

**DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET,
VEHICLE AND TRAVEL SERVICES (VTS)
SCHEDULE OF TRAVEL RATES FOR CLASSIFIED and UNCLASSIFIED EMPLOYEES
Effective January 1, 2015**

MICHIGAN SELECT CITIES *

Meals and Lodging		\$75.00
Lodging**		10.25
Breakfast		10.25
Lunch		24.25
Dinner		

IN-STATE ALL OTHER

Meals and Lodging		\$75.00
Lodging **		8.50
Breakfast	Breakfast - when travel commences prior to 6:00 a.m. and extends beyond 8:30 a.m.	8.50
Lunch	Lunch - when travel commences prior to 11:30 a.m. and extends beyond 2:00 p.m.	19.00
Dinner	Dinner - when travel commences prior to 6:30 p.m. and extends beyond 8:00 p.m.	\$81.50
Per Diem		
Total Per Diem		45.50
Lodging		8.50
Breakfast	Midnight Lunch - shall be at lunch rate if travel and work extends beyond midnight.	8.50
Lunch		19.00
Dinner		

Group Meetings		
Group Lunch .		11.50

OUT-OF-STATE SELECT CITIES

Meals and Lodging		
Lodging **	Contact Conlin Travel	
Breakfast		13.00
Lunch		13.00
Dinner		25.25

OUT-OF-STATE ALL OTHER

Meals and Lodging		
Lodging **	Contact Conlin Travel	
Breakfast		10.25
Lunch		10.25
Dinner		23.50
Per Diem		
Total Per Diem		\$89.50
Lodging		45.50
Breakfast		10.25
Lunch		10.25
Dinner		23.50

Incidental Costs Per Day (with overnight stay)		\$5.00
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Mileage Rates

Premium Rate Approved Private Vehicle	\$.575 per mile
Standard Rate (State's Mid-Sized Car Cost)	\$.390 per mile

* See Select Cities listing.

** Lodging available at State rate, or call Conlin Travel at 877-654-2179.

**SELECT HIGH COST CITY LIST
TRAVEL RATE REIMBURSEMENT FOR CLASSIFIED and UNCLASSIFIED EMPLOYEES
EFFECTIVE January 1, 2015**

Michigan Select Cities/Counties

<u>Cities</u>	<u>Counties</u>
Ann Arbor, Detroit, Holland, Mackinac Island, Pontiac, Auburn Hills, South Haven	All of Wayne and Oakland

Out of State Select Cities/Counties

<u>State</u>	<u>City/County</u>	<u>State</u>	<u>City/County</u>
Arizona	Phoenix/Scottsdale	Massachusetts	Boston (Suffolk), Burlington, Cambridge Woburn, Martha's Vineyard
California	Los Angeles (Los Angeles, Orange & Ventura Counties, and Edwards AFB) Monterey, Palm Springs, San Diego, San Francisco, Santa Monica South Lake Tahoe, Truckee, Yosemite National Park	Minnesota	Minneapolis/St. Paul (Hennepin and Ramsey Counties)
		Nevada	Las Vegas
		New Mexico	Santa Fe
Colorado	Aspen, Telluride, Vail	New York	Manhattan (the borough of Manhattan, Brooklyn, Bronx, Queens and Staten Island, Riverhead, Ronkonkoma, Melville Suffolk County, Tarrytown, White Plains, New Rochelle
Connecticut	Bridgeport/Danbury	Pennsylvania	Bucks County, Pittsburgh
District of Columbia	Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland) (See also Maryland and Virginia)	Rhode Island	Bristol, Jamestown/Middletown/Newport (Newport County) Providence
Florida	Boca Raton, Delray Beach, Jupiter, Fort Lauderdale, Key West	Texas	Austin, Dallas, Houston (L.B. Johnson Space Center)
Idaho	Sun Valley/Ketchum	Utah	Park City (Summit County)
Illinois	Chicago (Cook and Lake counties)	Vermont	Manchester, Stowe (Lamoille County)
Louisiana	New Orleans	Virginia	Alexandria, Falls Church, Fairfax
Maryland	Montgomery & Prince George County Baltimore City, Ocean City	Washington	Seattle