

**SPECIAL MEETING  
EDUCATION ACHIEVEMENT AUTHORITY**

    **BOARD OF DIRECTORS**

  X   **EXECUTIVE COMMITTEE**

**Date:** July 17, 2014  
**Time:** 1:00 PM  
**Location:** Education Achievement Authority of Michigan  
300 River Place, Suite 3600  
Media Room  
Detroit, Michigan 48207

**MINUTES**

The meeting was called to order via the EAA conference line by Chairperson Joyce Hayes Giles at 1:00 PM. Chairperson Hayes Giles reminded the Executive Committee and the public that this was a Special meeting of the EAA Executive Committee.

**I. Roll Call**

Chairperson Hayes Giles asked Tyrone Winfrey to call the roll of the Executive Committee Members.

Executive Committee Attendance:

Carol Goss*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Joyce Hayes Giles, Chairperson	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michael Morris*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
William Pickard, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Roy Roberts, Director	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent

A quorum of the EAA Executive Committee was determined at 1:01 p.m. \*Chairperson Hayes Giles as well as Members Goss, Morris and Pickard were present via the EAA Conference line.

**II. Approval of Agenda**

Chairperson Hayes Giles acknowledged the agenda as presented and asked that the Board entertain a motion to amend it by adding a discussion of the EAA Joint Board of Directors and Executive Committee Meeting 2014-2015 meeting schedule..

Motion: Member Morris

Support: Member Goss

*Ayes: 4      Nays: 0*

The motion was carried.

Chairperson Hayes Giles asked for a motion to approve the agenda as amended.

Motion: Member Goss

Support: Member Morris

*Ayes: 4      Nays: 0*

The motion was carried.

### III. New Business & Action Items

#### A. Discussion of Permanent Chancellor Search & Retention of Executive Search Firm

Chairperson Hayes Giles indicated that the next item on the agenda was a discussion of the permanent Chancellor search and retention of an executive search firm. She requested that Michelle Crockett, Legal Counsel for the EAA, provide a short summary of the executive search firm candidates as well as their proposals. Ms. Crockett reviewed the proposals received by the following firms:

- Omega Talent
- TJA Staffing Services, Inc.

Chairperson Hayes Giles thanked Ms. Crockett for her short summary and asked the Executive Committee members if there were any questions.

Member Morris stated that it seemed Omega Talent had more education and non-profit experience in this area. However, he appreciated the fact that TJA Staffing had recently identified Detroit's new Chief of Police. Member Morris suggested that the Board retain a firm that had more familiarity in locating talent in the education/non-profit arena.

Member Goss questions the estimated fees for the candidates. She wanted to know the standard fee. Member Morris stated that this fee was very standard and further discussed the commonality. Chairperson Hayes Giles agreed and discussed a cap be placed on expenses outside the firm's normal fees. Member Morris agreed.

Member Pickard asked where the companies were based. Ms. Crockett stated that both candidates were from Michigan. Member Pickard asked if any of the candidates were based in Detroit. Ms. Crockett stated that TJA Staffing Services, Inc. was based in Detroit. Member Pickard also asked if these candidates had ever searched for a school CEO or Superintendent. Ms. Crockett further discussed.

Chairperson Hayes Giles stated that she was extremely impressed with TJA Staffing Services, Inc. and was very familiar with their track record of good placement of high level executives. Member Pickard agreed and was very familiar with TJA Staffing's credentials, but indicated that the firm had never provided any services to him, or for him, directly. Chairperson Hayes Giles stated that in light of Member Pickard's lack of direct dealings with TJA Staffing, Member Pickard did not need to be recused from voting.

Member Goss stated that she had previously met the owner of TJA Staffing, and stated that both companies that had submitted proposals had a very impressive client roster. Member Goss asked if reference checks had been completed on either firm. Member Morris agreed that reference checks should be done and suggested that Ms. Crockett as well as Harry Pianko conduct the reference checks on behalf of the Board. Chairperson Hayes Giles asked if this process could begin quickly and also suggested that she would attempt to negotiate a more competitive fee structure and agreement with the two firms.

Member Morris indicated that it appeared that the Board was leaning towards retaining TJA Staffing. Thus, if the reference checks yielded satisfactory results with respect to this firm, Chairperson Hayes Giles could proceed with entering into a more competitive agreement (in terms of fee structure) with TJA Staffing so that the search process could begin expeditiously.

Members Goss and Pickard agreed and indicated their approval with moving forward in the direction articulated by Member Morris.

Chairperson Hayes Giles asked for a motion to approve Action Item: Resolution 20014-17 – Approval to Retain an Executive Search Firm.

Motion: Member Pickard  
Support: Member Morris  
Ayes: 4        Nays: 0

The motion was carried.

Chairperson Hayes Giles then asked for a motion to have reference checks completed on TJA Staffing Services, Inc. in order to allow for a more thorough review of the firm's credentials and qualifications and to allow her to enter into an agreement on behalf of the Executive Committee, provided positive reference checks were received and a better fee schedule was negotiated.

Motion: Member Pickard  
Support: Member Morris  
Ayes: 4        Nays: 0

The motion was carried.

Chairperson Hayes Giles moved to the next agenda item, i.e., a discussion of the 2014-2015 Board Meeting schedule. Chairperson Hayes Giles indicated that the Board would need to approve its calendar at the next scheduled Board meeting in August. She also discussed possible telephonic meetings for this approval process prior to the August meeting, and all EAA Executive Committee Members in attendance agreed.

**IV. Public Comment**

Chairperson Hayes Giles indicated that the next item on the agenda was public comment. She asked that Tyrone E. Winfrey, Sr., announce any individuals who had submitted public comment cards. Mr. Winfrey stated that there were none.

**V. Adjournment**

Chairperson Hayes Giles asked for a motion to adjourn the EAA Executive Committee.

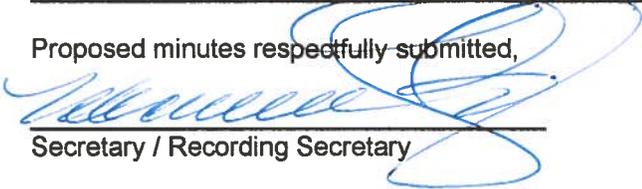
Motion: Member Morris  
Support: Member Goss  
Ayes: 4        Nays: 0

The motion was carried

**Chairperson Hayes Giles adjourned the meeting at 1:23 PM**

**MINUTES CERTIFICATION**

Proposed minutes respectfully submitted,



Secretary / Recording Secretary



Date

Approved by the Authority Board,

Secretary / Recording Secretary

Date