

**SPECIAL MEETING
EDUCATION ACHIEVEMENT AUTHORITY**

 BOARD OF DIRECTORS

 X **EXECUTIVE COMMITTEE**

Date: July 31, 2012
Time: 7:30 a.m.
Location: Education Achievement Authority of Michigan
3022 West Grand Boulevard, Room L-150 (Cadillac Place)
Detroit, MI 48202

MINUTES

The meeting was called to order by Chairperson Roy Roberts at 7:30a.m. Chairperson Roberts reminded the Board and the public that this meeting was a Special Executive Committee Meeting. Chairperson Roberts also welcomed Board Members listening in via conference call to ask questions if they had concerns.

I. Roll Call

Chairperson Roberts asked Tyrone Winfrey to call the roll of the Executive Committee Members.

Executive Committee Attendance:

Roy Roberts, Chairperson	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michael Duggan, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michael Morris*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mark Murray*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
William Pickard*, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

*Members Morris, Murray and Pickard joined the meeting by phone at 7:30 a.m.

A quorum of the EAA Executive Committee was determined.

II. Approval of Agenda

Chairperson Roberts asked whether there were any suggested changes to the joint meeting agenda. Chancellor Covington asked that Resolution 2012-35: Approval of Master Services Agreement with Matchbook Solutions, Inc. for Overall Educational Development within Brenda Scott Elementary School be removed from the agenda.

Chairperson Roberts then asked for a motion to approve the agenda with the above update as stated by Chancellor Covington as further discussion planned for the next meeting.

Motion: Member Morris

Support: Member Pickard

Ayes: 5 Nays: 0

The motion was carried.

III. Chancellor Updates

Chancellor Covington gave a status update on EAA's current achievements with preparations for the 2012-2013 school year as follows; Currently working with Berg Muirhead, Roy Roberts and Radio One in reference to community updates; Expecting 11,717 projected students on the first day of school; A review of the Grants received from Skillman, Gates and Supportive Schools; EAA's 2-Day Retreat at Michigan State University; EAA's upcoming Open House to be held Saturday, August 4, 2012; and EAA's expected Mission and Vision. The

following updates were also reviewed by Chancellor Covington and Dr. Mary Esselman.

- a) Professional Training and Development with Model-Netics Management and Carol Maher
- b) Student Data Analysis and Reporting with EVAAS
- c) Employee Replacement Software with AESOP
- d) Basic Hosting of Servers by Wayne State University
- e) Graduate Student Staff being provided by Wayne State University
- f) Microsoft Enrollment for Education Solutions
- g) Additional Informational Technology Support being provided by DPS
- h) Data Connectivity and VoIP by AT&T
- i) International Institute for Restorative Practices for Community Engagement
- j) netTrekker Educational Search Tools by Knovation
- k) Performance Assessment Professional Development by Envisions Education, Inc.
- l) New Tech High School with New Technology Network, LLC
- m) Athletic Programs Consulting with Cover 2, Inc.
- n) Marketing and Communications Campaign with Radio One

Chairperson Roberts thanked Chancellor Covington and Dr. Mary Esselman for their presentation. He also confirmed if there were additional attendees via conference call. There were two additional attendees of the EAA Board of Director's as follows: Carolyn Goss; and Shirley Stancato.

Chairperson Roberts also announced that he had been previously asked by Governor Snyder to assign a female to EAA's Executive Committee and commended the opportunity. He highly recommended Carol Goss. An official vote for Mrs. Goss' assignment will be added to the next meeting's agenda.

IV. Old Business

a) Approval of Meeting Minutes – May 22, 2012 Special Meeting of the EAA Executive Committee

Chairperson Roberts asked for a motion to approve the EAA Board meeting minutes from the May 22, 2012 board meeting.

Motion: Member Pickard

Support: Member Morris

Ayes: 5 Nays: 0

The motion was carried.

V. New Business

a) Approval 2012-2013 Schedule of Meetings of the Board of Directors/Executive Committee

Chairperson Roberts informed the team of EAA's newly updated 2012-2013 Schedule of Meetings. Additional location information on where the upcoming meetings will be held will be finalized at the next regularly scheduled meeting.

Chairperson Roberts then asked for a motion to approve the 2012-2012 Meetings of the Board of Directors/Executive Committee EAA Executive Committee.

Motion: Member Morris

Support: Member Murray

Ayes: 5 Nays: 0

The motion was carried.

b) Approval of 2012-2012 Executive Committee Action Items

Chairperson Roberts went on the next phase of approval of following operations and asked Chancellor Covington

for a brief overview to the Board. Chancellor Covington, Judith Berry, Dr. Mary Esselman, Adel Haddad, Dr. Rebecca Lee-Gwin, Dr. MiUndrae Prince and Tyrone Winfrey gave an overview of the following areas.

1) Human Resources

- i. Resolution 2012-23: Approval of Human Resources Report
- ii. Resolution 2012-24: Approval of Contracting Agreement with Professional Education Services Group, LLC to Provide Staffing Services
 - 2012-24A: Professional Educational Services Group, LLC
 - 2012-24B: Educational Service Solution
 - 2012-24C: Educational Staffing Resources

Chairperson Morris had a concern with the Plante & Moran expenditures as he didn't feel that the fees were enough to support the contract. He also wanted a more thorough review. Chancellor Covington stated that a response was forthcoming during his overview of the finance area.

Dr. MiUndrae Prince reviewed Human Resources and reviewed the following areas: EAA Staffing; Demonstration Days process with the staffing of Principals; Review of positions and gender demographics by school; Years of Experience; Staffing by degrees; and Teach for America staffing.

Chairperson Roberts asked for a motion to approve Resolutions 2012-23: Approval of Human Resources Report

Motion: Member Morris

Support: Member Murray

Ayes: 5

Nays: 0

The motion was carried.

Chairperson Roberts also asked for a motion to approve Resolutions 2012-24 (Including 2012-24A, 2012-24B and 2012-24C: Approval of Contracting Agreement with Professional Educational Services Group, LLC to Provide Staffing Services

Motion: Member Pickard

Support: Member Murray

Ayes: 5

Nays: 0

The motion was carried.

2) Finance

- i. Resolution 2012-25: Approval of Fiscal Year 2013 Budget
- ii. Resolution 2012-26: Approval of Fiscal Year 2013 Revenue and expenditure Report
- iii. Resolution 2012-27: Approval of Revised Salary Schedule
- iv. Resolution 2012-28: Approval of Blanket Coverage for Student-Athletic Accident Insurance
- v. Resolution 2012-29: Approval of Client Services Agreement with ADP Resources for Employee Payroll Processing
- vi. Resolution 2012-30: Approval to Enter into Agreement with ARAMARK Management Services for Facilities Management and Custodial Services
- vii. Resolution 2012-2031: Approval to Enter into Agreement with Plante & Moran, PLLC for Auditing and Consulting Services

Chancellor Covington announced Dr. Lee-Gwin who gave an overview of Finances. Chancellor Covington also asked Dr. Lee-Gwin to provide a thorough overview of Chairperson Morris' concern with reference to his previous question about the Plante & Moran expenditures not being adequate. Chancellor Covington also stated that Morris' point was very well taken as he and Dr. Lee-Gwin gave a more thorough explanation of why this was decided on.

Member Goss had a concern with not being able to hear Dr. Lee-Gwin's overview. However, this problem was cleared up with a location shift.

Member Duggan had a concern with Dr. Lee-Gwin's review of Elementary Local School Expenditures per pupil and Chairperson Roberts confirmed. Chancellor Covington questioned the salary schedules. Dr. Lee-Gwin provided a more thorough review on both areas.

Member Morris thanked Dr. Lee-Gwin for the update and truly appreciated it. Chancellor Covington thanked member Stancato for her suggestions and feedback prior to the meeting. She suggested adding MBE and WBE spreadsheets for a more adequate review of services. Members Stancato and Goss appreciated the update.

Member Pickard was very impressed with the information received in reference to EAA's new ownership with relation to being cost efficient as well as using more local businesses in this process. He was also concerned about sharing creative examples with parents to make this process easier for them to understand while adjusting to change. However, this was a great start.

Chairperson Roberts commended member Pickard for his concerns as well as Chancellor Covington for putting together such an incredible job in developing a school system. Well done!

Member Duggan asked about the teacher hiring process in reference to a 220 day school year. Dr. Covington stated that candidates were very interested and excited about the change and very receptive. He stated that the parents were very excited as well.

Member Duggan questioned the class sizes. Chancellor Covington asked Dr. Esselman to respond. Dr. Esselman discussed individualized instruction. Chancellor Covington discussed resizing technology as a teaching tool in reference to concentrating on the student's learning progress. He also reviewed the Blended Learning Model. Member Duggan stated that he could not wait to see the finished product and that he was very excited to see the outcome.

Chairperson Roberts discussed the teacher approach with reference to technology and how positive he believes that this experience will be. He also thanked Chancellor Covington and Dr. Lee-Gwin for their overview.

Chairperson Roberts asked for a voice vote motion to approve Resolution 2012-25 and Resolution 2012-26 as most members were via conference call.

Motion: Member Murray

Support: Member Morris

Ayes: 5 Nays: 0

Michael Duggan	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Not Present
Michael Morris	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Not Present
Mark Murray	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Not Present
William Pickard	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Not Present
Roy Roberts	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Not Present

The motion was carried.

Chairperson Roberts also asked for a motion as reviewed thus far with reference to a more thorough overview of Resolution 2012-27, Resolution 2012-28, Resolution 2012-29, Resolution 2012-30 and Resolution 2012-31 in the forthcoming meetings.

Motion: Member Murray

Support: Member Morris

Ayes: 5 Nays: 0

3) Transportation

- i. Resolution 2012-32: Approval of Pupil Transportation Agreements.
 - 2012-32A: ABC Transportation
 - 2012-32B: Safeway Transportation
 - 2012-32C: First Student, Inc.

2012-32D: Checker Cab Company
2012-32E: City Cab Company
2012-32F: Greater Detroit Cab
2012-32G: Detroit Cab

Chairperson Roberts asked Chancellor Covington to review the area of Transportation. Chancellor Covington introduced Gene Kieczkowski who provided an overview on Transportation.

Member Morris asked about the cab contracts and wanted to know if this was a common procedure. Chairperson Roberts stated that this procedure was actually very common. Member Morris also questioned the determination on attaining the bus contracts

Chairperson Roberts asked for a motion to approve Resolution 2012-32A-G: Approval of Pupil Transportation Agreements.

Motion: Member Morris
Support: Member Murray
Ayes: 5 Nays: 0

The motion was carried.

4) Information Technology

Chairperson Roberts asked Chancellor Covington to review the area of Information Technology. Chancellor Covington introduced Adel Haddad who then presented the overview.

Chairperson asked if there were questions in reference to this area. No questions.

Chairperson Roberts asked for a motion to approve Resolution 2012-33: Approval of Master License and Services Agreement with Wayne County Regional Education Service Agency for Student Information Systems and Resolution 2012-34: Ratification of Leasing Proposal and Purchase Order from Hewlett-Packard for Computer Equipment and Services.

Motion: Member Richard
Support: Member Duggan
Ayes: 5 Nays: 0

The motion was carried.

5) Programs and Assessment

Chairperson Roberts asked Chancellor Covington to review the area of Programs and Assessment. Chancellor Covington introduced Dr. Mary Esselman who then presented the overview.

Chairperson Roberts asked for a motion to approve Resolution 2012-36: Approval of Master Services Agreement with WAY Program for Curriculum Assistance.

Motion: Member Richard
Support: Member Duggan
Ayes: 5 Nays: 0

The motion was carried.

6) Public School Academies

Chairperson Roberts asked Chancellor Covington to review the area of Public School Academies. Chancellor Covington introduced Judith Berry who then presented the overview. Chancellor Covington also discussed changes and revisions to this area in reference to the EdVantage start-up process at Murphy, Trix and Steward Elementary/Middle schools as American Quality Schools had to pull out because of not having enough financial ability. Chairperson Roberts asked why American Quality Schools could not provide adequate funding. A more thorough overview was discussed by Judith Berry and Chancellor Covington.

Chairperson Roberts asked for a motion to approve Resolution 2012-27: Authorizing EdVantage Partners, LLC to Operate Public School Academes.

Motion: Member Murray
Support: Member Morris
Ayes: 5 Nays: 0

The motion was carried.

Chairperson Roberts asked Chancellor Covington to review the area of Public Safety. Chancellor Covington introduced Tyrone Winfrey who then presented the overview.

Member Duggan asked about Detroit Public Safety Officers being represented. Chairperson Roberts responded.

Chairperson Roberts asked if there were any additional questions in reference to Public Safety and also asked for a motion to approve Resolution 2012-38: Approval of Master Services Agreement with the School District of the City of Detroit for Public Safety Officers.

Motion: Member Duggan
Support: Member Morris
Ayes: 5 Nays: 0

The motion was carried.

V. Public Comment

Marie Thornton – Very opposed to the Public Act Forum in reference to Public Safety. How can EAA use DPS resources and not create their own. She did not have a chance to review the budget. Stated, however, that it looked tight. The grants were questionable and will be added to the internet for the public’s review. She feels that EAA is using children and does not think that the parents are interested in the program and very opposed to EAA. Also has a concern with EAA adding Charter Schools and classroom size. Member Duggan questioned Ms. Thornton on her reaction towards the good things that were being done by EAA and Ms. Thornton did not feel that there were any.

Mr. Roberts thanked all individuals for their comments.

V. Adjournment

Chairperson Roberts asked for a motion to adjourn the meeting.

Motion: Member Pickard
Support: Member Morris
Ayes: 5 Nays: 0

Chairperson Roberts adjourned the meeting at 8:45 a.m.

MINUTES CERTIFICATION

Proposed minutes respectfully submitted,

Secretary / Recording Secretary

Date

Approved by the Authority Board,

Secretary / Recording Secretary

Date