

**A G E N D A**

**FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD**

January 27, 2004 Meeting, 11:00 a.m.  
**EOC Conference Room, 1<sup>st</sup> floor Mason Building**

**SECTION I. AGENCY CONTRACTS**

Requests approval of the following

1. DEPARTMENT OF COMMUNITY HEALTH

- |    |   |   |
|----|---|---|
| 1) | Michigan Disability Rights<br>Coalition<br>East Lansing, MI | \$ 124,325.00 Total<br>Grant agreement to provide<br>funding for a consumer task<br>force and committee<br>development  |
| 2) | St. Clair County Health<br>Department<br>Port Huron, MI     | \$ 238,811.00 Amendment<br>\$ 3,787,457.00 New Total<br>Grant agreement to provide<br>funding to administer and<br>purchase substance abuse<br>treatment and prevention<br>services                                 |
| 3) | Sacred Heart Rehabilitation<br>Center, Inc.<br>Memphis, MI  | \$ 71,008.00 Total<br>Grant agreement to provide<br>funding fro rental housing to<br>selected non-profits that will<br>provide housing and supportive<br>services persons who are<br>homeless and have a disability |
| 4) | Michigan Recreation and Parks<br>Association<br>Okemos, MI  | \$ 25,000.00 Total<br>Grant agreement to fund<br>various after school and<br>summer programs to serve<br>children at high risk for<br>violence, substance abuse, and<br>teen pregnancy                              |

1. DEPARTMENT OF COMMUNITY HEALTH continued

- 5) Birchwood Nursing Center \$ 1,427,400.00 Total  
(TenderCare, MI) Grant agreement to provide  
Traverse City, MI funding for specialized  
services to adults with mental  
illness
- 6) Arthritis Foundation, MI Ch. \$ 35,000.00 Amendment  
Southfield, MI \$ 173,000.00 New Total  
Grant agreement to provide  
funding to increase access and  
participation in arthritis  
self help management and  
empowerment and to develop  
skill among health care  
providers for diagnosing and  
treating juvenile arthritis
- 7) Various Local Health \$ 713,188.00 Amendment  
Departments \$105,696,465.00 New Total  
(Listing on file) Grant agreement that will set  
forth a joint cooperative  
effort facilitating the  
delivery of health services to  
citizens of the state

2. DEPARTMENT OF CORRECTIONS

- 1) Apex Behavioral Health, PLLC \$ 300,000.00 Amendment  
Westland, MI \$ 1,020,000.00 New Total  
Outpatient-based therapy  
provided to substance abusing  
prisoners, parolees, and  
probationers
- 2) West Publishing Corporation \$ 33,000.00 Total  
St. Paul, MN Law books needed to fulfill  
conditions of the CAIN  
settlement agreement

2. DEPARTMENT OF CORRECTIONS continued

3) Northeast Michigan Council \$ 37,782.00 Amendment  
of Governments \$ 268,769.00 New Total  
Gaylord, MI Local comprehensive  
corrections plans to reduce  
admissions to prison of non-  
violent offenders; improve  
utilization of jail and other  
community-based sanctions; and  
to provide probation  
residential services

3. DEPARTMENT OF ENVIRONMENTAL QUALITY

1) Center for Environmental \$ 75,600.00 Total  
Study Grant for Stormwater  
Grand Rapids, MI education and public outreach

2) Michigan Public Health \$ 44,372.00 Total  
Institute Agreement for the development  
Okemos, MI and implementation of a Source  
Water Protection Program

4. DEPARTMENT OF HISTORY, ARTS, & LIBRARIES

1) Various Periodicals \$ 493,000.00 Total  
(Listing on file) Periodical subscriptions for  
Library of Michigan

5. DEPARTMENT OF LABOR AND ECONOMIC GROWTH

1) Statewide Workforce \$ 300,739.00 Total  
Development Boards Temporary Assistance for Needy  
(Listing on file) Families incentive awards to  
the Michigan Works agencies to  
provide Family Independence  
Program recipients, non-  
custodial parents and non-cash  
recipients education and  
training opportunities to  
increase income and reduce  
public assistance

5. DEPARTMENT OF LABOR AND ECONOMIC GROWTH continued

- |   |  |
|---|--|
| 2) Statewide Workforce<br>Development Boards<br>(Listing on file) | \$ 2,994,336.00 Total<br>Reed Act Incentive awards to<br>the Michigan Works agencies to<br>provide Family Independence<br>Program recipients, non-<br>custodial parents and non-cash<br>recipients education and<br>training opportunities to<br>increase income and reduce<br>public assistance |
| 3) Statewide Michigan Works<br>Agencies<br>(Listing on file)      | \$ 1,000,000.00 Total<br>To provide Workforce Investment<br>Act (WIA) incentive funding to<br>the Michigan Works agencies for<br>exemplary performance. Funds<br>may be utilized for any WIA<br>Title I authorized program   |

6. DEPARTMENT OF STATE POLICE

- |   |  |
|---|--|
| 1) Various Vendors<br>(Listing on file) | \$ 8,200,000.00 Total<br>Grants to various Public<br>School Buildings to prepare<br>plans on handling terrorism<br>and weapons                     |
| 2) Various Vendors<br>(Listing on file) | \$ 338,049.00 Total<br>Grants to various County<br>Emergency Management for<br>radiation monitoring equipment<br>and decontamination supplies      |
| 3) Various Vendors<br>(Listing on file) | \$ 3,545,000.00 Total<br>Grants to various Counties to<br>hire a Solution Area Planner   |
| 4) Various Vendors<br>(Listing on file) | \$ 1,155,000.00 Total<br>Grants to various local<br>Emergency Managers for<br>completion State Homeland<br>Security Assessment Strategy<br>program |

6. DEPARTMENT OF STATE POLICE continued

- 5) Various Vendors \$ 9,455,000.00 Total  
(Listing on file) Grants to various Counties for  
Basic Level Preparedness  
Training for first responders  
and public/elected officials
- 6) Various Vendors \$ 1,290,200.00 Total  
(Listing on file) Grants to State Agencies to  
purchase specialized emergency  
response equipment

7. FAMILY INDEPENDENCE AGENCY

- 1) Jennifer Moriarity \$ 28,333.30 Total  
St. Johns, MI Youth Aid services to FIA  
eligible clients
- 2) Byron K. Redmond, Sr. \$ 13,334.00 Amendment  
Laurium, MI \$ 37,334.00 Total  
Coordination of supportive  
services to FIA clients
- 3) Community Action Agencies \$ 510,784.00 Amendment  
(Listing on file) \$ 15,327,280.00 Total  
Weatherization of dwellings to  
reduce energy cost to low-  
income families
- 4) Lutheran Child and Family \$ 238,150.00 Total  
Bay City, MI Family Group Decision Making
- 5) City of Three Rivers \$ 37,500.00 Total  
Three Rivers, MI To establish projects/programs  
that will have a positive  
impact on families and youth

**SECTION II. DMB CONTRACTS**

Requests approval of the following

**NEW CONTRACTS**

8. DEPARTMENT OF COMMUNITY HEALTH

1)	Bayer Corporation Elkhart, IN	\$ 77,700.00 (One-Time) 391R4001366 HIV-1 Genotype Analysis for the Drug Assistance Program
----	----------------------------------	--

9. DEPARTMENT OF EDUCATION

1)	Emily VanBuskirk Flint, MI	\$ 126,000.00 (3 Years) 313R4001057 Substitute Teacher for the Schools for the Deaf and Blind
----	-------------------------------	--

10. DEPARTMENT OF INFORMATION TECHNOLOGY

1)	Cacioppe Communications Niles, MI	\$ 74,720.00 (One-Time) 084R4001611 GeoExplorer CE Data Collection System for the Department of Agriculture
----	--------------------------------------	---

2)	Mapping Solutions East Lansing, MI	\$ 125,000.00 (1 Year) 084R4001576 Software Consulting Services for the Michigan State Housing Development Authority
----	---------------------------------------	--

11. DEPARTMENT OF NATURAL RESOURCES

1)	Outdoor Empire Publishing Seattle, WA	\$ 63,350.00 (One-Time) 751R4001848 Hunter Education Materials
----	--	--

2)	Spicer's Boat City Houghton Lake, MI	\$ 53,982.00 (One-Time) 751R4001515 Snowmobiles for the Law Enforcement Division
----	---	---

12. DEPARTMENT OF STATE POLICE

1) Curry & Kerlinger, LLC McLean, VA	\$ 198,960.00 (2 Years) 078R4001001 Environmental Consultant for the Communications Division
---	---

13. DEPARTMENT OF TRANSPORTATION

1) Tamoroff Buick/Dodge Livonia, MI	\$ 58,071.35 (2 Years) 071I4001014 Passenger Vehicles
--	---

Tabled

Hoekstra Specialty Transportation Livonia, MI	\$ 87,220.06 (2 Years) 071I4001014 Passenger Vehicles
---	---

Tabled

Bill Snethkamp's Lansing Dodge Livonia, MI	\$ 394,295.60 (2 Years) 071I4001014 Passenger Vehicles
--	--

Tabled

Varsity Ford Ann Arbor, MI	\$ 3,241,145.00 (2 Years) 071I4001014 Passenger Vehicles
-------------------------------	--

Tabled

Don Seelye Ford Kalamazoo, MI	\$ 1,271,890.00 (2 Years) 071I4001014 Passenger Vehicles
----------------------------------	--

Tabled

**CONTRACT CHANGES/EXTENSIONS**

14. DEPARTMENT OF CORRECTIONS

1) Evans Food Service, Inc. Swartz Creek, MI	\$ 666,666.00 Amendment \$ 2,666,666.00 New Total 071B1001291 Foam and Paper Products - Lower Peninsula
---	--

2) Gordon Food Service Grand Rapids, MI	\$ 170,827.68 Amendment \$ 670,827.68 New Total 071B1001290 Foam and Paper Products - Upper Peninsula
--	--

3) Modern Waste Systems Napoleon, MI	\$ 787,821.00 Amendment \$ 1,751,650.40 New Total 071B1001227 Rubbish Removal Service for Jackson Correctional Facility
---	---

14. DEPARTMENT OF CORRECTIONS continued

4)	Waste Management of Michigan	\$	112,737.21	Amendment
	Grand Rapids, MI	\$	381,765.21	New Total
				071B3001191 Rubbish Removal Services for Three Correctional Facilities in Ionia

15. DEPARTMENT OF INFORMATION TECHNOLOGY

1)	Kunz, Leigh & Associates	\$	63,000.00	Amendment
	Lathrup Village, MI	\$	349,000.00	New Total
				071B4200023 Software Maintenance and Support - Statewide

16. DEPARTMENT OF MILITARY AND VETERANS AFFAIRS

1)	Hi-Tec Building Services	\$	2,499,653.02	Amendment
	Jenison, MI	\$	6,388,589.70	New Total
				071B1001320 Housekeeping, Janitorial and Laundry Services for the Grand Rapids Home for Veterans

**SECTION III. RELEASE OF FUNDS TO WORK ORDER**

**SECTION IV. REVISION TO WORK ORDER**

**SECTION V. CLAIMS - PERSONAL PROPERTY LOSS**

17. DEPARTMENT OF CORRECTIONS

Employee Claims

1)	<u>James Hines</u>	\$354.02
----	--------------------	----------

The claimant (04-SAB-003) requests \$354.02 reimbursement for two tires punctured by broken pieces of porcelain in the parking lot at work. At the time, the State was not aware of this hazard. As the State was not negligent, the Department recommends denial of this claim.

17. DEPARTMENT OF CORRECTIONS continued

- 2) Philipson Omorogieva \$203.00

The claimant (03-SAB-174) requests \$203.00 reimbursement for his eyeglasses broken while on duty. The Department recommends approval of this claim.

Inmate Claims

- 3) Kalin Allen #266676 \$171.32

The claimant (04-SAB/DOC-013) requests \$171.32 reimbursement for his beard trimmers, jogging pants, 1 pair Nike shoes, and 8 cassette tapes lost while under the sole control of the Dept. The Department recommends approval of this claim at one year's depreciation for the beard trimmer for the sum of \$15.16; \$17.49 for the new jogging pants; \$53.94 for the new Nike shoes; and 8 new tapes \$53.95, totaling \$140.54.

- 4) Robert Anselmo #385050 \$137.00

The claimant (04-SAB/DOC-014) requests \$137.00 reimbursement for his personal eyeglasses stolen by another prisoner. Claimant contributed to his loss by leaving the glasses unattended on a desk at school and after investigation, it was determined staff acted correctly in the situation. The Department recommends denial of this claim.

- 5) Tommy Hurt #157607 \$ 34.45

The claimant (04-SAB/DOC-015) requests \$34.45 reimbursement for a hobby craft order that was delivered but he never received. The Department recommends approval of this claim.

- 6) Tahrir Kalasho #159353 (Unspecified)

The claimant (04-SAB/DOC-016) requests and unspecified amount for his footlocker and typewriter damaged while under the sole control of the Department. The Department recommends approval of this claim at residual value of \$16.27.

17. DEPARTMENT OF CORRECTIONS continued

7) Norris Land #158899 \$ 7.00

The claimant (04-SAB/DOC-017) requests \$7.00 reimbursement for his t-shirt lost while under the sole control of the Department. The Department recommends approval of this claim.

8) James Lewis #188870 \$ 11.29

The claimant (04-SAB/DOC-018) requests \$11.29 reimbursement for his headphones damaged when he was transferred. The Department recommends approval of this claim at residual value of \$2.70.

9) Jami Naturalite #185660 \$ 6.16

The claimant (04-SAB/DOC-010) requests \$6.16 reimbursement for his padlock damaged when an officer's key broke off in it. The Department recommends approval of this claim at residual value of \$.70.

10) Morris Smith #382513 \$999.99

The claimant (04-SAB/DOC-011) requests \$999.99 reimbursement for his food, tobacco & photos he alleges he did not receive when transferred. According to Operating Procedures, items of undetermined value and perishables are not reimbursable; therefore, the Department recommends denial of this claim.

11) Dale Walter #196681 \$146.45

The claimant (04-SAB/DOC-012) requests \$146.45 reimbursement for his headphones, tapeplayer, beard trimmers, & 14 tapes stolen from his locker while he was at school. An investigation could not confirm that claimant had property secured his property when he left for school. There was no evidence that staff was negligent; therefore, the Department recommends denial of this claim.

18. DEPARTMENT OF NATURAL RESOURCES

- 1) Pamela Sanborn \$773.12 **AMENDED**

The claimant (03-SAB-112) requests \$773.12 reimbursement for repair costs when State owned trees damaged her electrical service, her garage, and her hammock. The Board denied this claim on October 7, 2003 because it was not evident the trees were on State property. Upon further investigation it was determined the property reverted to DNR for non-payment of taxes. The Department recommends approval of this claim.

19. DEPARTMENT OF STATE

- 1) Barbara MacNeal \$135.00

The claimant (03-SAB-092) requests \$135.00 reimbursement for towing and impound charges due to an error by Michigan Department of State. The Department recommends approval of this claim.

**SECTION VI. CLAIMS - PERSONAL INJURY LOSS**

**SECTION VII. APPROVAL OF SPECIAL ITEMS**

20. DEPARTMENT OF COMMUNITY HEALTH

Correspondence from Kristi Broessel regarding the emergency purchase of 10,880 doses of flu vaccine from Chiron Corporation on January 12, 2004.

21. DEPARTMENT OF LABOR AND ECONOMIC GROWTH

Requests approval to issue payment not to exceed a total of \$75,000.00 per advocate to Bureau of Worker and Unemployment Compensation Advocates. State Administrative Board approval would be required once the \$75,000.00 limit is reached for an advocate.

22. DEPARTMENT OF MANAGEMENT AND BUDGET

The Department of Agriculture requests to establish a petty cash fund in the amount of \$3,000.00. The Michigan State Fair will use the petty cash fund to provide change for non-fair event parking and for gate admission. The \$3,000.00 is based on the historical needs of the non-fair events.

23. DEPARTMENT OF TRANSPORTATION

Requests approval to allot \$8,026.00 of federal/state/local grant funds for airport improvements at the following airports:

1) Battle Creek	\$8,026.00
2) Pellston	(\$8,026.00)
TOTAL	\$ 0.00

These funds are authorized in P. A. 265 of 1999, AY00, Account No. 55940.

24. FAMILY INDEPENDENCE AGENCY

The FIA appropriations bill requires that liens be placed on real property when State Emergency Relief (SER) is issued for mortgage payments, land contract payments, property taxes and home repairs. The lien is required when payments exceed \$250.00 on one or a combination of these services. Such payments were made for delinquent taxes, and the recipients have repaid the department in full. The Department is requesting permission from the Board to release the following lien:

\$ 594.00 at 2516 N. Briggs Road, Twining, MI

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in Section I and II of this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.

**S P E C I A L   A G E N D A**

**FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD**

February 3, 2004 Meeting, 10:55 a.m.  
Senate Appropriations Room, 3<sup>rd</sup> Floor, Capitol Building

**SECTION I. AGENCY CONTRACTS**

**SECTION II. DMB CONTRACTS**

Requests approval of the following

1s. DEPARTMENT OF COMMUNITY HEALTH

J & B Medical Corporation  
Commerce, MI

\$ 21,940,955.06 (3 Years)  
071I3000145 Mail Order Diaper  
and Incontinence Supplies  
Services for Medicaid/  
Medicare Beneficiaries  
Services and Children's  
Special Health Care Services

**SECTION III. RELEASE OF FUNDS TO WORK ORDER**

**SECTION IV. REVISION TO WORK ORDER**

**SECTION V. CLAIMS - PERSONAL PROPERTY LOSS**

**SECTION VI. CLAIMS - PERSONAL INJURY LOSS**

**SECTION VII. APPROVAL OF SPECIAL ITEMS**

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.