



EDUCATION ACHIEVEMENT
AUTHORITY of Michigan

Job Title: DATA COACH

Reports to: Principal

Primary Purpose:

The Data Coach will serve as part of the Leadership Team and be responsible for the disaggregation and analysis of a variety of school-wide data to improve and meet the unique academic and social needs of all students. He or she will work directly with teachers, supporting them in implementing best Student-Centered Learning practices aligned with a rigorous curriculum relative to the Blended Learning Model. He or she will train school personnel to lead Data Teams utilizing a variety of data to make timely and appropriate decisions about curriculum, assessment, instruction and attendance needs to support the School Improvement Plan. He or she will plan and facilitate the school-wide Data Team process. The Data Coach will keep abreast of all new development in the area of data analysis and disseminate current information to all teachers and administrators. He or she will be responsible for providing ongoing professional development to teacher and administrators in the areas of data collection and analysis. He or she will monitor the results of both state and local testing and assist schools with the analysis of the results to attack the individual academic interferences faced by each student. The Data Coach will communicate to each student and families academic strengths and weaknesses as measured by a variety of school data to improve student achievement as part of their Individualized Learning Plan. The Data Coach will report directly to the principal.

QUALIFICATIONS

Education/Certification

- Bachelor's Degree
- Appropriate Michigan State Teaching Certification or eligibility for these certifications

Special Knowledge/Skills

- Ability to disaggregate and analyze a variety of school data using a variety of software
- Knowledge and skills relative to Student-Centered Learning
- Knowledge and skills relative to the Blended Learning Model
- Knowledge and effective use of technology

- Knowledge in effective teaching strategies, peer coaching, mentoring and development/delivery of professional development
- Strong leadership, oral, writing, and interpersonal skills
- Ability to evaluate instructional program and effective teaching practices

Experience

Minimum of five years classroom teaching experience

Method of Application: All interested candidates should submit a letter of application and current resume to:

Dr. MiUndrae Prince
Assistant Chancellor
Human Capital, Equity, and Accountability
Education Achievement Authority of Michigan
3022 West Grand Boulevard, Suite 14-652
Detroit, Michigan 48202

By E-mail to: princeh@michigan.gov

Employee Signature Date

NOTE: By signing this document I am agreeing to the statements contained in this job description. These statements reflect general details as necessary to describe the principal functions of this job, the level of knowledge and skill typically required, and the scope of responsibility. It should not be considered an all- inclusive listing of work requirements. Individuals may perform other duties as assigned, including work in other functional areas to cover absences or relief, to equalize peak work periods or otherwise balance the workload.