

**SPECIAL MEETING
EDUCATION ACHIEVEMENT AUTHORITY**

X **BOARD OF DIRECTORS**

X **EXECUTIVE COMMITTEE**

Date: August 26, 2014
Time: 2:00 PM
Location: Wayne County Community College (WCCCD)
1001 West Fort Street (Downtown Campus)
The Frank Hayden Community Room, #236
Detroit, Michigan 48226

MINUTES

The meeting was called to order by Chairperson Joyce Hayes Giles at 2:00 PM. Chairperson Hayes Giles reminded the Board and the public that this was a Joint Special Board meeting of the EAA Directors and Executive Committee.

I. Roll Call

Chairperson Hayes Giles asked Tyrone Winfrey to call the roll of the Board of Directors.

Carol Goss, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Joyce Hayes Giles, Chairperson	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michael Morris, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
William Pickard*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Roy Roberts, Director	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Kim Schatzel, Director	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Shirley Stancato, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mary Treder-Lang*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Dr. Timothy Wood, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

A quorum of the EAA Board of Directors was determined at 2:01 p.m. *Members Treder-Lang and Pickard were present via the EAA Conference line. Chairperson Hayes Giles asked Tyrone Winfrey to call the roll of the Executive Committee Members.

Executive Committee Attendance:

Carol Goss, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Joyce Hayes Giles, Chairperson	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michael Morris, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
William Pickard*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Roy Roberts, Director	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent

A quorum of the EAA Executive Committee was determined at 2:01 p.m. *Member Pickard was present via the EAA Conference line.

II. Approval of Agenda

Chairperson Hayes Giles asked for a motion to approve the agenda.

Motion: Member Morris

Support: Member Wood

Ayes: 7 Nays: 0

The motion was carried.

III. Old Business

Chairperson Hayes Giles made a motion to approve the EAA Joint Board of Directors' and Executive Committee Meeting Minutes of June 30, 2014. She also asked if there were any questions. There were none.

Motion: Member Goss
Support: Member Wood
Ayes: 7 Nays: 0

The motion was carried.

Chairperson Hayes Giles made a motion to approve the EAA Budget Hearing Meeting Minutes of June 30, 2014. She also asked if there were any questions. Member Morris thanked Harry Pianko for bringing forth a wonderful overview. Chairperson Hayes Giles asked if there were any additional questions. There were none.

Motion: Member Morris
Support: Member Wood
Ayes: 7 Nays: 0

The motion was carried.

Chairperson Hayes Giles made a motion to approve the EAA Joint Board of Directors' and Executive Committee Meeting Minutes of July 17, 2014. She also asked if there were any questions. There were none.

Motion: Member Goss
Support: Member Morris
Ayes: 7 Nays: 0

The motion was carried.

Chairperson Hayes Giles went back to the EAA Agenda and requested a change. She made a motion to move their discussion of Independent Contracts until after they returned back from Closed Session. She also asked if there were any questions. There were none.

Motion: Member Morris
Support: Member Goss
Ayes: 7 Nays: 0

The motion was carried.

IV. Chancellor's Updates

Chairperson Hayes Giles introduced Veronica Conforme to discuss the Chancellor's Updates. Chairperson Hayes Giles also stated that this actual presentation would be available to the EAA Board as well as the Public at our www.michigan.gov/ea website.

Ms. Conforme discussed very unfortunate and solumn news; Sherry Stovall, a parent advocator heavily involved at Nolan Elementary Middle school, passed away. Her son, DeAngelo Woods had previously passed away from an unfortunate car accident. She was very inspired by her compassion and belief in helping children and will

follow up with family arrangements. The Detroit Parent Network and EAA administrator's visited the home.

Ms. Conforme reviewed her 2014-2015 School Year Opening Checklist as follows:

- First day of school is scheduled for Tuesday, September 2, 2014 and will be making sure that the parents/students are informed that attendance is vital. Incentives will be provided, i.e., back packs, school supplies, etc;
- Will be implementing a school check list to make sure that schools are prepared for the first day of school;
- First impressions go a long way and would like to make sure that students/parents are comfortable;
- Memorandum of Understanding with Southwest Counseling Solutions – Early Childhood programs at Central Collegiate Academy and Phoenix Multicultural Academy. This program will provide services for young parents. The qualifications will be based on the current Head Start Guidelines. Southwest Counseling Solutions will also make sure that the rooms are up to code;
- Extending school days/Structuring the calendar;
- Student learning and retaining information;
- Additional professional development times/days reviewed;
- Early Dismissal – Every third Wednesday;
- Refocused Summer Programs;
- Offering much more hands-on experiences for students

Chairperson Hayes Giles thanked Ms. Conforme and asked the EAA Board if there were questions.

Member Goss asked for a more thorough discussion on Central Collegiate Academy's rationale. Ms. Conforme gave a more thorough overview and discussed continuity for young students who are currently parents in high school.

Chairperson Hayes Giles asked the EAA Board if there were any additional questions. There were none.

A. Action Item: Resolution 2014-21 – Approval to Enter into a Memorandum of Understanding with Southwest Counseling Solutions to Provide Early Head Start and Head Start Programs and Services at Central Collegiate Academy and Phoenix Multicultural Academy.

Chairperson Hayes Giles asked for a motion to approve Resolution 2014-21 – Approval to Enter into a Memorandum of Understanding with Southwest Counseling Solutions to Provide Early Head Start and Head Start Programs and Services at Central Collegiate Academy and Phoenix Multicultural Academy.

Motion: Member Morris

Support: Member Wood

Ayes: 7 Nays: 0

The motion was carried.

B. Action Item: Resolution 2014-22 – Approval to Enter into a Memorandum of Understanding Lease with Southwest Counseling Solutions to Provide Early Head Start and Head Start Programs and Services at Central Collegiate Academy and Phoenix Multicultural Academy.

Chairperson Hayes Giles asked for a motion to approve Resolution 2014-22 – Approval to Enter into a Memorandum of Understanding Lease with Southwest Counseling Solutions to Provide Early Head Start and Head Start Programs and Services at Central Collegiate Academy and Phoenix Multicultural Academy.

Motion: Member Goss

Support: Member Pickard

Ayes: 7 Nays: 0

The motion was carried.

Chairperson Hayes Giles proceeded to Resolution 2014-23 – Approval of the Revised 2014-2015 Academic Calendar and asked Veronica Conforme to review.

Chairperson Hayes Giles complimented Ms. Conforme on a job well done with reaching out to parents for their support with this process and asked the EAA Board if there were questions. Member Morris complimented Ms. Conforme as well.

C. Action Item: Resolution 2014-23 – Approval of the Revised 2014-2015 Academic Calendar

Chairperson Hayes Giles asked for a motion to approve Resolution 2014-23 – Approval of the Revised 2014-2015 Academic Calendar.

Motion: Member Wood

Support: Member Goss

Ayes: 7 Nays: 0

The motion was carried.

V. Human Capital Report

Chairperson Hayes Giles proceeded onto the next item and introduced Michelle Crockett to review the Human Capital Report.

Ms. Crockett discussed the following areas:

- EAA Resignations – Currently at a total of 51 (21 actually were from Teach for America ending their 2 year assignments)
- Tightening up retention concerns – Reviewing complaint procedures for a more thorough outcome
- Revised Employee Handbook – Focusing more on staff being allowed to bring issues forward
- Instituting an Ethics Hotline within the next few weeks to address staff concerns
- Diligently conducting exit interviews more frequently
- Number of Teach for America hires – 25 percent lower (Was around 30-40 percent last year)

Chairperson Hayes Giles asked the EAA Board if there were questions and reminded them that the remaining contracts would be discussed after the upcoming Closed Session. There were no questions at this time.

Chairperson Hayes Giles made a motion to approve Resolution 2014-24 – Approval of Human Capital Report.

Motion: Member Goss

Support: Member Morris

Ayes: 7 Nays: 0

The motion was carried.

Ms. Crockett continued her discussion and introduced EAA's new hires as follows:

- Dr. Eleanor White, Executive Director of Special Education
- David Donaldson, Associate Chancellor
- Michael Gaal, Chief Operations Officer
- Gabriella Gau, Executive Director of Teaching, Leadership and Talent

VI. Update on RFP Process and Vendor Contracts

Chairperson Hayes Giles moved on to the discussion of EAA's RFP bidding Process and Vendor Contracts and asked Michelle Crockett to review.

Ms. Crockett reviewed EAA's RFP Bidding Process and Vendor Contracts and informed the EAA Board to refer

to the chart that was included in their packet. This chart showed a current vendor list of 55 which was knocked down from 100. She also discussed an updated format of this process which will include valuable input from EAA Principals who were placed on interview panels.

Ms. Crockett discussed the vendors that were not within the Chancellor's signature authority. They were as follows:

- GPS Education Services
- M.A.D.E. Training and Consulting
- Delta-T Group
- Total Education Solutions
- PESG

Chairperson Hayes Giles thanked Ms. Crockett for her overview and asked the EAA Board if there were any questions.

Member Goss asked about the status of the final details for choosing EAA Vendors and wanted to know if the updates from the interview panels would be brought back to the EAA Board for review. Ms. Crockett discussed.

Member Morris asked about the overlapping of EAA Vendors in reference to funding. Chairperson Hayes Giles agreed. Ms. Crockett discussed.

Member Goss asked about the Special Education district concerns and would like more of a detailed overview. Ms. Crockett discussed.

Member Morris discussed the Esperanza contract in reference to the logic of the agreements. Ms. Crockett discussed.

Member Morris thanked Michelle for responding. He also discussed re-contracting and stated that continuity was very important and thanked Ms. Crockett for the continuity of the contractual organization.

Chairperson Hayes Giles thanked Ms. Crockett for her thorough overview and asked the EAA Board if there were any additional questions. There were none.

Chairperson Hayes Giles made a motion to approve Action Item: Resolution 2014-28 – Approval to Enter into a Master Services Agreement with GPS Education Services.

Motion: Member Morris

Support: Member Goss

Ayes: 7 Nays: 0

The motion was carried.

Chairperson Hayes Giles made a motion to approve Action Item: Resolution 2014-29 – Approval to Enter into a Master Services Agreement with M.A.D.E. Training and Consulting.

Motion: Member Wood

Support: Member Morris

Ayes: 7 Nays: 0

The motion was carried.

Chairperson Hayes Giles made a motion to approve Action Item: Resolution 2014-30 – Approval to Enter into a Master Services Agreement with Delta-T Group.

Motion: Member Goss

Support: Member Morris

Ayes: 7 Nays: 0

The motion was carried.

Chairperson Hayes Giles made a motion to approve Action Item: Resolution 2014-31 – Approval to Enter into a Master Services Agreement with Total Education Solutions.

Motion: Member Wood

Support: Member Morris

Ayes: 7 Nays: 0

The motion was carried.

Chairperson Hayes Giles made a motion to approve Action Item: Resolution 2014-32 – Approval to Enter into a Master Services Agreement with PESG.

Motion: Member Goss

Support: Member Stancato

Ayes: 7 Nays: 0

The motion was carried.

Chairperson Hayes Giles thanked Ms. Crockett again for her overview.

VII. Closed Session

Chairperson Hayes Giles informed the EAA Board as well as the Public that they would now be going into a Closed Session to discuss written legal opinions with the Board Attorney. She also asked Tyrone Winfrey for a Roll Call of the EAA Board prior to going into Closed Session.

Carol Goss, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Joyce Hayes-Giles, Chairperson	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michael Morris, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
William Pickard*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Roy Roberts, Director	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Kim Schatzel, Director	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Shirley Stancato, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mary Treder-Lang*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Dr. Timothy Wood, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

A quorum of the EAA Board of Directors was determined at 2:42 p.m. *Members Treder-Lang and Pickard were present via the EAA Conference line.

Chairperson Hayes Giles made a motion to move the EAA Board’s discussion to a Closed Session.

Motion: Member Goss

Support: Member Morris

Ayes: 7 Nays: 0

The motion was carried.

The EAA Board went into a Closed Session at 2:43 PM.

The EAA Board Meeting reconvened at 4:18 PM.

Chairperson Hayes Giles asked Tyrone Winfrey for a Roll Call.

Carol Goss, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Joyce Hayes-Giles, Chairperson	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michael Morris, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
William Pickard*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Roy Roberts, Director	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Kim Schatzel, Director	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Shirley Stancato, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mary Treder-Lang*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Dr. Timothy Wood, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

A quorum of the EAA Board of Directors was determined at 4:19 p.m. *Members Treder-Lang and Pickard were present via the EAA Conference line.

Chairperson Hayes Giles continued on to the prior Human Capital Report discussion.

Chairperson Hayes Giles made a motion to adopt Action Item: Resolution 2014-25 - Independent Contractor Agreement for Marie Miller.

Motion: Member Wood

Support: Member Goss

Ayes: 7 Nays: 0

The motion was carried

Chairperson Hayes Giles made a motion to adopt Action Item: Resolution 2014-26 – Approval of Independent Contractor Agreement for Robert Giles.

Motion: Member Morris

Support: Member Stancato

Ayes: 6 Nays: 0

Chairperson Hayes Giles recused herself due to her relationship with this contractor.

The motion was carried

Chairperson Hayes Giles made a motion to adopt Action Item: Resolution 2014-27 – Approval of Independent Contractor Agreement for Mary Wood.

Motion: Member Wood

Support: Member Goss

Ayes: 7 Nays: 0

The motion was carried

VIII. New Business

Chairperson Hayes Giles continued to the discussion of New Business and reviewed upcoming Board meeting dates for 2014-2015 which are listed as follows:

- Tuesday, November 11, 2014
- Tuesday, March 10, 2015
- Tuesday, June 23, 2015

Chairperson Hayes Giles discussed that there was currently a conflict with the March 10th date and informed the EAA Board and the Public that they would be looking at alternative dates as well as March 17th. The new date will be announced at a later time.

Chairperson Hayes Giles made a motion to adopt Action Item: Resolution 2014-33 – Approval of Board meeting dates for 2014-2015 with the amended changes to be determined at a later time.

Motion: Member Morris
Support: Member Stancato
Ayes: 7 Nays: 0

The motion was carried.

A. Discussion of Extension of Interim Chancellor’s Employment Agreement

Chairperson Hayes Giles continued on to discuss the Extension of the Interim Chancellor’s Employment Agreement and asked the EAA Board if there were any questions. There were none.

Motion: Member Wood
Support: Member Stancato
Ayes: 7 Nays: 0

The motion was carried.

IX. Public Comments

Chairperson Hayes Giles stated to the EAA Joint Board of Directors/Executive Committee that it was now time for Public Comments. She also stated to the Public that there would be a 3 minute timeline.

Chairperson Hayes Giles asked Tyrone E. Winfrey, Sr. to announce the Public Comments. Mr. Winfrey stated that there was only one Public Comment at this time.

- Marvis Cofield, CEO, Alkebu-Lan Village
Asked for clarity of his proposal as he hadn’t heard any updates and wanted to know if Alkebu-Lan Village was still a part of EAA. What is their role? Ms. Conforme was very happy to respond and asked Michelle Crockett to provide more clarity. Ms. Crockett discussed that they would still be providing services for expelled students.

Chairperson Hayes Giles thanked Mr. Cofield for coming.

V. Adjournment

Chairperson Hayes Giles asked for a motion to adjourn the EAA Board of Directors/Executive Committee.

Motion: Member Goss
Support: Member Morris
Ayes: 7 Nays: 0

The motion was carried

Chairperson Hayes Giles adjourned the meeting at 4:29 PM

MINUTES CERTIFICATION

Proposed minutes respectfully submitted,

Secretary / Recording Secretary

Date

Approved by the Authority Board,

Secretary / Recording Secretary

Date