

APPROVED

December 5, 2006

Michigan State Administrative Board

Lansing, Michigan

November 21, 2006

A regular meeting of the State Administrative Board was held in the Lake Ontario Room, 3rd Floor, Michigan Library and Historical Center, on Tuesday, November 21, 2006, at 11:00 a.m.

Present: Steven Liedel, Deputy Legal Counsel, representing Jennifer M. Granholm, Governor, Chairperson
Melanie Brown, Policy Advisor, representing John Cherry, Lt. Governor
Mary G. MacDowell, Director, Financial Services Bureau, representing Robert J. Kleine, State Treasurer
Joe Pavona, Director, Bureau of Administrative Services, representing Terri Lynn Land, Secretary of State
Patrick F. Isom, Assistant Attorney General, representing Michael A. Cox, Attorney General
Carol Wolenberg, Deputy Superintendent for Administration, representing Michael P. Flanagan, Superintendent of Public Instruction
Leon Hank, Chief Administrative Officer, representing Kirk T. Steudle, Director, Department of Transportation
Sherry Bond, Secretary

Others Present:

Joel Storchan, Department of Information Technology; Meagan Bryant, James Burris, Elise Lancaster, Department of Management and Budget; Mike Blackledge, Kelly Villarreal, Department of Transportation; Joseph Fielek, Department of Treasury; Victor Groszko; James Bliss, Dickinson Wright

1. CALL TO ORDER:

Mr. Liedel called the meeting to order and led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:

Mr. Pavona moved to approve the minutes of the regular meeting held on November 8, 2006. The motion was supported by Ms. Wolenberg and unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD:

NONE

4. COMMUNICATIONS:

NONE

5. UNFINISHED BUSINESS:

NONE

6. NEW BUSINESS:

Retention and Disposal Schedule(s):

DEPARTMENT OF COMMUNITY HEALTH, Division of Quality Management and Planning, 11/21/2006

DEPARTMENT OF INFORMATION TECHNOLOGY, Michigan Education Information System, 11/21/2006

Mr. Hank moved to approve the retention and disposal schedules. The motion was supported by Ms. MacDowell and unanimously adopted.

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:

(Please see the following pages)

- - - - -

Ms. MacDowell presented the Finance and Claims Committee Report for the regular meeting of November 14, 2006. After review of the forgoing Finance and Claims Committee Report, Ms. MacDowell moved that the Finance and Claims Committee Report covering the regular meeting held November 14, 2006, be approved and adopted. The motion was supported by Ms. Wolenberg and unanimously approved.

- - - - -

Ms. MacDowell presented the Building Committee Report for the regular meeting of November 15, 2006. After review of the forgoing Building Committee Report, Ms. MacDowell moved that the Building Committee Report covering the regular meeting held November 15, 2006, be approved and adopted. The motion was supported by Mr. Pavona and unanimously approved.

- - - - -

Mr. Pavona presented the Transportation and Natural Resources Committee Report for the regular meeting of November 15, 2006. After review of the forgoing Transportation and Natural Resources Committee Report, Mr. Pavona moved that the Transportation and Natural Resources Committee Report covering the regular meeting held November 15, 2006, be approved and adopted with Item 133 of the regular agenda withdrawn by the Department of Transportation at the State Administrative Board meeting on November 21, 2006. The motion was supported by Mr. Isom and unanimously approved.

8. MOTIONS AND RESOLUTIONS:

NONE

9. ADJOURNMENT:

Mr. Hank moved the meeting be adjourned. The motion was supported by Mr. Pavona and unanimously approved. Mr. Liedel adjourned the meeting.

SECRETARY

CHAIRPERSON