

**SPECIAL MEETING  
EDUCATION ACHIEVEMENT AUTHORITY**

   **BOARD OF DIRECTORS**

  X   **EXECUTIVE COMMITTEE**

**Date:** December 20, 2011  
**Time:** 7:30am  
**Location:** Wayne State University  
McGregor Conference Center  
495 West Ferry Mall  
Detroit, MI 48202

**MINUTES**

The meeting was called to order by Chairperson Roy Roberts at 7:31am.

**II. Roll Call**

Chairperson Roberts asked Melissa Hamann to call the roll

Board Member Attendance:

Roy Roberts, Chairperson	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michael Duggan, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michael Morris, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mark Murray, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
William Pickard, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Members Morris, Murray, and Pickard joined by phone. EAA Board Member Judith Berry also joined the meeting by phone.

A quorum of the Executive Committee was determined

**III. Approval of Agenda**

Chairperson Roberts asked whether there were any suggested changes to the meeting agenda. Chairperson Roberts then asked for a motion to approve the agenda.

Motion: Member Morris

Support: Member Pickard

Ayes: 5      Nays: 0

The motion was carried.

**IV. Chancellor Updates**

The Chancellor noted the following accomplishments of the EAA team thus far:

1. As of Monday, December 19, 2011, the team has held eight of twelve Community Strategic Conversations Meetings.
  - Locations include the following sites: Oakland County Schools in Waterford, Michigan; Michigan State University Detroit Center in Detroit, Michigan; University of Michigan - Flint Center, in Flint, Michigan; Marygrove College in Detroit, Michigan; Ingham County Intermediate School District in Mason, Michigan; Washtenaw County Intermediate School District, in Ann Arbor, Michigan; Kalamazoo Regional Educational Services Agency (RESA) in Portage, Michigan; and Wayne County Community College District, Downtown County in Detroit, Michigan.

- Two additional meetings are scheduled for early January, including a meeting in Grand Rapids at Union High School on January 4 and at Wayne County RESA in Wayne, Michigan on January 11.
  - Additionally, EAA is planning a weekend Youth Summit in mid January 2012.
  - These meetings have engaged well over 350 stakeholders statewide in the discussion of core beliefs, reinvention of 21<sup>st</sup> Century Schools and a mission Statement for the EAA.
  - The EAA team has also worked with the Detroit Parent Network to host three community meetings with parents.
2. The team has recently traveled to Chicago, New Orleans, and Denver with the support of the Skillman Foundation to glean best practices in educational systems for application in the EAA.
  3. The team has had a number of conversations with potential key partners, including Leading Educators, Teach for America, Aspiring Leaders, the School Improvement Network, and the National Association of Charter School Authorizers. The team has also engaged university partners from Michigan State University, Wayne State University, and the University of Michigan.
  4. The team is in the process of completing the following:
    - Establishing scorecards for those schools on the Persistently Lowest Achieving (PLA) list. These scorecards include data on demographics, student performance, facilities, among other data.
    - Developing an EAA Standard Operations Procedures Manual
    - Developing a budget for Year 1 Start Up activities

Chairperson Roberts remarked that the budget would be presented to the Executive Committee for approval. Members Murray and Morris noted that, where possible, they hope the EAA will rely on the administrative framework that existing entities and partners have in place rather than recreate its own framework. An example is the infrastructure provided by Intermediate School Districts.

## V. Old Business

Chairperson Roberts asked for a motion to approve the meeting minutes from the November 10, 2011 regular meeting.

Motion: Member Murray

Support: Member Morris

Ayes: 5                      Nays: 0

The motion was carried.

## VI. New Business

- a) Resolution 2011-12 Interlocal Agreement for the Provision of Retirement Plan Services

Chairperson Roberts remarked that Resolution 2011-12 would allow EAA employees to participate in the State 401K and State 457 plans as administered by the Department of Technology Management and Budget. Under the interlocal agreement that has been negotiated the DTMB will administer these plans on behalf of the EAA.

Chairperson Roberts asked for a motion to approve Resolution 2011-12.

Motion: Member Duggan

Support: Member Murray

Ayes: 5                      Nays: 0

The motion was carried.

b) Resolution 2011-13 Modification to the Contract of the Chancellor

Chairperson Roberts presented Resolution 2011-13, which would remove Section 15, the "Transportation" section from the Chancellor's contract. The change was agreed upon with the Chancellor given that alternate arrangements have been made with respect to the Chancellor's vehicle transportation.

Member Duggan made a motion to approve Resolution 2011-13 with the following modification: Section 15 should only strike the sentence related to automobile travel. The statement related to airfare for official travel should remain intact.

Support: Member Pickard

Ayes: 5                      Nays: 0

The motion was carried.

**VII Other Business**

No other business was discussed.

**VIII. Public Comment**

The Executive Committee heard from the following individuals:

Marie Thornton – Ms. Thornton requested information on the expenditures for the EAA, including the source of funds. She indicated that she wanted more information about the EAA's transportation arrangements, including use of a driver, arrangements for fueling and maintaining the pool car vehicle. She requested a copy of the Chancellor's contract. Finally, she expressed her concern about the early timing of the public meeting.

Mr. Roberts thanked Ms. Thornton for her comments.

**IX. Adjournment**

Chairperson Roberts asked for a motion to adjourn the meeting.

Motion: Member Pickard

Support: Member Morris

Ayes: 5                      Nays: 0

The motion was carried.

Chairperson Roberts adjourned the meeting at 7:55am.

**MINUTES CERTIFICATION**

Proposed minutes respectfully submitted.

  
\_\_\_\_\_

Secretary / Recording Secretary

12/21/11  
\_\_\_\_\_

Date

Approved by the Authority Board

\_\_\_\_\_

Secretary / Recording Secretary

\_\_\_\_\_

Date