

Authority: 1992 PA 298

Revised: 7/15/2024

## CTS-12: PUBLIC SAFETY ORGANIZATION REGISTRATION FORM

Full official name of organization: AG File#

Other names used: Employer ID#

Address: Phone

1. What type of registration is this: Initial Renewal

If initial, answer 1A, B, and C; if renewal, skip to question 2.

A. Where and when were you established: State: Date:

B. Is the organization incorporated? Yes No

If no, indicate the form of the organization:

C. Has the organization received tax exempt status from the IRS: Yes No

If yes, under what section: 501(c)

2. Do you have offices in Michigan, other than the one listed above? Yes No

3. Attach a listing of the names and business addresses of all officers, directors, trustees, and the principal executive officer.

4. Is your principal office located in Michigan? If yes, move to question 5. Yes No  
If your principal office is not located in Michigan, then you must disclose the name and address of the resident agent (must be physically located in Michigan).

Name: Address:

5. Is the name of any unaffiliated person or organization used in solicitations either by the organization or on its behalf? Yes No

If yes, provide written consent of the person or organization.

Attached

6. Complete the following financial report to show how gross contributions were used **during your most recently completed fiscal year**. If the organization is new and has not completed its first fiscal period, indicate "new" below and provide the date the organization **will** complete its first accounting period.

### PRIOR YEAR - FINANCIAL REPORT (or check this box if new)

For the period beginning and ending

Gross contributions (before fundraising fees and costs were deducted):

Mark one space for each expenses category to indicate the percent of gross contributions used in that category. Fund raising costs and fees are "administrative".

0-10% 11-25% 26-50% 51-75% 76-100%

Administrative

Political Purposes & campaign contributions

Membership Services

Charitable Contributions

Education & Training

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7. Complete the following to show the specific area for which the contributions to be solicited or received will be used. Use gross amounts. Fund raising costs and fees are to be included under "administrative". The total of this column must be 100%.

**CURRENT YEAR – PROPOSED USE**

Administrative  
Political Purposes & campaign contributions  
Membership Services  
Charitable Contributions  
Education & Training

TOTAL:

**CERTIFICATION**

Under penalties of perjury, I certify that I am authorized to sign this document for the organization and that, to the best of my knowledge and belief, the information provided, including all attachments, is true, correct, and complete. I further understand that the Attorney General, Charitable Trust Section, is to be notified within 15 days of any change in the information provided in this registration form and attachments.

Signature:

Title:

Date:

Print Name:

To register, complete the form and submit it to the Charitable Trust Section with all attachments required by the form and a \$25 check payable to "State of Michigan." Your registration is effective immediately upon receipt by the Charitable Trust Section. However, if the form is not completed properly or all required documents are not attached, you will be notified of any deficiencies and your registration will not be effective until they are corrected:

Department of Attorney General  
Charitable Trust Section  
PO Box 30214  
Lansing, MI 48909  
517-335-7571

**FOR OFFICE USE ONLY:**

Amount received:

Initials:

THIS IS A PUBLIC RECORD, COPIES OF WHICH ARE SENT, UPON REQUEST, TO ANY INTERESTED PERSON

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**WHO MUST REGISTER:** Before soliciting contributions, or receiving contributions solicited on its behalf, a public safety organization must register with the Attorney General. A public safety organization is any group or organization, association, union, or conference of current or former law enforcement officers, fire fighters, correctional officers, employees thereof or any other entity that represents itself to be affiliated or associated with such organizations that meet both of the following:

1. The voting membership is comprised of at least 75% of individuals who are currently or formerly law enforcement officers, fire fighters or correctional officers.
2. The voting membership consists of at least 25% of all of the individuals the organization claims to represent.

There are three exceptions:

- 1) All solicitations will be solely to aid a family of a public safety officer who died or was injured in the line of duty.
- 2) all solicitations are to benefit a separate charitable organization; or
- 3) the organization is in compliance with the Michigan Campaign Finance Act. See the Act for the specific requirements of these exceptions.

**REGISTRATION PERIOD:** Your registration is effective immediately upon receipt by the Charitable Trust Section of the completed registration form and a \$25 check payable to "State of Michigan." A notification of registration will be mailed. However, if the form is not completed properly or all required documents are not provided, you will be notified of any deficiencies, and your registration will not be effective until they are corrected. Your registration will expire 6 months after the close of your current fiscal period.

**REGISTRATION RENEWAL:** To renew your registration, complete the registration form and submit it with the \$25 registration fee to the Charitable Trust Section before your registration expires.

**USE OF FILE NUMBER:** All organizations will be assigned a file number that must be used on all correspondence with the Charitable Trust Section.

**PROFESSIONAL FUND RAISERS:** All professional fundraisers are required to register with the Attorney General. Professional fund raisers are required to post a bond in an amount ranging from \$25,000 to \$100,000 depending on the amount of contributions collected. Any unregistered professional fund raisers you hire must not solicit in Michigan.

**TOLL FREE TELEPHONE NUMBER:** The Attorney General has established a toll-free telephone number that may only be used by the public to obtain information about, or file a complaint against, anyone soliciting contributions under the Public Safety Solicitation Act. The telephone number is (800) 769-4515. Pursuant to section 15 of the Act, all public safety organizations and professional fund raisers are required to print this number, along with certain other disclosures required by sections 12 and 13, on all invoices, pledge cards, or other written requests for payment. Please refer to the Act for details. All other questions, including those of the organization about its registration, must use the telephone number (517) 335-7571.