Contact(s):**

Forest Resources Division:

Mike Smalligan, Forest Stewardship Coordinator, 517-284-5884, [smalliganm@michigan.gov](mailto:smalliganm@michigan.gov).

More information is available at [www.michigan.gov/foreststewardship](http://www.michigan.gov/foreststewardship).

**Fiscal Year 2016 Appropriation:**

Approximately \$100,000 for plan writing grants is available for FY2016.

## **FOREST STEWARDSHIP - OUTREACH AND EDUCATION GRANT PROGRAM**

### **Program Objective(s):**

The purpose of the Forest Stewardship Program is to help private landowners to manage, protect, and enjoy their forest. The Outreach and Education Grant Program is a component of the Forest Stewardship Program that allows municipal forest owners and other private groups to design and implement educational programs on their forest land that include outreach and education to private forest owners about the stewardship of our forests.

### **Criteria:**

Several types of Outreach and Education projects may be funded to educate private forest owners about their forest stewardship. All projects must include some type of educational benefit for private landowners. The Outreach and Education grant does not fund meetings or workshops. Developing Forest Stewardship Plans for school forests is the highest priority for the Outreach and Education fund.

- **Forest Stewardship Plans.** The primary Outreach and Education grant is for developing a Forest Stewardship Plan for forests owned by schools, counties, other municipalities, or private organizations. The Forest Stewardship Plan must be reviewed and approved by the School Board or County Forestry Board prior to submission to the DNR Service Forester for review. All municipal Forest Stewardship Plans must include efforts to educate private forest owners and should also plan for future Outreach and Education projects. The program will seek permission from the Landowner and Plan Writer to post the final Forest Stewardship Plan on this website at [www.michigan.gov/foreststewardship](http://www.michigan.gov/foreststewardship) for the public to review an actual plan. The cost share formula for 2016 is \$1,000 per plan plus \$2.50 per planned acre up to \$2,500 per landowner.
- **Demonstration Projects.** The Outreach and Education grants may fund projects that demonstrate the implementation of good forest stewardship practices and activities. Possible ideas include documenting an actual timber harvest or a tree planting effort with photos, signs, Quick Response (QR) codes, or websites.
- **Outreach and Education Projects.** Outreach and Education grants may be offered to municipal forest owners or private organizations to develop educational projects. Possible ideas include producing an educational video, hosting a website, or developing a publication. Workshops and other one day events are not priority projects.
- **Ecosystem Projects.** Outreach and Education grants may be used to develop projects that showcase ecosystem management and protection. Possible ideas include building a boardwalk through a wetland or developing signs that explain management of rare forest types.

### **Eligibility:**

Municipal forests include forest land owned by schools, counties, townships, cities and conservation districts. Other private organizations like Scout camps or land conservancies are also eligible. All projects must be on public land or land open to the public.

### **Application Process:**

Apply by submitting the Outreach and Education Application form (PR4248-1) to the Forest Stewardship Coordinator. The form is available at: [www.michigan.gov/foreststewardship](http://www.michigan.gov/foreststewardship). Applications will be reviewed by the Forest Stewardship Coordinator and the Service Foresters. Approval of the project will be based upon available funds and the educational impacts of the proposed project.

## FOREST STEWARDSHIP – OUTREACH AND EDUCATION GRANT PROGRAM

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### **Deadline(s):**

Grant applications are accepted throughout the year. Funds are issued as available and only paid after projects are completed. All work must be completed by September 15 of each year.

### **Timeline(s):**

Project duration should be limited to a single fiscal year (October through September).

### **Dollar Amount(s) Available:**

The cost share formula for developing a Forest Stewardship Plan through the Outreach and Education grant for FY2016 is \$1,000 per plan plus \$2.50 per acre up to \$2,500 per landowner. The maximum award for the other three types of Outreach and Education grants available is \$2,500. Match is not required for any Outreach and Education grant, but the award may not be sufficient to cover the entire costs of the project. Leveraging third party funding is encouraged and in-kind contributions are allowed.

### **Source(s) of Funds:**

United States Forest Service, State and Private Forestry.

### **Authority:**

United States Farm Bill with annual appropriation by the United States Forest Service.

### **Contact(s):**

Forest Management Division:

Mike Smalligan, Forest Stewardship Coordinator, 517-284-5884, [smalliganm@michigan.gov](mailto:smalliganm@michigan.gov).

More information is available at [www.michigan.gov/foreststewardship](http://www.michigan.gov/foreststewardship).

### **Fiscal Year 2016 Appropriation:**

Approximately \$25,000 is available in FY2016 for Outreach and Education projects.

## **URBAN AND COMMUNITY FORESTRY PROGRAM - COMMUNITY FORESTRY GRANTS**

### **Program Objective(s):**

To provide funds for projects that address the urban forestry needs of municipal governments, schools, nonprofit organizations and volunteer groups throughout Michigan. These projects may include: tree inventories, management plans, tree planting, educational workshops, training materials, and Arbor Day activities.

### **Criteria:**

Projects that develop or enhance urban and community forestry resources in Michigan. Typical project categories are: Management and Planning, Education and Training, Tree Planting, and Arbor Day. All tree planting projects must occur on public land or land open to the public.

### **Eligibility:**

Local units of government, schools, tribes and nonprofit organizations.

### **Application Process:**

Applications are announced each summer, submitted to the Forest Resources Division and then reviewed by Division staff. Applications are approved, adjusted or denied. Applicants are notified and agreements signed.

### **Deadline(s):**

Applications are due annually each September. Visit [www.michigan.gov/ucf](http://www.michigan.gov/ucf).

### **Timeline(s):**

Project duration: Approximately one year (October through September).

### **Dollar Amount(s) Available:**

Grant requests may be up to \$20,000, as determined by project category.

### **Source(s) of Funds:**

U. S. Department of Agriculture - Forest Service.

### **Authority:**

Annual appropriation by the Michigan Legislature.

### **Contact(s):**

DNR Urban Forestry Coordinator, Forest Resources Division: Kevin Sayers, 517-284-5898, [sayersk@michigan.gov](mailto:sayersk@michigan.gov).

### **Fiscal Year 2016 Appropriation:**

Approximately \$75,000 for grants.

## **URBAN AND COMMUNITY FORESTRY PROGRAM - DTE ENERGY FOUNDATION TREE PLANTING GRANTS**

### **Program Objective(s):**

To increase the number of properly planted, established and maintained trees within the service territory of DTE Energy.

### **Criteria:**

Tree planting projects such as park, right-of-way, city streets, nature study areas, school grounds planting and neighborhood revitalization projects. All trees must be planted on public land or land open to the public.

### **Eligibility:**

Local units of government, schools and nonprofit organizations within the service territory of DTE Energy and its subsidiaries, DTE Electric and DTE gas.

### **Process:**

Applications are announced each Spring, submitted to the Forest Resources Division and reviewed by Division and DTE staff. Applications are approved, adjusted or denied. Applicants are notified and agreements signed.

### **Deadline(s):**

Applications are due annually each Spring (May). Visit [www.michigan.gov/ucf](http://www.michigan.gov/ucf).

### **Timeline(s):**

Project duration: Approximately 12 months (from award).

### **Dollar Amount(s) Available:**

Grant requests may be up to \$4,000 each.

### **Source(s) of Funds:**

DTE Energy Foundation.

### **Authority:**

Annual partnership with DTE Energy Foundation.

### **Contact(s):**

DTE service area eligibility – Jennifer Lawson, (313-235-8551), [lawsonj@dteenergy.com](mailto:lawsonj@dteenergy.com)  
Program issues – DNR Urban Forestry Coordinator, Forest Resources Division: Kevin Sayers, 517-284-5898, [sayersk@michigan.gov](mailto:sayersk@michigan.gov).

### **Fiscal Year 2016 Funding Available:**

Approximately \$100,000.

## **MICHIGAN VOLUNTEER FIRE ASSISTANCE (FORMERLY – RURAL COMMUNITY FIRE PROTECTION)**

### **Program Objective(s):**

To assist fire departments in acquiring fire-fighting equipment for local communities.

### **Criteria:**

The number of fire departments involved; number of communities served; population of area served; number of formal, written, non-pay mutual aid agreements; annual budget; type of organization (paid or volunteer); current participation in FHA Community Facilities Loan; currently under a commercial loan; unusual fire hazards; type of water supply; and insurance classification.

### **Eligibility:**

Fire departments in rural communities with populations of 10,000 or less.

### **Application Process:**

1. Local fire department makes application to Division's Management Unit Office.
2. Management Unit prioritizes applications within unit and forwards to Division.
3. Division office prioritizes applications statewide and awards grants.
4. Fire department purchases equipment and sends documentation to Division.
5. Division pays 50 percent of the cost, up to allocation amount.

### **Deadline(s):**

Applications by June 15 of each year; project completion by August 1 of the following year.

### **Timeline(s):**

Grantees are notified of a grant award by November 30.

### **Dollar Amount(s) Available:**

Maximum grant amount is \$4,999.

### **Source(s) of Funds:**

U.S. Department of Agriculture - Forest Service.

### **Authority:**

Cooperative Forest Assistance Act of 1978, P. L. 95-313.

### **Contact(s):**

Forest Management Division: Jack Schultz, 517-284-5902, [schultzc1@michigan.gov](mailto:schultzc1@michigan.gov).

### **Fiscal Year 2016 Appropriation:**

Approximately \$250,000.

## **FEDERAL PASS-THROUGH FUNDS**

### **Program Description:**

By federal statute, a portion of timber and mineral revenue generated from the national forests in Michigan is disbursed to the counties in which the forests are located. In accordance with law (P.A. 182 of 1990), counties must distribute mineral funds with a split of 75 percent going to local school districts for school purposes, and 25 percent to townships for the improvement of their roads.

An application process is not necessary because the revenues are flow through and are disbursed in accordance with federal and state statutes.

### **Contact(s):**

Accounting Service Center, Michigan Department of Transportation: Cecilia Anderson, 517-335-3160, [andersonc@michigan.gov](mailto:andersonc@michigan.gov).

### **Fiscal Year 2016 Appropriation:**

On April 16, 2015, the Secure Rural Schools and Community Self-Determination Act of 2000 was re-authorized for FY 2015 and FY 2016. In FY 2015, the Michigan Department of Natural Resources received \$3,479,978.60 in timber revenue, and \$216,504.06 in gas revenues. These amounts are anticipated to remain around the same in FY 2016 for both revenue types.

## **Michigan Invasive Species Grant Program**

### **Program Objective(s):**

The objective of this program is to address strategic issues of prevention, detection, eradication, and control for both terrestrial and aquatic invasive species in Michigan. The main objectives of the MISGP program are to:

- ❖ Prevent new introductions of invasive species through outreach and education.
- ❖ Monitor for new invasive species as well as expansions of current invasive species.
- ❖ Respond and conduct eradication efforts to new findings and range expansions.
- ❖ Manage and control key colonized species in a strategic manner.

### **Criteria:**

Applications are evaluated based on established criteria in the “Michigan Invasive Species Grant Program” handbook. A copy of this booklet is available on the Department of Natural Resources’ (DNR) web page at [www.michigan.gov/dnr-grants](http://www.michigan.gov/dnr-grants).

### **Eligibility:**

Local, federal, or tribal units of government, nonprofit organizations, and universities may apply for a Michigan Invasive Species Grant.

### **Application Process:**

1. Submittal of a pre-proposal application.
2. Evaluation of pre-proposal applications by Quality of Life (QOL) staff (Department of Natural Resources, Environmental Quality, and Agriculture and Rural Development).
3. Pre-proposal recommendations reviewed and approved by Quality of Life Invasive Species Steering Committee (ISSC).
4. Invitations issued for full proposal application.
5. Submittal of a full proposal application.
6. Evaluation of full proposal applications by QOL staff.
7. Approval by ISSC and QOL Department Directors.

### **Deadline:**

Applications must be submitted electronically to: [MISGPapplication@michigan.gov](mailto:MISGPapplication@michigan.gov) by the date and time specified in the handbook. Late applications will not be considered for funding.

### **Timeline:**

- Request for pre-proposals May 2.
- Pre-proposal applications due June 15.
- Request for full proposals begins July 15.
- Full proposals due September 15.
- Awards announced in December.
- Project period begins upon the execution of the grant agreement.
- Project periods last 1-3 years.

## **MICHIGAN INVASIVE SPECIES GRANT PROGRAM**

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### **Grant Limits:**

- Minimum: \$25,000
- Maximum: \$400,000
- Minimum match of 10% is required

Advanced funds available after a project agreement has been executed

### **Source of Funds:**

State of Michigan General Fund – annual appropriation by the Michigan Legislature.

### **Authority:**

PA 84 of 2015

### **Contact:**

Grants Management Section: Kammy Frayre, 517-284-5970, [frayrek1@michigan.gov](mailto:frayrek1@michigan.gov)

### **Fiscal Year 2016 Funding Available:**

\$3.6 million

## **RECREATIONAL TRAILS PROGRAM GRANTS**

### **Program Objective(s):**

To fund the maintenance and development of recreational trails and trail related facilities.

### **Criteria:**

Projects are evaluated on their relationship to:

1. Michigan Comprehensive Trails Plan; Priority Recommendations (link: [http://www.michigan.gov/documents/dnr/MI\\_Comprehensive\\_Trail\\_Plan\\_425377\\_7.pdf](http://www.michigan.gov/documents/dnr/MI_Comprehensive_Trail_Plan_425377_7.pdf) (chapter II, page 26).
2. Meeting program legislative requirements.
3. Leveraging other fund sources.
4. Enhancing State partnerships.

### **Eligibility:**

State projects and state/local government partnership projects. A division within the Department of Natural Resources (Department) must always be the applicant.

### **Application Process:**

Internal Department process. Local unit of government sponsored projects can be considered for funding if they contribute to Department program goals and they are located on Departmental land or linked to a trail on Departmental land. Local unit of government applications will not be considered unless the project is developed as a joint application with a division/bureau prior to the application deadline. The Departmental division must always be the applicant.

### **Deadline(s):**

August 1, 2016.

### **Timeline(s):**

Funds are available after receiving Federal Department of Transportation-Highway Administration (FHWA) approval (approximately March 1, 2015).

### **Dollar Amount(s) Available:**

No limit on individual projects.

### **Source(s) of Funds:**

Federal Department of Transportation-Highway Administration (a portion of the federal gas tax). Administered by the Department.

### **Authority:**

Annual appropriation by the Michigan Legislature.

### **Contact(s):**

Parks and Recreation Division: Mark Mandenberg, 517-284-6114, [mandenbergm@michigan.gov](mailto:mandenbergm@michigan.gov).

### **Fiscal Year 2016 Appropriation:**

FY 2017 appropriation: approximately \$2.7 million

## **RECREATION IMPROVEMENT FUND GRANTS**

### **Program Objective(s):**

To fund the operation, maintenance and development of recreation trails and restoration of lands damaged by off-road vehicles and inland lake cleanup.

### **Criteria:**

Projects are evaluated on their relationship to:

1. Michigan Comprehensive Trails Plan; Priority Recommendations (link: [http://www.michigan.gov/documents/dnr/MI\\_Comprehensive\\_Trail\\_Plan\\_425377\\_7.pdf](http://www.michigan.gov/documents/dnr/MI_Comprehensive_Trail_Plan_425377_7.pdf) (chapter II, page 26).
2. Meeting program legislative requirements.
3. Leveraging other fund sources.
4. Enhancing State partnerships.

### **Eligibility:**

State projects and state/local government partnership projects. A division within the Department of Natural Resources (Department) must always be the applicant.

### **Application Process:**

Internal Department process. Local unit of government sponsored projects can be considered for funding if they contribute to Department program goals and they are located on Departmental land or linked to a trail on Departmental land. Local unit of government applications will not be considered unless the project is developed as a joint application with a division/bureau prior to the application deadline. The Departmental division must always be the applicant.

### **Deadline(s):**

August 1, 2016

### **Timeline(s):**

Funds are available on or after October 1.

### **Dollar Amount(s) Available:**

No limit on individual projects.

### **Source(s) of Funds:**

Recreation Improvement Fund (a portion of the state gas tax). Administered by the Department.

### **Authority:**

Part 711, PA 451 of 1994, as amended.

### **Contact(s):**

Parks and Recreation Division: Mark Mandenberg, 517-284-6114, [mandenbergm@michigan.gov](mailto:mandenbergm@michigan.gov).

### **Fiscal Year 2016 Appropriation:**

FY 2017 appropriation: approximately \$630,000

## **SNOWMOBILE TRAIL IMPROVEMENT PROGRAM**

### **Program Objective(s):**

This program provides funding to maintain snowmobile trails as part of the designated statewide trail system. Grant funds are available for three purposes.

1. Seasonal grooming and general maintenance of snowmobile trails.
2. Special maintenance projects that improve the condition and/or access to trails.
3. Replacement of equipment used for maintaining trails.

Seasonal grooming and maintenance includes grooming of the trail surface, placing signs along the assigned trail segments and clearing brush from the trails.

Special maintenance projects may include bridge construction and repairs, erosion control, replacement of culverts and relocation of trails off plowed roads. Only current trail sponsors may apply for special maintenance projects.

Equipment replacement grants may include grooming tractors, drag, front blade and radio or telephone equipment. Only current trail sponsors may apply for equipment replacement grants.

### **Criteria:**

Snowmobile Trail Improvement Program grants are issued to trail sponsors for maintaining the state of Michigan's designated snowmobile trail system. If a trail is not on public property, a trail sponsor must be able to obtain a trail right-of-way that is open to public snowmobiling in an area that receives adequate snowfall for snowmobiling from December through March of each year. Trail sponsors must have their own equipment for maintaining trails. The trails to be maintained by a trail sponsor will be assigned by the Department of Natural Resources (Department).

### **Eligibility:**

Local units of government and nonprofit, incorporated snowmobile clubs and organizations are eligible to apply for these grants. Individuals are not eligible.

### **Application Process:**

1. Grant applications and information on applying for grants are made available in late spring.
2. Grant applications with required documents are due to the Department in summer.
3. The Department reviews applications and selects projects to be funded.
4. Grant agreements are issued to sponsors in October for the upcoming snowmobile season.
5. Signed grant agreements are returned to the Department by the end of October.
6. A fully executed grant agreement is provided to each sponsor.

### **Deadline(s):**

Grant applications are due by July 15 of each year for annual grooming and special maintenance projects. New trail proposals may be submitted any time during the year.

## **SNOWMOBILE TRAIL IMPROVEMENT PROGRAM**

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### **Timeline(s):**

The time period from grant application to grant award is three to four months. Grants are issued for an entire fiscal year, October 1 through the following September 30. Special Maintenance project grants are issued for two fiscal years.

### **Dollar Amount(s) Available:**

For trail signing, brushing and grooming, payment is made on a pre-established per mile basis.

For equipment replacement grants, 100 percent of actual cost is reimbursable.

For special maintenance projects, 100 percent of actual cost is reimbursable.

### **Source(s) of Funds:**

Snowmobile Trail Improvement Fund, administered by the Michigan Department of Natural Resources.

### **Authority:**

Part 821,1994 PA 451, as amended.

### **Contact(s):**

Parks and Recreation Division:

Richard Kennedy, 517-284-7275, [kennedyr@michigan.gov](mailto:kennedyr@michigan.gov)

### **Fiscal Year 2016 Appropriation:**

\$7,340,400

## **OFF-ROAD VEHICLE (ORV) TRAIL IMPROVEMENT PROGRAM**

### **Program Objective(s):**

This program provides funding for maintenance of established ORV trails and facilities as part of the designated statewide trail system. It also funds development of new trails and facilities, and restoration of natural resources damaged by ORV use.

### **Criteria:**

Applications for trail, route, or area maintenance and/or development must be for facilities that are open to the public. Applications for damage restoration funds must be for lands in public ownership.

### **Eligibility:**

Government agencies and nonprofit, incorporated clubs and organizations are eligible for these grants. Individuals are not eligible.

### **Application Process:**

1. Grant applications and information on applying for grants are available in early spring.
2. Grant applications with required documents are due to the Michigan Department of Natural Resources (Department) by May 1.
3. The Department reviews applications and selects projects to be funded.
4. Grant agreements are issued to sponsors in late fall for the upcoming ORV season.
5. Approved sponsors must return two signed, original project agreements to the Department.
6. A fully executed grant agreement is provided to each sponsor.

### **Deadline(s):**

Grant applications are due May 1 of each year.

### **Timeline(s):**

The time period from grant application to grant award is approximately five months. Grants are issued for an entire fiscal year, October 1 through September 30.

### **Dollar Amount(s) Available:**

Maximum allowable is up to 100 percent of cost, not to exceed the actual grant allocation.

### **Source(s) of Funds:**

ORV Trail Improvement Fund, administered by the Department.

### **Authority:**

Part 811, 1994 PA 451, as amended.

### **Contact(s):**

Parks and Recreation Division:  
Richard Kennedy, 517-284-7275, [kennedyr@michigan.gov](mailto:kennedyr@michigan.gov)

### **Fiscal Year 2016 Appropriation:**

\$4,378,700

# **LAW ENFORCEMENT**

## **MARINE SAFETY GRANTS TO COUNTIES**

### **Program Objective(s):**

The objective of the Marine Safety program is to promote safety in the use of recreational watercraft through law enforcement and education.

### **Criteria:**

Grant funding is made available to county sheriff departments within the State of Michigan and is dependent on such factors as the area of public waters to be patrolled, the number of law enforcement personnel available for marine patrol, the number of boat livery inspections to be conducted and the extent of the county's boating safety education program.

### **Eligibility:**

All counties in the State of Michigan are eligible to apply for Marine Safety grant funds. Expenses applied to patrol time and law enforcement work, instruction of boating safety classes, administering proctored boating safety exams for approved on-line safety courses, inspection of boat liveries, operating costs, and purchase of equipment necessary for patrol and law enforcement work are eligible for reimbursement, dependent on availability of funding.

### **Application Process:**

1. Grant applications are made available in January each year.
2. County grant proposals are due by March 1 to the Michigan Department of Natural Resources (Department). Submittal of the grant application – must be submitted electronically in Grants Management Section's "MiRecGrants" database (<https://secure1.state.mi.us/MIRGS/Login2.aspx?APPTHEME=MIDNR>).
3. The Department reviews, evaluates and approves funding to counties.
4. The Department prepares grant agreements and notifies each county of their approved Marine Safety program grant.

### **Deadline(s):**

Grant applications are due by January 31 for the following calendar year.

A completed State Aid Voucher and documentation of expenditures are due no later than March 1 following the end of the grant period for reimbursement with state funds. A State Aid Voucher and documentation of expenditures are due by October 31 following the end of the grant period, for reimbursement with federal funds.

### **Timeline(s):**

The time period from grant application to grant award is three to four months. For state funds, grants are issued for an entire calendar year, January 1 through December 31. For federal funds, grants are issued for a partial fiscal year, January 1 through September 30.

### **Dollar Amount(s) Available:**

Funding is based on the criteria listed above and varies from county to county. Reimbursement with state funds is up to 75 percent of actual expenditures, but not to exceed the grant allocation. Reimbursement with federal funds is up to 100 percent of actual expenditures, not to exceed the grant allocation.

## **MARINE SAFETY GRANTS TO COUNTIES**

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### **Source(s) of Funds:**

State Funds: Administered by the Michigan Department of Natural Resources. Federal Funds: Boating Safety Financial Assistance, administered by the U.S. Coast Guard, Department of Homeland Security.

### **Authority:**

State Funds: Part 801, 1994 PA 451, as amended.  
Federal Funds: 46 U.S.C. 13103(a)(2) and (3), Boating Safety Financial Assistance.

### **Contact(s):**

Law Enforcement Division: Sergeant Tom Wanless, 517-284-6026, [wanlesst@michigan.gov](mailto:wanlesst@michigan.gov)  
Grants Management Section: Christie Bayus, 517-284-5923, [bayusc@michigan.gov](mailto:bayusc@michigan.gov) or  
Michelle Ballard, 517-284-5974, [ballardm3@michigan.gov](mailto:ballardm3@michigan.gov)

### **Fiscal Year 2016 Appropriation:**

Unknown at this time.

## **SNOWMOBILE LAW ENFORCEMENT GRANTS PROGRAM**

### **Program Objective(s):**

The objective of the Snowmobile Law Enforcement program is to promote safety in the use of snowmobiles through law enforcement and education.

### **Criteria:**

Grant funding is made available for patrol of the state designated snowmobile trail system and routes connecting with the state designated trails. The number of trail miles within each county and the demonstrated ability to expend the funds effectively are considered in the review of grant applications.

### **Eligibility:**

County sheriff departments and other local law enforcement agencies in the State of Michigan are eligible to apply for snowmobile law enforcement grant funds. Expenses applied to patrol time, operating costs, and purchase of equipment necessary for enforcement work are eligible for reimbursement, dependent on availability of state funding and as specified in the grant agreement for each agency.

### **Application Process:**

1. Grant applications are made available in June each year.
2. Law enforcement agencies' grant proposals are due by August 1 to the Michigan Department of Natural Resources (Department).
3. The Department reviews, evaluates and approves funding to law enforcement agencies based on the criteria listed above.
4. The Department prepares grant agreements and notifies each law enforcement agency of their approved snowmobile law enforcement grant.

### **Deadline(s):**

Grant applications are due by August 1 for the following snowmobile season.

For reimbursement, a completed State Aid Voucher, annual activity report and other expenditure documentation are due by May 31 to the Department, following the end of the grant period.

### **Timeline(s):**

The time period from grant application to grant award is two to three months. Grants are issued for a partial fiscal year, October 1 through the following April 30.

### **Dollar Amount(s) Available:**

Funding is based on the criteria listed above and varies between grantees. Reimbursement is up to 85 percent of actual expenditures, not to exceed the grant allocation. A local match of 15 percent of reimbursable expenditures is required.

### **Source(s) of Funds:**

Snowmobile Registration Fee Fund, administered by the Michigan Department of Natural Resources.

## **SNOWMOBILE LAW ENFORCEMENT GRANT PROGRAM**

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### **Dollar Amount(s) Available:**

Funding is based on the criteria listed above and varies from county to county. Reimbursement with state funds is up to 75 percent of actual expenditures, but not to exceed the grant allocation. Reimbursement with federal funds is up to 100 percent of actual expenditures, not to exceed the grant allocation.

### **Authority:**

Part 821 Snowmobiles, 1994 PA 451, as amended.

### **Contact(s):**

Law Enforcement Division: Sergeant Tom Wanless, 517-284-6026, [wanlesst@michigan.gov](mailto:wanlesst@michigan.gov)  
Parks and Recreation Division: Richard Kennedy, 517-284-7275, [kennedyr@michigan.gov](mailto:kennedyr@michigan.gov)

### **Fiscal Year 2016 Appropriation:**

\$380,100

## **OFF-ROAD VEHICLE (ORV) LAW ENFORCEMENT GRANTS**

### **Program Objective(s):**

The objective of the Off-Road Vehicle Law Enforcement program is to promote safety in the use of off-road vehicles (ORV) through law enforcement and education.

### **Criteria:**

Grant funding is made available to county sheriff departments in counties with state designated ORV trails, for law enforcement and purchase of necessary equipment. The grant program focus is on the state-designated ORV trail system and is not meant to provide funding for patrol of routes open to ORV traffic through local ordinances. The number of trail miles within each county and the demonstrated ability to expend the funds effectively are considered in the review of grant applications.

### **Eligibility:**

County sheriff departments in the State of Michigan are the only eligible applicants for ORV law enforcement grant funds. Expenses applied to patrol time, operating costs, and purchase of equipment necessary for law enforcement work are eligible for reimbursement, dependent on availability of state funding and as specified in the grant agreement for each agency.

### **Application Process:**

1. Grant applications are made available in June each year.
2. County grant proposals are due by August 1 to the Department of Natural Resources (Department).
3. The Department reviews, evaluates and approves funding to counties based on the criteria listed above.
4. The Department prepares grant agreements and notifies each county of their approved ORV law enforcement grant.

### **Deadline(s):**

Grant applications are due by August 1 for the following fiscal year, beginning October 1.

For reimbursement, a completed State Aid Voucher, annual activity report and other expenditure documentation are due by October 31 to the Department, following the end of the grant period.

### **Timeline(s):**

The time period from grant application to grant award is approximately two months. Grants are issued for an entire fiscal year, October 1 through the following September 30.

### **Dollar Amount(s) Available:**

Funding is based on the criteria listed above and varies from county to county. Reimbursement is up to 100 percent of actual expenditures, not to exceed the grant allocation.

### **Source(s) of Funds:**

ORV Trail Improvement Fund, administered by the Michigan Department of Natural Resources

### **Authority:**

Part 811 Off-Road Vehicles, 1994 PA 451, as amended.

## **OFF-ROAD VEHICLE (ORV) LAW ENFORCEMENT GRANTS**

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### **Contact(s):**

Law Enforcement Division: Sergeant Tom Wanless, 517-284-6026, [wanlesst@michigan.gov](mailto:wanlesst@michigan.gov)

Parks and Recreation Division: Richard Kennedy, 517-284-7275, [kennedyr@michigan.gov](mailto:kennedyr@michigan.gov)

### **Fiscal Year 2016 Appropriation:**

\$526,100

# **SAFETY EDUCATION**

## **OFF-ROAD VEHICLE (ORV) SAFETY EDUCATION GRANTS**

### **Program Objective(s):**

The objective of the ORV Safety Education Program is to promote safety in the use of off-road vehicles (ORV) through education.

### **Criteria:**

Grant funding is made available for certified ORV safety instructors to teach ORV safety classes. Grant applicants must meet requirements, and instructors must successfully pass a background check in addition to obtaining an ORV safety instructor certification.

### **Eligibility:**

County and local government agencies, school districts, colleges and universities in the State of Michigan are eligible to apply for ORV Safety Education Program grant funds.

### **Application Process:**

1. Grant applications and information on applying for grants are made available in June each year.
2. Grant applications are due to the Michigan Department of Natural Resources (Department) by August 1.
3. The Department reviews applications and selects grantees based on eligibility criteria.
4. Grant agreements are issued to grantees for the following fiscal year, which begins October 1.

### **Deadline(s):**

Grant applications are due by August 1.

Grant payment requests are due by October 15 following the end of the grant period.

### **Timeline(s):**

The time period from grant application to grant award is approximately two months. Grants are issued for an entire fiscal year, October 1 through the following September 30.

### **Dollar Amount(s) Available:**

Grant awards are based on the number of students to be taught, and may be up to \$15.00 per student, dependent on funding availability. No other expenses, such as purchase of equipment, are covered directly by the grant program.

### **Source(s) of Funds:**

ORV Safety Education Fund, administered by the Michigan Department of Natural Resources.

## **OFF-ROAD VEHICLE (ORV) SAFETY EDUCATION GRANTS**

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### **Authority:**

Part 811, 1994 PA 451, as amended.

### **Contact(s):**

Instructor Information: Law Enforcement Division: Rudy Lawrence,  
517-284-6055, [lawrencer@michigan.gov](mailto:lawrencer@michigan.gov)

Grants Information: Parks and Recreation Division: 517-284-7275

### **Fiscal Year 2016 Appropriation:**

No information available at this time.

# **WILDLIFE**

## **WILDLIFE HABITAT GRANT PROGRAM**

### **Program Objective(s):**

The primary goal of this program is to enhance and improve the quality and quantity of game species habitat in support of specific goals from the Wildlife Division's strategic plan, the GPS. Specifically:

- ❖ GPS Goal 2 – Manage habitat for sustainable wildlife populations in a changing environment.

### **Criteria:**

Applications are evaluated based on established criteria in the "Wildlife Habitat Grant Program" handbook (IC1945). A copy of this booklet is available on the Department of Natural Resources' (DNR) web page at [www.michigan.gov/dnr-grants](http://www.michigan.gov/dnr-grants).

### **Eligibility:**

Any local, state, federal or tribal units of government, profit or non-profit groups, or individuals in Michigan who will commit to maintain the area to be improved for the useful life of the project. Useful life is defined on a case-by-case basis as the period of time during which an improvement is capable of fulfilling its intended purpose with adequate, routine maintenance. Possible useful life examples for projects would be: 1-3 years for wildlife food plots and 10 years for perennial herbaceous planting.

### **Application Process:**

1. Submittal of grant application with all supporting documentation.
2. Evaluation by DNR staff.
3. Awards announced by DNR Director.

### **Deadline:**

Application must be postmarked by due date stated on the schedule described within the "Wildlife Habitat Grant Program" handbook.

### **Timeline:**

#### **FY 2016 Funds:**

- RFP begins June 1, 2015.
- Applications due July 10, 2015.
- Awards announced by October 1, 2015.
- Project period begins upon execution of grant agreement.
- Project period ends September 30, 2016.

## **WILDLIFE HABITAT GRANT PROGRAM**

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### **Grant Limits:**

- Minimum: \$15,000.
- Maximum: Amount of funds appropriated in a given fiscal year.
- Minimum match of 10% is required.
- Advanced funds available: Up to an initial 50% advance of the approved grant amount after a project agreement has been executed with an option to request a second advance up to 40% of the remaining grant amount after the initial advance has been utilized.

### **Source of Funds:**

Revenue generated from the sale of hunting and fishing licenses.

### **Authority:**

Part 5 of Act 451, P.A. 1994, as amended.

### **Contact:**

Wildlife Division: Clay Buchanan, 517-284-6214,  
[buchananc1@michigan.gov](mailto:buchananc1@michigan.gov).

Grants Management Section, Finance and Operations Division: Kelly Parker, 517-284-5957,  
[parkerk4@michigan.gov](mailto:parkerk4@michigan.gov).

### **Fiscal Year 2016 Funding:**

\$910,000 available.

For more information, visit Grants Management Section's website at: [www.michigan.gov/dnr-grants](http://www.michigan.gov/dnr-grants).

## **Northern Lower Peninsula Deer Habitat Improvement Grant Program (Deer PLAN)**

### Program Objective(s):

The Deer Private Land Assistance Network (Deer PLAN) is a grant program designed to produce tangible deer habitat improvement benefits and reduce negative impacts to agricultural operations, while fostering productive relationships between the DNR, sportsmen's organizations, private landowners, and other partners. This grant program is targeted for implementation in the Northern Lower Peninsula (NLP).

### Criteria:

The purpose of the Deer PLAN is to develop a collaborative approach to deer habitat improvement on private land ownerships in the NLP. There are three primary goals and expectations for this program. All projects must address these fundamental goals in order to be considered for approved funding:

1. To produce and/or improve tangible on-the-ground deer habitat (summer and/or winter range) in the NLP that results in more habitat and increases deer availability to hunters.
2. To reduce negative impacts to agricultural operations specifically transmission of bTB and agricultural damage
3. To increase partnerships between the DNR, sportsmen's organizations, private landowners, and other partners.

All applications will be evaluated based on the scoring criteria within the 2016 NLP Deer PLAN Program Guide. You can find the guide as well as other helpful information on the grants webpage at [www.michigan.gov/dnr-grants](http://www.michigan.gov/dnr-grants).

### Eligibility:

To be eligible to participate in this grant program an application must be submitted from a conservation organization, sportsperson group, non-governmental organizations, local Conservation District(s), or a landowner.

Conservation organizations may be local chapters of state, regional or national groups. Eligible applicants must provide a federal tax number or social security number in order to register with the State of Michigan to facilitate grant funding. A partner organization must name a project contact person/representative and include appropriate contact information on the application. Eligible partner organizations may apply for funding for multiple projects in a fiscal year, each of which will be evaluated independently. Eligible partner organizations may not apply for funding for unspecified projects or purposes.

In 2016, the focus of the Deer PLAN is to improve deer habitat on privately owned rural lands and written proof of ownership will be needed. While public access is not required, public access to projects is highly desired and projects with provisions that allow legal public access (minimum of foot traffic) for hunting and fishing will be reflected in the project scoring process. In addition, proximity to active agricultural lands will also be highly desirable in order to assist in reducing negative impacts to agricultural operations. Proximity to active agricultural lands will also be reflected in the project scoring process.



## **Northern Lower Peninsula Deer Habitat Improvement Grant Program (Deer PLAN)**

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All 2016 project areas must fall within the following focus area counties: Alcona, Alpena, Crawford, Montmorency, Oscoda, and Presque Isle.

Partners who were awarded a 2015 NLP Deer PLAN grant will not be eligible to receive a NLP Deer PLAN grant in 2016. The next eligible application period for the 2015 grantees will be in the 2017 grant cycle.

State owned lands are not eligible for Deer PLAN funding in 2016. Currently, there are existing mechanisms for partnerships between the DNR and external partners to enhance state land wildlife habitat. If you are interested in partnering on state lands, you should contact the respective [local wildlife biologist](#) to explore feasibility.

### Deadline(s):

Proposal applications are due electronically by 11:59pm, September 15, 2016. Please send them to: [NLPDEERPLAN@michigan.gov](mailto:NLPDEERPLAN@michigan.gov)

### Timeline(s):

Successful applicants will be notified by October 1, 2016. Approved projects will start immediately. All projects are required to be fully completed or have specified contractual deliverables completed by Sept. 30, 2017.

### Dollar Amount(s) Available:

Grant proposals requesting a minimum of \$2,000 and a maximum of \$10,000 in funding from the DNR will be considered. Required partner cost share for approved projects is 25 percent of total costs.

### Source of Funds:

The NLP Deer PLAN is funded from the Deer Range Improvement (DRIP) Fund. The intent of the DRIP fund is to provide financial support to improve deer habitat statewide. Enhancing and maintaining deer habitat and the purchasing of Deer Wintering Complexes are both examples of uses of this fund.

### Contacts:

For technical questions regarding the NLP Deer PLAN Grant Handbook, contact:

Ashley Autenrieth, Deer Program Biologist  
Gaylord DNR Operations Service Center  
1732 W. M-32, Gaylord 49735  
Email: [autenrietha@michigan.gov](mailto:autenrietha@michigan.gov)  
Phone: 989-732-3541, Ext. 5044r

For questions regarding habitat in Alcona, Crawford, and Oscoda Counties, contact:

Brian Piccolo, Wildlife Biologist  
Roscommon DNR Operations Service Center  
8717 N. Roscommon Road, Roscommon 48653  
Email: [piccolo@michigan.gov](mailto:piccolo@michigan.gov)  
Phone: 989-275-5151, Ext. 2030

**Northern Lower Peninsula Deer Habitat Improvement Grant Program  
(Deer PLAN)**

For questions regarding habitat in Alpena, Montmorency and Presque Isle Counties,  
contact:

Shelby Hiestand, Wildlife Biologist  
Atlanta DNR Field Office  
13501 M-33 North, Atlanta 49709  
Email: [hiestands1@michigan.gov](mailto:hiestands1@michigan.gov)  
Phone: 989-785-4251, Ext. 5230

# **UPPER PENINSULA DEER HABITAT IMPROVEMENT PARTNERSHIP INITIATIVE GRANT PROGRAM**

## **Program Objective(s):**

The Deer Habitat Improvement Partnership Initiative is a grant program designed to foster productive relationships between the DNR, sportsmen's organizations, concerned citizens and other partners that produce tangible deer habitat improvement benefits and educate the public about the importance of the work and the scientific principles involved in it. The initiative is targeted for implementation only in the Upper Peninsula (U.P.) at this time.

## **Criteria:**

The broad purpose of this initiative is to develop a collaborative approach to deer habitat improvement on private land ownerships across the U.P. There are three primary goals and expectations for this initiative. All projects must address these fundamental goals in order to be considered for approved funding:

1. To produce tangible on-the-ground deer habitat (summer and/or winter range) improvements in the U.P. that address resource needs.
2. To establish/improve partnerships with sportsmen's organizations and other partners, which will promote long-term cooperation and relationships with the DNR.
3. To showcase these cooperative projects through coordinated public relations media outreach.

## **Eligibility:**

To be eligible to participate in this initiative, an application must be submitted from a conservation organization, sportsperson group, non-governmental organization, land conservancy, industrial forest landowner (in excess of 10,000 acres), or local conservation district. The applicant must have a formal mission that promotes wildlife conservation and/or hunting, as recognized by the DNR, and may be U.P.-based or local chapters of state, regional, or national organizations. Private individuals, private hunting clubs, unrecognized organizations, city, municipal, township, county, federal or other state governmental entities and agencies are ineligible to apply directly for funding from this initiative. They may, however, be third-party cooperators to approved projects, where appropriate.

Partnership projects may be proposed for privately-owned lands, industrial forests, Commercial Forest Act-enrolled lands, or federal lands (partner organization must provide written proof of permission from landowner, representative, or administrator). Public accessibility is an important consideration and project lands which allow legal public access (foot traffic at a minimum) will be scored more favorably. State-owned lands are ineligible for this initiative. Projects on lands owned by municipalities, school forests or other entities will be considered lower priority.

## Upper Peninsula Deer Habitat Improvement Partnership Initiative Grant Program

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### **Deadline(s):**

Proposal applications are due by close of business on March 1, 2016.

### **Timeline(s):**

Application period opens January 15, 2016. Successful applicants will be notified by March 18, 2016. Implementation of approved projects will commence immediately, dependent upon specific project considerations. All projects are required to be fully completed or have specified contractual deliverables completed by September 30, 2016 (end of state fiscal year).

### **Dollar Amount(s) Available:**

Total amount available for grant program is \$100,000. Grant proposals for deer habitat improvement projects seeking a minimum of \$2,000 and up to a maximum of \$15,000 will be considered. Required partner cost share for approved projects is 25 percent of total costs.

### **Source of Funds:**

Deer Range Improvement Program (DRIP) Fund. Public Act 106 of 1971 created the DRIP Fund, whereby \$1.50 from every deer hunting license sold statewide is allocated into a restricted fund to be exclusively used for the improvement and maintenance of habitat for deer, acquisition of land for deer management, and the payment in-lieu of taxes on purchased lands.

### **Contacts:**

Wildlife Division: Bill Scullon, 906-563-9247, [scullonh@michigan.gov](mailto:scullonh@michigan.gov).