

**SPECIAL MEETING  
EDUCATION ACHIEVEMENT AUTHORITY**

  X   **BOARD OF DIRECTORS**

     **EXECUTIVE COMMITTEE**

**Date:** August 9, 2012  
**Time:** 2:00pm  
**Location:** Education Achievement Authority of Michigan  
3022 West Grand Boulevard, Room L-150 (Cadillac Place)  
Detroit, MI 48202

**MINUTES**

The meeting was called to order by Chairperson Roy Roberts at 2:02pm. Chairperson Roberts informed the Board Members of Sharlonda Buckman's departure with the EAA Board of Directors as she will be moving on to new ventures within her company, The Detroit Parent Network. Chairperson Roberts also commended Member Buckman on a wonderful job after reviewing her resignation letter as well as her current review in the latest Achieve News Magazine. Member Buckman thanked the EAA Board and is very excited about EAA. Chairperson Roberts also thanked her again for being an exceptional part to the EAA Board of Directors and stated that she will be truly missed. He then introduced the Board of Directors as well as the Executive Committee.

**I. Roll Call**

Chairperson Roberts asked Tyrone Winfrey to call the roll of the Board of Directors.

Board Member Attendance:

Roy Roberts, Chairperson	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Carol Goss, Vice Chairperson	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Judith Kaye Berry, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Sharlonda Buckman, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michael Duggan, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Rev. Dr. Joseph R. Jordan, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Jann Joseph, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michael Morris, Director	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Mark Murray*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
William Pickard*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Shirley Stancato, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Members Jordan, Murray and Pickard joined the meeting in progress at 2:15 pm. by phone.

A quorum of the EAA Board was determined.

Chairperson Roberts then asked Tyrone Winfrey to call the roll of the EAA Executive Committee.

Executive Committee Attendance:

Roy Roberts, Chairperson	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michael Duggan, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michael Morris, Director	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Mark Murray*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
William Pickard*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

\*Members Murray and Pickard joined the meeting in progress at 2:30pm by phone.  
A quorum of the EAA Executive Committee was determined.

## **II. Approval of Agenda**

Chairperson Roberts asked whether there were any suggested changes to the joint meeting agenda.

Chairperson Roberts then asked for a motion to approve the agenda.

Motion: Member Goss

Support: Member Stancato

Ayes: 7                      Nays: 0

The motion was carried.

Chairperson Roberts informed that public that the EAA Board Meetings could be viewed on EAA's website:  
[www.michigan.gov/EAA](http://www.michigan.gov/EAA).

## **III. Chancellor Updates**

Chairperson Roberts introduced Chancellor Covington for an overview. Chancellor Covington gave an overview of what he has currently been working on to prepare for the September 4<sup>th</sup> school opening. He also reviewed the Student Employee and Parent Handbooks. He is projecting 11,000 students for the September 4<sup>th</sup> opening and discussed the overwhelming outcome of the EAA Open Houses at all of the EAA schools.

Chancellor Covington welcomed Dr. Prince to discuss the Student and Employee Handbooks. Dr. Prince gave an overview of what the handbooks would entail in reference to consolidating the policies and procedures and stated that they both would be ready by the first day of school. Chancellor Covington asked about the actual format which is currently being worked on by The Allen Law Group.

Chancellor Covington introduced Dr. Lee-Gwin to discuss the Plant Moran External Audit of which she reviewed.

Chancellor Covington introduced Tyrone Winfrey for a brief overview of EAA Communications Plan with Berg Muirhead and Associates. Mr. Winfrey also gave an overview on the Citywide EAA Education Fun Days and discussed EAA's media events thus far.

Tyrone Winfrey introduced Mr. Bob Berg of Berg Muirhead and Associates to discuss the media packet that was currently being presented to the public via door knockers, flyers that were distributed to parents as well as a trifold and single fold flyer. Free Press ads were presented in English and Spanish. Additional articles were also discussed as well as current outreach to public station managers.

Chairperson Roberts commended Mr. Bob Berg on an outstanding job and feels that we need to reach out to as many parents as we can.

Bob Berg discussed an upcoming media communication that would be coming out to reach out to the children. 150 Volunteers have reached out thus far.

Member Stancato is interested in learning more about EAA's learning platform.

Mr. Tyrone Winfrey discussed BLAC Magazine's article and then thanked the EAA Board Members.

Chancellor Covington stated that 450 teachers, principals, and supporters gathered at Central High School for a Learning Platform training session. He is very sensitive to their training as well as being able to get the schools ready for the September 4<sup>th</sup> opening. Chancellor Covington discussed Tweeting as a learning tool and was very excited about it. He feels that tweeting back is a great technical tool.

Member Duggan questioned EAA's enrollment of more than 6,000 students. Chancellor Covington responded that it would actually be about 11,000. Member Duggan wanted to know more about the enrollment process.

Chancellor Covington discussed the enrollment procedure as well as how the enrollment options would be accessible to parents on-site, at schools, events, etc. Chairperson Roberts commended the percentage on the enrollee total. Member Duggan jokingly teased Mr. Roberts about enrolling his students. Member Pickard asked if churches could be used to promote the EAA enrollment process. Chancellor Covington stated that this process could be done and also discussed how churches could be more informed which has not been planned as of yet. Chancellor Covington thanked Member Pickard for his question. Chairperson Roberts stated how he thought that this was a great idea. Member Pickard thanked Chancellor Covington as well as Chairperson Roberts for doing a great job.

#### **IV. Old Business**

##### **a) Approval of Meeting Minutes – July 31, 2012 Special Meeting of the EAA Executive Committee**

Chairperson Roberts asked for a motion to approve the EAA Board meeting minutes from the July 31, 2012 board meeting.

Motion: Member Duggan

Support: Member Stancato

Ayes: 10                      Nays: 0

The motion was carried.

#### **V. New Business**

Chairperson Roberts discussed the EAA Resolutions and past practice votes and stated that the Executive Committee would approve as well. He also asked Chancellor Covington to give a brief overview.

##### **a) Executive Committee Action Items**

#### **CHANCELLOR**

##### **i. Resolution 2012-40: Approval of Master Services Agreement for Detroit Parent Network**

Chancellor Covington gave an overview of Resolution 2012-40 and asked for approval. Member Duggan asked if there was currently an expenditure report on capital and operating funds. Chancellor Covington introduced Dr. Lee-Gwin for a brief review. Member Duggan also asked what the overall budget was. Dr. Lee-Gwin answered at \$110,000.

Chairperson Roberts asked for a motion to approve Resolution 2012-40: Approval of Master Services Agreement for Detroit Parent Network.

Motion: Member Duggan

Support: Member Pickard

Ayes: 10                      Nays: 0

##### **ii. Resolution 2012-41: Approval of Proposed Policy for Chancellor's Signing Authority of Contracts**

Member Duggan requested a motion to approve Chancellor Covington for signing authority of contracts for capital outlay purposes in any amount not to exceed \$500,000 as well as the purpose of purchasing apparatus, supplies, materials, equipment, or services in an amount not to exceed \$250,000 per contract.

Chancellor Covington gave an overview of Resolution 2012-41 and asked for approval. Member Pickard asked who was currently getting the signed contracts. The Allen Law Group is currently working on EAAs contracts. Chairperson Roberts asked the Board if there were any questions.

Chairperson Roberts asked for a motion to approve Resolution 2012-40: Approval of Master Services Agreement for Detroit Parent Network as well as Resolution 2012-41: Approval of Proposed Policy for Chancellor's Signing Authority of Contracts.

Motion: Member Duggan

Support: Member Murray

Ayes: 10                      Nays: 0

The motion was carried.

## **HUMAN RESOURCES**

- iii.     **Resolution 2012-42: Approval of Proposed Public Records (FOIA) Policy**
- iv.     **Resolution 2012-43: Authorization for Chancellor to Implement Administrative Procedures as Needed**

Chairperson asked Chancellor Covington to review Resolution 2012-42 as well as Resolution 2012-43. Chancellor Covington introduced Dr. MiUndrae Prince for a brief overview. Dr. Prince presented. Chairperson Roberts asked the Board if there were questions.

Chairperson Roberts asked for a motion to approve Resolution 2012-41: Approval of Proposed Public Records (FOIA) Policy as well as Resolution 2012-43: Authorization for Chancellor to Implement Administrative Procedures as Needed

Motion: Member Duggan

Support: Member Pickard

Ayes: 10                      Nays: 0

The motion was carried.

## **FINANCE**

- v.     **Resolution 2012-44: Approval of July Revenue and Expenditure Report**
- vi.    **Resolution 2012-45: Approval of Insurance for Worker's Comp and Employer's Liability**  
          **2012-45A: Hartford Fire Insurance Company**  
          **2012-45B: Scottsdale Indemnity Company**
- vii.   **Resolution 2012-46: Approval of Amendment to Board Policy 4365 – HR Payroll Procedures – Remove Language**
- viii.  **Resolution 2012-47: Approval of Amendment to Board Policy 2610 – Purchasing Good and Services – Emergency Purchases**

Chairperson Roberts asked Chancellor Covington to review Resolutions 2012-44 thru 2012-47. Chancellor Covington made a statement regarding all finance items would only be implemented per necessary funds within the EAA of Michigan budget. Chancellor Covington introduced Dr. Rebecca Lee-Gwin for a brief overview. Chairperson Roberts asked if there were any questions. Member Jordan asked about adding Special Education Additions to the resolution. Dr. Lee-Gwin discussed the special education implementation of Futures. Chairperson asked if the Board had any additional questions.

Chairperson Roberts asked for a motion to approve Resolution 2012-44: Approval of July Revenue and Expenditure Report, Resolution 2012-45: Approval of Insurance for Worker's Comp and Employer's Liability, Resolution 2012-45A: Hartford Fire Insurance Company, Resolution 2012-45B: Scottsdale Indemnity Company, Resolution 2012-46: Approval of Amendment to Board Policy 4365 – HR Payroll Procedures – Remove

Language, and Resolution 2012-47: Approval of Amendment to Board 2610 – Purchasing Good and Services – Emergency Purchases.

Motion: Member Duggan  
Support: Member Pickard

Ayes: 10                Nays: 0

The motion was carried.

## **FACILITIES**

**ix. Resolution 2012-48: Approval of Resendes Project Management Agreement**

**x. Resolution 2012-49: Approval of Amendment to Aramark Contract**

Chairperson Roberts asked Chancellor Covington to review Resolutions 2012-48 and 2012-49. Chancellor Covington introduced Dr. Rebecca Lee-Gwin for a brief overview. Dr. Lee-Gwin reviewed these Resolutions as being rescinded by Aramark. Chairperson Roberts asked if there were any questions. Member Duggan asked about the current bidding process. Dr. Lee-Gwin discussed the emergency revision versus the normal preparation.

Chairperson Roberts asked for a motion to approve Resolutions 2012-48: Approval of Resendes Project Management Agreement and Resolution 2012-49: Approval of Amendment to Aramark Contract

Motion: Member Duggan  
Support: Member Pickard

Ayes: 10                Nays: 0

## **PROGRAMS & ASSESSMENTS**

**xi. Resolution 2012-50: Approval of Master Services Agreement with Matchbook Learning Solutions, Inc. for Overall Educational Development within Brenda Scott Elementary School**

**xii. Resolution 2012-51: Approval of Master Services Agreement with CompassLearning, Inc. for Curriculum, Assessment and Management Systems**

**xiii. Resolution 2012-52: Approval of Master Service Agreement with GlobalScholar for Student Information Management Systems, Assessments and Data Analytics and Intelligence**

Chairperson Roberts asked Chancellor Covington to review Resolutions 2012-50, 2012-51 and 2012-52. Chancellor Covington introduced Mrs. Judith Berry for a brief overview. Chancellor Covington also discussed pending certification for these services.

Member Duggan wanted to know why these agreements were being made with Brenda Scott. Dr. Covington discussed teaching and learning options. Member Duggan stated that the contract was pretty large and wanted to know how soon this new system would be available. Chancellor Covington stated that it would take a while. However, the current system will be provided via Wayne RESA. Chancellor Covington also discussed a real time data overview. Member Duggan asked about expectations with teachers and available data. He wanted to know what the expectations were. Chancellor Covington stated that once the system was updated he would be able to update the Board.

Member Goss asked about Matchbook Metrics and accountability. Chancellor Covington understood the question and stated that performance metrics was always a part of the EAA contract and apologized for this not being available. He will make a copy accessible to Member Goss. Chairperson asked if there were any additional questions.

Chairperson Roberts asked for a motion to approve Resolution 2012-50: Approval of Master Service Agreement with Matchbook Learning Solutions, Inc. for Overall Educational Development within Brenda Scott Elementary School, Resolution 2012-51: Approval of Master Service Agreement with CompassLearning, Inc. for Curriculum, Assessment and Management Systems and Resolution 2012-52: Approval of Master Service Agreement with GlobalScholar for Student Information Management Systems, Assessments and Data Analytics and Intelligence.

Motion: Member Duggan

Support: Member Pickard

*Ayes: 10                      Nays: 0*

The motion was carried.

## **INFORMATION TECHNOLOGY**

### **xiv.      Resolution 2012-53: Approval of Master Service Agreement and Amendment to EPIC Communications Agreement**

Chairperson Roberts asked Chancellor Covington to review Resolution 2012-53. Chancellor Covington introduced Mr. Adel Haddad for a brief overview. Chairperson asked if there were any questions. Chairperson Roberts asked for a motion to approve Resolution 2012-53: Approval of Master Service Agreement and Amendment to EPIC Communications Agreement.

Motion: Member Duggan

Support: Member Pickard

*Ayes: 10                      Nays: 0*

## **PUBLIC SCHOOL ACADEMIES**

### **xv.      Resolution 2012-54: Authority to Appoint Interim Members to Public School Academies Board of Directors**

### **xvi.      Resolution 2012-55: Approval of Amendment to Resolution 2012-21 for Public School Academies Board of Directors Composition**

### **xvii.     Resolution 2012-56: Approval of Master Services Agreement with EdVantage to Provide Support Service to Public School Academies**

Chairperson Roberts asked Chancellor Covington to review Resolutions 2012-54, 2012-55, and 2012-56. Chancellor Covington and Mrs. Judith Berry gave a brief overview. Chairperson asked if there were any questions.

Chairperson Roberts asked for a motion to approve Resolution 2012-54: Authority to Appoint Interim Members to Public School Academies Board of Directors, Resolution 2012-55: Approval of Amendment to Resolution 2012-21 for Public School Academies Board of Directors Composition and Resolution 2012-56: Approval of Master Service Agreement with EdVantage to Provide Support Services to Public School Academies.

Motion: Member Duggan

Support: Member Pickard

*Ayes: 10                      Nays: 0*

## **PUBLIC SAFETY**

**xviii. Resolution 2012-57: Approval of Master Services Agreement with Prudential Protective Services for Public Safety Services**

Chairperson Roberts asked Chancellor Covington to review Resolutions 2012-57. Chancellor Covington introduced Mr. Tyrone Winfrey who gave a brief overview. Chairperson asked if there were any questions.

Chairperson Roberts asked for a motion to approve Resolution 2012-57: Approval of Master Services Agreement with Prudential Protective Services for Public Safety Services.

Motion: Member Duggan  
Support: Member Pickard  
Ayes: 10                      Nays: 0

**INTERGOVERNMENTAL MATTERS**

**xix. Resolution 2012-58: Approval of Intergovernmental Agreement with the School District of Highland Park.**

Chairperson Roberts asked Chancellor Covington to review Resolutions 2012-58. Chancellor Covington gave a brief overview. Member Duggan asked why this was being voted on. Chairperson Roberts discussed why this was done. Member Duggan wanted further feedback. Chairperson Roberts explained that this was being done as a stop gap measure. Member Duggan suggested that this resolution be tabled as he felt that it needed further discussion. Chairperson Roberts thought that tabling would be a challenge. Member Duggan asked for a more thorough overview. Member Goss questioned the timing on this and wanted to know if Highland Park was prepared for this. Chairperson Roberts discussed the approach and proposed this as a stop gap measure. Chancellor Covington explained to the members the outcome of this resolution. Member Goss discussed the role to authorize current authorization for operating Highland Park schools. Member Duggan questioned the preparation process and did not feel comfortable with this being rushed. Chairperson Roberts discussed the charter option versus EAA handling this.

Member Pickard asked if he could be heard on the phone and asked about the resolution. However, his phone line was inaudible. Chairperson Roberts suggested thinking about the outcome of this resolution in a different way and proposed that the Board revisit this. Member Stancato discussed being proficient in how certain situations should be handled. Chairperson Roberts suggested coming back to this under a conditional approval. Member Pickard was prepared to make a motion. Chairperson Roberts thought that a motion should be made for a conditional approval and suggested an Executive Committee voice vote motion. Member Pickard agreed. Chairperson Roberts asked if there were any questions.

Motion: Member Pickard  
Support: Member Murray  
Ayes: 4                      Nays: 0

Michael Duggan	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Not Present
Michael Morris	<input type="checkbox"/> Yea	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Not Present
Mark Murray	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Not Present
William Pickard	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Not Present
Roy Roberts	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Not Present

**VI. Public Comment**

There was no public comment at this time.

**VII. Adjournment**

Chairperson Roberts asked for a motion to adjourn the meeting.

Motion: Member Pickard

Support: Member Goss

Chairperson Roberts adjourned the meeting at 3:25pm.

**MINUTES CERTIFICATION**

Proposed minutes respectfully submitted,

\_\_\_\_\_  
Secretary / Recording Secretary

\_\_\_\_\_  
Date

Approved by the Authority Board,

\_\_\_\_\_  
Secretary / Recording Secretary

\_\_\_\_\_  
Date