

**SPECIAL MEETING
EDUCATION ACHIEVEMENT AUTHORITY**

 BOARD OF DIRECTORS

 X **EXECUTIVE COMMITTEE**

Date: March 12, 2013
Time: 2:00 PM
Location: Eastern Michigan University
Board of Regents Room
201 Welch Hall
Ypsilanti, Michigan 48197

MINUTES

The meeting was called to order by Chairperson Goss at 2:00 PM. Chairperson Goss reminded the Board and the public that this was a Joint Regular Board of Directors/Executive Committee Meeting. She also stated that the Executive Committee Meeting would be a closed session meeting.

I. Roll Call

Chairperson Goss asked Tyrone Winfrey to call the roll of the Board of Directors.

Carol Goss, Chairperson	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Roy Roberts*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michael Duggan, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Rev. Dr. Joseph R. Jordan, Director	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Dr. Jann Joseph, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michael Morris*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mark Murray, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
William Pickard*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Shirley Stancato, Director	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent

A quorum of the EAA Board of Directors was determined. *Members Morris, Pickard and Roberts were present via conference call.

Chairperson Goss asked Tyrone Winfrey to call the roll of the Executive Committee Members.

Executive Committee Attendance:

Michael Duggan, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Carol Goss	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michael Morris*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mark Murray, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
William Pickard*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Roy Roberts*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

A quorum of the EAA Executive Committee was determined. *Members Morris, Pickard and Roberts were present via conference call.

II. Approval of Agenda

Chairperson Goss asked whether there were any suggested changes to the joint meeting agenda. Chairperson Goss then asked for a motion to approve the agenda.

Motion: Member Roberts
Support: Member Pickard
Ayes: 6 Nays: 0

The motion was carried.

III. Closed Executive Session - 2:10 PM

At this time, Chairperson Goss asked that the Executive Committee Members relocate to a closed meeting session to discuss personnel issues. She also asked Members of the Executive Committee who were listening via conference call to call back due to a room change.

Chairperson Goss asked for a motion to recess at this time and reconvene immediately following the Executive Committee's closed session.

Motion: Member Pickard
Support: Member Morris
Ayes: 6 Nays: 0

The motion was carried.

The Board of Directors Meeting convened at 2:26 PM

Chairperson Goss asked Tyrone Winfrey to call the roll of the Board of Directors.

Carol Goss, Chairperson	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Roy Roberts*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michael Duggan, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Rev. Dr. Joseph R. Jordan, Director	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Dr. Jann Joseph, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michael Morris*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mark Murray, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
William Pickard*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Shirley Stancato, Director	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent

A quorum of the EAA Board of Directors was determined. *Members Morris, Pickard and Roberts were present via conference call.

Chairperson Goss asked Tyrone Winfrey to call the roll of the Executive Committee Members.

Executive Committee Attendance:

Michael Duggan, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Carol Goss	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michael Morris*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mark Murray, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
William Pickard*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Roy Roberts*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

A quorum of the EAA Executive Committee was determined. *Members Morris, Pickard and Roberts were present via conference call.

IV. Chancellor Updates

Chairperson Goss asked Chancellor Covington to present his overview of the Chancellor Updates. She also announced to the Board Members and the public that all Board Materials discussed were also located on the EAA's Website.

Chancellor Covington specifically thanked Dr. Susan W. Martin, President; Dr. Kim Schatzel, Provost and Vice

President of Academic and Student Affairs and Vicki Reaume, Vice President and Secretary to the Board of Regents of Eastern Michigan University for hosting our Board Meeting. He then announced EAA's current Staff achievements, i.e., 'Shout outs' as follows:

- Dr. MiUndrae Prince - Gerstacker Fellowship Award Overview
- K.C. Wilbourn, Principal at Denby High School being featured in the Reader's Digest as well as their Robotics and Mentoring Program
- Marquise Stewart, Principal at Brenda Scott Elementary/Middle - Currently working toward his Doctoral Degree at the University of Missouri
- Judith Berry – Received the Women of Excellence Award
- Alex Cintron – 20/20 - Education Nation Interview
- Dr. Mary Esselman – Featured in Ted Talk – Editor's Pick
- Congratulations to the Boys Basketball Teams at Pershing High School and Southeastern High School on a Job Well Done!
- Tyrone Winfrey – Participated in the recent DPTV – Channel 56 Education Town Hall Meeting

Dr. Covington also gave an overview of his updates and discussed how well things were going with the following:

- Current and Upcoming EAA School Visits with the Robertson Foundation, State of Michigan Legislators, Superintendent of Grand Rapids, MI, Centerline Schools, State of Massachusetts, the State of Ohio; and Detroit Clergy members
- Digital Promise – A Non Profit Program for Digital Technologies
- The Michigan Youth Program at Denby and Henry Ford High Schools

Chancellor Covington introduced Dr. MiUndrae Prince for the Human Resources Overview. Dr. Prince gave an overview of Human Capital in the following areas:

- Professional Development
- Partnership with School Springs
- Recommended Pool of New Hires currently at 58%
- Recommended Hiring by Degree and Year to Date Demographics by Gender and Race
- Separation Concerns (478 Teachers with a loss of 89)
- Extended School Year Program (In reference to recruitments and upcoming fairs)
- Staff Evaluation Process

Chairperson Goss thanked Dr. Prince for his overview and asked if there were questions.

Member Murray asked about certification areas in reference to teachers being competent in their jobs. Dr. Prince reviewed the certification process. Dr. Covington also discussed teacher qualifications in reference to degrees as well as qualifications based on the appropriate credentials and effectiveness of teachers based on growth which was also presented by Dr. Mary Esselman.

Morris asked about the average age of teachers based on the level of experience. Dr. Prince discussed the current feedback of seasonal teachers.

Member Joseph asked about this affecting the EAA schools in reference to turnover. She also asked why this area was so high in reference to feedback on personnel issues as well as disgruntled issues.

Member Roberts stated that this was no surprise as this was normal feedback.

Member Duggan asked about the separation process in reference to completing the forms for feedback. Dr. Prince stated that the actual teacher completes the form. Dr. Covington stated that in the near future the feedback process would be an online process. Member Joseph suggested a more thorough review should be done to clear up concerns.

Member Pickard asked about the additional need for hiring more black males and wanted to know how they would apply. Dr. Prince stated that this was now an ongoing process. Member Roberts stated that hiring black males was truly a critical need and that this was also a major factor in Michigan. Dr. Covington added a review

of the Gerstacker 'Call Me Mister' program which is currently in place at Saginaw Valley State University. Dr. Prince stated that he was currently looking at a program very similar to this.

Member Roberts discussed the outcome of having a data system in reference to these concerns and stated that this process would present better information immediately.

Dr. Prince discussed the extended school year program in reference to upcoming recruitment fairs. Members Joseph, Morris and Pickard suggested recruitment fairs at Eastern Michigan University, Marygrove College (Certificate programs) and local colleges. Chairperson Goss agreed that Marygrove College Certificate program would be a great program to look into. Dr. Prince then discussed the evaluation process for all staff.

Chairperson Goss asked if there were any additional questions. There were none.

Dr. Covington discussed the current IT process within EAA's 15 schools and gave an overview on the status of Focus Hope as well as Mac Technologies.

Dr. Covington introduced Dr. Mary Esselman to give an overview on EAA's Student Performance Series. Dr. Esselman discussed the following areas.

- Formulative Assessments
- Student Growth - Measuring/Average Gains of Special Education Students
- State Assessments
- College/Career Readiness Portfolio
- Challenges
- 2012 Baseline MEAP Scores (Final Score from DPS)

Chairperson Goss asked if there were any additional questions.

Member Duggan asked about the measurement period in reference to Scantron. He also questioned the release based on measurement levels by grade and the actual improved effect as well as accessibility. Dr. Esselman discussed the process and stated that this was a great point based on differential growth. She also stated that everyone would be able to access this program.

Chairperson Murray asked about the achievement measurements of elementary students. Dr. Esselman discussed the growth picture. Dr. Covington also discussed that this was a short amount of time and also noted how impressive this was as it would normally be based on 4 periods instead of 2.

Chairperson Joseph asked about the usefulness of this performance series based on data management. She also asked for a more thorough overview. Dr. Esselman discussed the on track progress based on what teachers actually see.

Chairperson Duggan asked when the tests were done. Dr. Esselman stated that the tests were done in December and February. Chairperson Duggan asked about the advancement process. Dr. Esselman discussed the growth pattern based on a 1 to 1 ½ year growth progression.

Chairperson Duggan asked about the motivation levels in reference to growth on the percentages listed. Dr. Esselman discussed the process of achieving growth. Dr. Covington discussed the process in reference to bringing more clarity with reading at a 3rd grade level and achieving various levels of growth.

Chairperson Goss asked for a more thorough overview of this process. Member Roberts discussed the catch-up process with students in programs today. He also stated that EAA's progress is spot-on especially at the elementary level.

Member Murray discussed the 'Best Process' in reference to how the curriculum is working based on a proficiency plan. Member Duggan discussed assessing teacher scores with student scores. He also asked about the next round of tests which is scheduled for April being a faster process. Dr. Esselman discussed how having the network would greatly help with this process.

Chairperson asked if there were any additional questions. There were none.

Dr. Covington introduced Kevin Magin, Executive Vice President of Futures Education, for an overview of the Special Education Report for Futures Education. Mr. Magin reviewed the Special Education Book that was passed out to Board Members titled 'Transforming Special Education Practices; A Primer for School Administrator's and Policy Makers' by Dr. Peter Bittel. He also discussed the following areas:

- IEP Status
- Cognitive Impairment – Enrollment Comparison
- Special Education Enrollment Percentages (Elementary and High School)
- The Inclusion Process – Recommended/Ineligibility
- IEP Team Eligibility Determination
- Evaluation Completion

Dr. Covington discussed the dis-proportionate number of special education students enrolled as well as the monitoring process.

Chairperson asked if there were any additional questions. There were none.

Dr. Covington introduced Judith Berry for an overview of Career and Technical Education, Michigan Virtual University and Post-Secondary Concurrent Enrollment. Ms. Berry discussed the following areas:

- Career and Technical Education Options – Accomplishments
- Graphic and Printing Technology and Communications
- Computer Systems, Networking and Telecommunications
- Business Administration, Management and Operations
- Workforce Development Accomplishments – CTE
- Potential Cooperative Partnership Agreements
- EAA's Return on Investment (ROI)
- Michigan Virtual University Partnership (MVU) – Course Completion/Challenges
- Wayne County Community College (WCCCD)- District Partnership

Chairperson asked if there were any additional questions.

Member Pickard went back to the Special Education reimbursement formula concerns that were presented earlier and asked about the qualification entitlements of Special Education. Member Roberts discussed the Special Education percentage requirements in reference to the State of Michigan.

Dr. Covington introduced Tyrone Winfrey for an overview of Athletics as well as Safety and Security. Mr. Winfrey discussed the following areas. He also noted that there would be a more thorough overview of Athletics and Safety at the next regularly scheduled EAA Board Meeting in May due to time constraints.

- Safety and Security Process of Athletics
- Safety and Discipline
- Incidents Reported Based on Wayne RESA
- Accomplishments

Mr. Winfrey introduced Nicole Stallworth and Dr. Keith Stallworth to present their 'Navigation to Success' Behavioral Intervention overview in the following areas:

- Life Skills Program – Primarily 9th Grade Students in High School at Ford, Mumford, Denby and Pershing Murphy Elementary/Middle Has a Program as Well
- 8 Instructional Modules – Currently in Week 6
- Behavioral Assessments for Each Child

Mr. Winfrey thanked Dr. Stallworth and also introduced Gerald Collins, of Prudential Security.

Mr. Winfrey thanked Mr. Collins. He and Dr. Covington also discussed an unfortunate change in presentation plans with reference to time constraints. It was decided that TransPar's Transportation overview would be

presented at the next regularly scheduled meeting. Dr. Covington then introduced Georgella Muirhead of Berg Muirhead and Associates to present their overview of Communications. Ms. Muirhead discussed the following areas:

- Communications/Public Relations
- Media Outreach - Dr. Covington's Media Reviews in reference to EAA's Process
- Stakeholder Tours/Meeting's with Governor Snyder as well as Legislator Visits
- Hosting Community Meetings
- EAA Introductory Video – Will be available on EAA's Website
- Review of the Material's Folder Passed Out to Board Members

Chairperson asked if there were any additional questions.

Member Murray is very pleased about how well the job is being done with getting the word out to the media. Member Pickard complimented Mr. Roberts on getting the message out on EAA's great accomplishments.

Chairperson Goss thanked everyone for their comments.

V. Old Business

Chairperson Goss asked for a motion to approve the minutes from the January 11, 2013 Meeting.

Motion: Member Duggan
Support: Member Roberts
Ayes: 6 Nays: 0

The motion was carried.

VI. New Business

a) Executive Committee Discussion and Action Items

i. HUMAN RESOURCES Proposed Human Resources Report

a) ACTION ITEMS: 2013-02: Approval of Human Resources Report

Chairperson Goss announced the Executive Committee's Discussion and Action Items on Finance and asked for only the Executive Board approval at this time. However, she welcomed questions from all of the Board Members.

Chairperson Goss asked Dr. Covington to give an overview of 2013-02: Approval of Human Resources Report. Dr. Covington and Dr. Prince gave an overview this action item.

Chairperson Goss asked if there were any questions. There were none.

Chairperson Goss asked for a motion to approve the 2013-02 Human Resources Report.

Motion: Member Roberts
Support: Member Pickard
Ayes: 6 Nays: 0

The motion was carried.

ii. INFORMATION TECHNOLOGY Proposed Selection of Approved Vendors for E-Rate and School Technology Upgrades

**b) ACTION ITEMS:
2013-03: Approval of Vendors for E-Rate and School Technology Upgrades**

Chairperson Goss asked Dr. Covington to give an overview of the Action Item on 2013-02: Approval of Vendors for E-Rate and School Technology Upgrades. Dr. Covington and Dr. Esselman gave an overview this action item.

Chairperson Goss asked if there were any questions. There were none.

Chairperson Goss asked for a motion to approve the 2013-02: Vendors for E-Rate and School Technology Upgrades.

Motion: Member Duggan
Support: Member Roberts
Ayes: 6 Nays: 0

The motion was carried.

**iii. FINANCE
Proposed Year to Date Revenue and Expenditure Report**

**c) ACTION ITEMS:
2013-04: Approval of Year to Date Revenue and Expenditure Report**

Chairperson Goss asked Dr. Covington to give an overview of the Action Item on 2013-02: Approval of Year to Date Revenue and Expenditure Report. Dr. Covington introduced Steven Schmidt, EAA Accountant who gave an overview this action item.

Member Morris commended the Finance department on doing a great job.

Dr. Covington discussed the questions of concern at the last EAA Board Meeting in reference to a requested advance from the Michigan Department of Education (MDE). He also discussed Darrell Burks, along with two additional members of the Treasury Department, providing a two page document with a thorough review of this advance from MDE as well as maintaining the funding freeze with a negative fund balance.

Member Duggan asked about the Cash Flow problem being resolved. Dr. Covington stated that we should be in fairly good shape.

Chairperson Goss asked if there were any questions. There were none.

Chairperson Goss asked for a motion to approve the 2013-04: Approval of Year to Date Revenue and Expenditure Report.

Motion: Member Murray
Support: Member Roberts
Ayes: 6 Nays: 0

The motion was carried.

**iv. PUBLIC SCHOOL ACADEMIES
Proposed Authorization of University Yes Academy Elementary: A New Urban Learning School as a Grade K-8 Public School Academy Beginning 2013-2014 or Beginning 2014-2015; Proposed Authorization of Clifford C. Dunlap Community Education Organization as A Public School Academy**

**d) ACTION ITEM:
2013-05: Approval of University Yes Academy Elementary: A New Urban Learning School as a Grade K-8 Public School Academy Beginning 2013-2014 or Beginning 2014-2015**

**e) ACTION ITEM:
2013-06: Approval of Clifford C. Dunlap Community Education Organization as a
Public School Academy**

Chairperson Goss asked Dr. Covington to give an overview of the Action Item on 2013-05: Approval of University Yes Academy Elementary: A New Urban Learning School as a Grade K-8 Public School Academy Beginning 2013-2014 or Beginning 2015-2015 and Action Item 2013-06: Approval of Clifford C. Dunlap Community Education Organization as a Public School Academy. Dr. Covington introduced Judith Berry who gave an overview these action items.

Chairperson Goss asked if there were any questions.

Member Duggan asked about the legalities of this vote. Dr. Covington discussed this being an earlier request from October 2012. Ms. Berry clarified this process with a more thorough overview of this authorization. Member Roberts discussed his concern of approving the process of Charter Schools. Dr. Covington discussed the portfolio of choice in reference to parents having options. Chairperson Goss believed that this should be a more in-depth conversation on charter schools and wanted to clarify this approval. Member Roberts clarified and Dr. Covington agreed. Member Duggan asked about the comparison of direct run and Charter school's process. Ms. Berry reviewed this process.

Chairperson Goss asked if there were any additional questions.

Member Duggan does not agree with this recommendation and suggested a more thorough overview with additional data for review.

Member Roberts agreed with the option of parents having a choice in this process, but is opposed to additional charter schools.

Chairperson Goss asked for a motion to approve the Action Item on 2013-05: University Yes Academy Elementary: A New Urban Learning School as a Grade K-8 Public School Academy Beginning 2013-2014 or Beginning 2015-2015 and Action Item 2013-06: Clifford C. Dunlap Community Education Organization as a Public School Academy. This approves the charter application but not the authorization of a charter.

Motion: Member Murray
Support: Member Pickard
Ayes: 4 Nays: 1 Abstention: 1

The motion was carried.

VII. Public Comment

Chairperson Goss asked Tyrone Winfrey if there were any Public Comments. Mr. Winfrey introduced Mary T. Wood. She is an advocate for accountability in the State of Michigan. She discussed the following concerns.

- Questioned the change on the total amount of EAA Executive Committee Members from 5 to 6
- Charter authorization – Having its own identity
- Issues in the EAA Bill – Why hasn't this been addressed to the EAA Board Members?
- Asked about the entities of the Public School Academies based on the Charter School process and Discussed – University Yes Academy and Clifford C. Dunlap Charter Schools
- Meeting calendars for Charter schools being posted timely

Chairperson thanked and commended Ms. Wood on her helpfulness.

Chairperson asked if there were any additional Comments. There were none.

VIII. Adjournment

Chairperson Goss asked for a motion to adjourn the meeting.

Motion: Member Duggan

Support: Member Roberts

Ayes: 6

Nays: 0

Chairperson Goss adjourned the meeting at 4:37 p.m.

MINUTES CERTIFICATION

Proposed minutes respectfully submitted,

Secretary / Recording Secretary

Date

Approved by the Authority Board,

Secretary / Recording Secretary

Date