

**A G E N D A**

**FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD**

April 30, 2002 Meeting, 11:00 a.m.  
Bureau of Local Government, Conference Room A

**SECTION I. AGENCY CONTRACTS**

Requests approval of the following:

1. DEPARTMENT OF AGRICULTURE

- |   |   |
|---|---|
| 1) Michigan Apple Committee<br>Dewitt, MI | \$ 264,600.00 Total<br>To enhance and/or expand new<br>markets for apples under the<br>Specialty Crop Block Grant |
|---|---|

2. DEPARTMENT OF CAREER DEVELOPMENT

- |   |   |
|---|---|
| 1) Statewide Michigan Works!<br>Agencies<br>(listing on File)                             | \$ 2,000,000.00 Total<br>Federal Workforce Investment<br>Act Incumbent Worker statewide<br>allocations                |
| 2) Secondary, Post Secondary<br>and Intermediate School<br>Districts<br>(listing on file) | \$ 44,979,489.00 Total<br>Annual Grant allocations for<br>the Carl D. Perkins Vocational<br>and Technical Act of 1998 |

3. DEPARTMENT OF CIVIL SERVICE

- |   |   |
|---|---|
| 1) Franklin Covey Client Sales<br>Provo, UT | \$ 100,000.00 Amendment<br>\$ 415,315.00 New Total<br>To purchase training materials<br>and services for special<br>session courses |
|---|---|

4. DEPARTMENT OF COMMUNITY HEALTH

- |   |   |
|---|---|
| 1) Prevention Michigan Inc.<br>East Lansing, MI | \$ 417,617.00 Amendment<br>\$ 1,602,055.00 New Total<br>To prevent and reduce the<br>incidences of drug and alcohol<br>abuse and dependency |
|---|---|

4. DEPARTMENT OF COMMUNITY HEALTH continued

- |    |   |                                     |                        |  |
|----|---|-------------------------------------|------------------------|--|
| 2) | Nordic Technologies Inc.<br>Brighton, MI                | \$ 2,705,150.00<br>\$ 3,900,000.00  | Amendment<br>New Total | Migrate the Aging Information<br>System applications to the web  |
| 3) | Michigan Public Health<br>Institute<br>Okemos, MI       | \$ 1,614,966.00<br>\$ 19,623,790.00 | Amendment<br>New Total | Master Agreement - Various<br>Community Health Projects  |
| 4) | Detroit Community Health<br>Connection<br>Detroit, MI   | \$ 129,100.00<br>\$ 379,100.00      | Amendment<br>New Total | To assist in providing family<br>planning services to persons<br>with economic or other access<br>problems |
| 5) | Coalition on Temporary<br>Shelter<br>Detroit, MI        | \$ 74,150.00<br>\$ 1,121,624.00     | Amendment<br>New Total | Provide rental housing<br>subsidies to selected non-<br>profits  |
| 6) | Michigan Center for Rural<br>Health<br>East Lansing, MI | \$ 260,904.00<br>\$ 981,726.00      | Amendment<br>New Total | Rural Health Clearinghouse to<br>coordinate State activities<br>related to rural health                    |

5. DEPARTMENT OF CORRECTIONS

- |    |   |                                    |                        |   |
|----|---|------------------------------------|------------------------|---|
| 1) | Comprehensive Behavioral<br>Care, Inc. (CompCare)<br>Bloomfield Hills, MI | \$ 1,320,000.00<br>\$ 3,040,000.00 | Amendment<br>New Total | Provide gate keeping program<br>to authorize access to<br>Substance Abuse Treatment |
| 2) | Transition of Prisoners (TOP)<br>Detroit, MI                              | \$ 50,000.00<br>\$ 298,664.00      | Amendment<br>New Total | Transition from Prison to the<br>Community  |

6. DEPARTMENT OF ENVIRONMENTAL QUALITY

1) Georgia Pacific Corporation \$ 2,000,000.00 Total  
Atlanta, GA To Provide for the Closure of  
two landfills in Kalamazoo  
County in accordance with a  
Consent Order

7. FAMILY INDEPENDENCE AGENCY

1) Child and Family Services of \$ 469,080.00 Total  
the Upper Peninsula To provide a variety of  
Marquette, MI homeless youth services in  
Houghton and Chippewa counties

2) County of Wayne \$ 185,922.94 Amendment  
Detroit, MI \$ 1,571,844.41 New Total  
To provide administrative  
support for Wayne County  
Multi-Purpose Collaborative  
Body

8. DEPARTMENT OF MANAGEMENT & BUDGET

1) John E. Green \$ 935,517.73 Amendment  
Highland Park, MI \$ 2,935,517.73 New Total  
Fire clean up at the  
Transportation Building

**SECTION II. DMB CONTRACTS**

Requests approval of the following

**NEW CONTRACTS**

9. DEPARTMENT OF COMMUNITY HEALTH

1) Michigan Public Health \$ 666,422.00 - 8 Months  
Institute 631R2001221 Medical Facility  
Okemos, MI Inspection Services

10. DEPARTMENT OF CORRECTIONS

- 1) Glopak, Inc. \$ 326,600.00 - 3 Years  
St. Leonard, Quebec 472R2012171 Film for the  
Manufacture of Milk and  
Juice Pouches for MSI
- 2) Upper Lakes Coal Company \$ 1,619,100.00 - 3 Years  
Green Bay, WI 071I2000197 Coal for Kinross  
Correctional Facility
- Woodruff Coal Company \$ 1,021,020.00 - 3 Years  
Kalamazoo, MI 472I2000197 Coal for Riverside  
Correctional Facility
- 3) Gordon Food Service \$ 3,150,715.16 - 2 Yr 10 Mo  
Grand Rapids, MI 071I1000507 **SPLIT AWARD**  
Canned Fruits, Vegetables,  
and Juices for the Lower  
Peninsula
- Reinhart Institutional Foods \$ 412,858.50 - 2 Yr 10 Mo  
Marquette, MI 071I1000507 **SPLIT AWARD**  
Canned Fruits, Vegetables,  
and Juices for the Upper  
Peninsula

11. FAMILY INDEPENDENCE AGENCY

- 1) F & M Protection, Inc. \$ 643,450.50 - 3 Years  
Grand Rapids, MI 071I2000158 Security Guard  
Service for Two Kent County  
FIA Offices

12. DEPARTMENT OF MANAGEMENT AND BUDGET

- 1) Hi-Tec Building Services, Inc. \$ 271,968.00 - 1 Year  
Jenison, MI 071I2000143 Janitorial  
Service for the Grand Tower  
State Office Building,  
Lansing

13. DEPARTMENT OF MILITARY AND VETERANS AFFAIRS

1) Allied Waste Industries \$ 510,833.00 - 5 Years  
Jenison, MI 071I2000189 Rubbish Removal  
for the Grand Rapids Home  
for Veterans

14. DEPARTMENTS OF STATE POLICE, NATURAL RESOURCES, & ATTORNEY  
GENERAL

1) Michigan Police Equipment Co. \$ 1,811,620.20 - 3 Years  
Charlotte, MI 071I2000204 Ammunition

15. DEPARTMENT OF TRANSPORTATION

1) Info Tech \$ 298,125.00 - 1 Year  
Gainesville, FL 591R2000080 Maintenance and  
Support of Field Manager  
Software Statewide

16. DEPARTMENT OF TREASURY

1) Cognicase USA, Inc. \$ 280,800.00 - 1 Year  
Warren, NJ 071R2002157 Computer  
Consultants for various  
Projects

2) Integris, Inc. \$ 1,322,977.00 - 1 Year  
Atlanta, GA 271R2000027 Software  
Including Maintenance and  
Support for the ESKORT  
Discovery System

3) Integris, Inc. \$ 553,500.00 - 2 Years  
Atlanta, GA 271R2000026 ESKORT Software  
Engineering Services

**CONTRACT CHANGES/EXTENSIONS**

17. DEPARTMENT OF CONSUMER AND INDUSTRY SERVICES

1) Compuware Corporation \$ 2,481,236.00 Amendment  
Farmington Hills, MI \$ 8,097,236.00 New Total  
071B0000240 Programming and  
Consulting Services for the  
Unemployment Agency

18. DEPARTMENT OF EDUCATION

1)	Integriss, Inc. Billerica, MA	\$ 77,500.00	Amendment
		\$ 855,763.00	New Total
		071B9000794 Consulting Services for Center for Educational Performance and Information (CEPI)	

19. FAMILY INDEPENDENCE AGENCY

1)	Integriss, Inc. Lansing, MI	\$ 209,408.00	Amendment
		\$ 5,003,624.00	New Total
		071B1001139 Data Warehouse System Integration Services	

20. DEPARTMENT OF INFORMATION TECHNOLOGY

1)	Ameritech Lansing, MI	\$ 6,000,000.00	Amendment
		\$ 17,200,000.00	New Total
		071B4009092 Master Contract, Digital Centrex Service for Statewide Use	

21. DEPARTMENT OF MANAGEMENT AND BUDGET

1)	Lansing Sanitary Supply, Inc. Lansing, MI	\$ 1,600,000.00	Amendment
		\$ 5,600,000.00	New Total
		071B9000753 Just-in-Time Janitorial and Industrial Supplies - Statewide	
2)	Peckham Vocational Industries Lansing, MI	\$ 1,040,000.00	Amendment
		\$ 3,794,294.90	New Total
		071B9000683 Janitorial Services for State Secondary Complex	
3)	Wesco Distribution, Inc. Lansing, MI	\$ 500,000.00	Amendment
		\$ 2,673,879.02	New Total
		071B9000420 Electrical Supplies for all Agencies - Statewide	

22. DEPARTMENT OF STATE POLICE

1) Kustom Signals, Inc. \$ 500,000.00 Amendment  
Lenexa, KS \$ 1,475,700.00 New Total  
071B8000611 In-car Video  
Surveillance Systems

23. DEPARTMENT OF TRANSPORTATION

1) Data Core Systems, Inc. \$ 2,800,000.00 Amendment  
Livonia, MI \$ 11,950,080.00 New Total  
071B9000382 PowerBuilder  
and Oracle Programmers

**SECTION III. RELEASE OF FUNDS TO WORK ORDER**

**SECTION IV. REVISION TO WORK ORDER**

**SECTION V. CLAIMS - PERSONAL PROPERTY LOSS**

24. DEPARTMENT OF CORRECTIONS

Employee Claims

1) Terry Clement \$282.75

The claimant (02-SAB-060) requests \$282.75 reimbursement for his glasses that were damaged on the job. This is for the portion of the glasses that Blue Cross/Blue Shield didn't cover. The Department recommends approval of this claim.

2) Beverly Morrell \$800.00

The claimant (02-SAB-052) requests \$800.00 reimbursement for damages to her vehicle that was parked in a guarded State lot. The vehicle had been hit by another vehicle while parked there. The Department recommends denial of this claim because the State was not negligent.

Inmate Claims

3) Eugene Barber # 147059 \$ 25.75

The claimant (02-SAB/DOC-156) requests \$25.75 reimbursement for a pair of boots lost while under the sole control of the

24. DEPARTMENT OF CORRECTIONS continued

Department. The Department recommends approval of \$20.60 for the one-year-old boots.

- 4) Thomas Boyd # 195044 \$999.00

The claimant (02-SAB/DOC-070) requests \$999.00 reimbursement for numerous items of personal property that were lost while under the sole control of the Department. He was also charged \$24.32 for a shirt and pants to wear home. The value of the beeper, phones, and key lock cannot be determined so he will not be reimbursed for these items according to Operating Procedures. Claimant did not provide any documentation as to the cost or age of numerous items so the value was determined from the Average Cost Schedule as \$6 for the hat, \$25 for the pants, \$2 for the socks, \$15 for the sweatshirt, \$50 for the watch (maximum per Policy), \$10 for the belt, \$180 for the 2 jackets, \$31 for the gym shoes, totaling \$319. The Department recommends approval of \$24.32 for the clothing and \$31.90 for the residual value of the other items, totaling \$56.22.

- 5) Ken Brown # 184052 \$ 90.00

The claimant (02-SAB/DOC-016) requests \$90.00 reimbursement for his TV that was damaged while under the sole control of the Department. The Department recommends approval of \$18.00 for the depreciated value of the four-year-old TV.

- 6) Bruce Cochran # 156825 \$ 29.50

The claimant (02-SAB/DOC-121) requests \$29.50 reimbursement for headphones damaged while under staff control. The Department recommends the four-year depreciated amount of \$5.90 for this claim.

- 7) Joseph Coleman # 255416 \$353.03

The claimant (02-SAB/DOC-104) requests \$353.03 reimbursement for numerous items of personal property allegedly lost when he transferred. Claimant signed his property receipt upon arrival at the new facility indicating all his property had been received except the coffee and mug. These items were of an undetermined value or were perishable so claimant will not be reimbursed for these items. The Department recommends

24. DEPARTMENT OF CORRECTIONS continued

denial of this claim because a loss could not be substantiated for the other items.

- 8) Michael Crittendon # 327111 \$ 12.75

The claimant (02-SAB/DOC-130) requested \$12.75 reimbursement for a tape player that was lost while under staff control. The Department recommends \$12.75 reimbursement of the claim.

- 9) Randy Falconello # 287413 \$ 69.35

The claimant (02-SAB/DOC-157) requests \$69.35 reimbursement for numerous items of personal property that were damaged when the sprinkler in his cell malfunctioned. Most of the items ruined by the water were perishable items and are not reimbursable according to Operating Procedures. There was no substantiation for the alleged loss of the stamps. The Department recommends denial of this claim.

- 10) Eric Ferguson # 199261 \$300.50

The claimant (02-SAB/DOC-020) requests \$300.50 reimbursement for legal material lost while under staff control. The Department confirmed the loss of legal papers but could not specify what papers were lost. The claimant provided documentation for replacement costs of papers claimed to be lost. However, since the actual documents could not be verified, the Department recommends denial of this claim.

- 11) Gregory Figel # 179188 \$190.44

The claimant (02-SAB/DOC-053) requests \$190.44 reimbursement for his TV, radio and antenna that were damaged by a flood from the cell above. The TV was dried and returned to the client without being checked for damage. He was transferred and the TV was confiscated because it had sound and no picture. Claimant had paid \$72.45 for the 9-year-old TV. The radio was not confiscated at his new facility so there is no evidence that the radio was damaged. Claimant did not provide documentation indicating the cost of the antenna and items of undetermined value are not reimbursable. The Department recommends approval of \$7.25 for the residual value of the TV.

24. DEPARTMENT OF CORRECTIONS continued

12) Darrin Frazier # 179008 \$ 34.03

The claimant (02-SAB/DOC-158) requests \$34.03 reimbursement for his tape player and three cassette tapes that were lost while under the sole control of the Department. The Department recommends approval of \$21.29 for the new tape player and \$26.94 for the three new tapes, totaling \$48.23.

13) Donald Green aka Mike Davis #158712 \$500.00

The claimant (01-SAB/DOC-379) requests \$500.00 reimbursement for several electrical devices and clothing items that were lost while under staff control. The documentation presented by the claimant only dealt with the TV, radio and headphones. There was no verification that the headphones were in his possession at the time of pack up. The radio had been altered and does not qualify for reimbursement. The TV was not working when checked at the receiving facility. There was no documentation of purchase. The Department recommends the residual value of the Average Cost Schedule value of \$8.00 for this claim.

14) Duane Harris # 116517 \$434.39

The claimant (02-SAB/DOC-171) requests \$434.39 reimbursement for several personal items. Paperback books are not reimbursable. The Department recommends \$1.75 as residual value of the bound books and two-year depreciation on the headphones of \$26.86. The Average Cost Schedule was used to determine the residual value of the clothing and the cassette tapes. The total amount recommended for reimbursement by the Department is \$55.16.

15) Antonio Hernandez # 290638 \$ 3.79

The claimant (02-SAB/DOC-123) requests \$3.79 reimbursement for a t-shirt that was damaged as the result of staff action when the shirt was numbered. The Department recommends approval of this claim.

16) Gerald Hill # 219671 \$ 52.50

The claimant (02-SAB/DOC-160) requests \$52.50 reimbursement for headphones and a beard trimmer that were lost while

24. DEPARTMENT OF CORRECTIONS continued

under the sole control of the Department. Claimant did not provide any documentation as to the cost or age of the beard trimmers so the value was determined from the Average Cost Schedule as \$20.00. Claimant did not provide any documentation as to the cost of the headphones so the value was determined from the Average Cost Schedule as \$27.00. The Department recommends approval of \$2.00 for the residual value of the beard trimmers and \$21.60 for the one-year depreciated value of the headphones, totaling \$23.60.

17) Renardo Holmes # 159301 \$189.00

The claimant (02-SAB/DOC-113) requests \$189.00 reimbursement for damages to his typewriter while under staff control. The Department recommends the two-year depreciation value of \$120.81 for this claim.

18) Daniel Hopper # 209556 \$116.00

The claimant (02-SAB/DOC-105) requests \$116.00 reimbursement for copies of his health record he paid for but did not receive. The Department recommends approval of this claim.

19) Richard Horton-El # 212830 \$ 80.00

The claimant (02-SAB/DOC-161) requests \$80.00 reimbursement for his TV that was lost while under the sole control of the Department. The Department recommends approval of \$8.00 for the depreciated value of the 5-year-old TV.

20) Gary Howard # 199937 \$ 48.15

The claimant (02-SAB/DOC-112) requests \$48.15 reimbursement for his footlocker damaged while under staff control. The Department recommends residual value of \$4.27 for the footlocker.

21) Raymond Hutchinson # 148327 \$159.95

The claimant (02-SAB/DOC-138) requests \$159.95 reimbursement for a typewriter damaged while under staff control. The Department recommends the three-year depreciation value of \$79.58 for reimbursement of this claim.

24. DEPARTMENT OF CORRECTIONS continued

22) Aaron Jackson # 240101 \$100.00

The claimant (02-SAB/DOC-162) requests \$100.00 reimbursement for his TV that was damaged when he transferred. The Department recommends denial of this claim because there was no documentation from his new facility showing there was damage to his TV.

23) Gary Johnson # 211028 \$ 52.14

The claimant (02-SAB/DOC-106) requests \$52.14 reimbursement for an order from J.C. Penney that he never received. The Department recommends approval of this claim.

24) Michael Jones # 284141 \$ 36.95

The claimant (02-SAB/DOC-127) requests \$36.95 reimbursement for a watch he ordered but never received. The Department recommends approval of this claim.

25) Lindsay Maben-El # 150413 \$494.00

The claimant (02-SAB/DOC-126) requests \$494.00 reimbursement for a watch, gold chain and medallion, and radio that were lost while under the sole control of the Department. Claimant did not provide any documentation as to the cost or age of the items. The Department recommends approval of \$50.00 (the maximum) for the gold chain and medallion, \$5.00 for the residual value of the watch, and \$2.00 for the residual value of the radio, totaling \$57.00.

26) Harry Maine # 224968 \$ 17.95

The claimant (02-SAB/DOC-173) requests \$17.95 reimbursement for t-shirt that was lost while under the control of the Department. There were no receipts, so the Average Cost Schedule was used to determine the residual value of \$.30 for the Department's recommended reimbursement amount.

27) Joseph Maine # 280045 \$ 46.00

The claimant (02-SAB/DOC-077) requests \$46.00 reimbursement for his tape player and headphones lost when his cell was allegedly shaken down and left unlocked afterwards. There

24. DEPARTMENT OF CORRECTIONS continued

was only a record of staff checking a bunk number that day so there is not sufficient evidence to support that the loss was a result of staff action/inaction. The Department recommends denial of this claim.

28) Robert McFarlin # 358776 \$ 25.32

The claimant (01-SAB/DOC-481) requests \$25.32 reimbursement for headphones lost while under staff control. The Department recommends reimbursement of \$25.32 based upon the investigation and the receipt.

29) Leslie Miller # 294982 \$529.01

The claimant (02-SAB/DOC-132) requests \$529.01 reimbursement for the loss of several items of personal property. The claimant's watch was returned to him. The facility provided the claimant with another footlocker, TV, radio, cassette player and beard trimmer. The toiletries are not reimbursable. The tapes and cassette case values were determined by the Average Cost Schedule. \$9.00 is recommended for the residual value of the cassette tapes and \$.60 is recommended for the residual value of the cassette case. The Department recommends a total of \$9.60 for the additional items reimbursable for this claim.

30) Zoe Ann Miller # 366820 \$104.39

The claimant (02-SAB/DOC-174) requests \$104.39 reimbursement for the loss of a catalog order placed and paid for, but never received. The Department recommends reimbursement of this claim.

31) Timothy Minnie # 284988 \$112.75

The claimant (02-SAB/DOC-128) requests \$112.75 reimbursement for a tape player, a lock, a stereo jack, an equalizer and several store items on two claims. The claimant signed the receipt for his lock, earphones and cassette player. The store items are non-reimbursable per policy. The equalizer was not in his area of control when he was packed. The Department recommends denial of the two claims.

24. DEPARTMENT OF CORRECTIONS continued

32) Kenneth Moore # 201552 \$ 22.40

The claimant (02-SAB/DOC-141) requests \$22.40 reimbursement for the loss of a walkman tape player and headphones while under staff control. The Department recommends the one-year depreciation amount of \$17.92 for this claim.

33) Kenneth Moore # 201552 \$ 4.19

The claimant (02-SAB/DOC-142) requests \$4.19 reimbursement for the loss of foot powder and hair grease that were missing from his shower bag. These items were not under staff control at the time of the loss. The Department recommends denial of this claim.

34) Almon Ogletree # 381841 \$ 27.50

The claimant (02-SAB/DOC-176) requests \$27.50 reimbursement for the loss of several personal toiletries. The Department is recommending an exception to the standard of non-reimbursement of the personal items due to gross staff error. The Department recommends \$20.90 for those items documented.

35) Dennis Olmstead # 221942 \$ 41.25

The claimant (02-SAB/DOC-099) requests \$41.25 reimbursement for his watch that was damaged by a malfunctioning dishwasher at his work assignment. The Department recommends approval of \$35.46 for the depreciated value of the one-year-old watch.

36) D. Perry # 135959 \$300.00

The claimant (02-SAB/DOC-175) requests \$300.00 reimbursement for damages to his typewriter while under staff control. The claimant paid \$169.49 in January, 1998. The Department recommends a two-year depreciated value of \$101.69 for this claim.

37) Gary Phillips # 238540 \$ 45.35

The claimant (02-SAB/DOC-163) requests \$45.35 reimbursement for his running shoes and a beard trimmer missing when he

24. DEPARTMENT OF CORRECTIONS continued

arrived at his new facility. There were many discrepancies between his Property Receipt from the first facility and the second facility. Both list shoes so he will not be reimbursed for those. The second Property Receipt does not list the beard trimmers. The Department recommends approval of \$18.10 for the depreciated value of the beard trimmers.

38) D. Rivera # 231446 \$ 44.99

The claimant (02-SAB/DOC-037) requests \$44.99 reimbursement for a tape player that was lost while under the sole control of the Department. The Department recommends approval of this claim.

39) Paul Robert # 205676 \$400.00

The claimant (02-SAB/DOC-177) requests \$400.00 reimbursement for a gold charm and chain lost when transported between Sanilac County Jail to Macomb County Jail. Although MDOC might have transported there was only a reference from the Oakland County Sheriff for a white charm. There being insufficient evidence to substantiate staff neglect or actual loss, the Department recommends denial of this claim.

40) Gordon Roose # 193490 \$100.00

The claimant (02-SAB/DOC-120) requests \$100.00 reimbursement for the loss of two autographed baseball cards. The cards were received by the facility but lost prior to the claimant receiving them. There was no documentation to validate the value of the cards nor the date of purchase. The Department recommends denial of this claim.

41) Reginald Samuels # 136716 \$ 68.13

The claimant (02-SAB/DOC-179) requests \$68.13 reimbursement for the loss of store goods lost while under staff control. The goods were documented by staff because they were over the limited amount allowable. The claimant was to have them sent home. The items were lost prior to being sent. The Department recommends an exception to policy because the amount of the store goods was documented and under staff control. The Department recommends \$68.13 reimbursement for this claim.

24. DEPARTMENT OF CORRECTIONS continued

42) James Sanders # 137503 \$100.00

The claimant (02-SAB/DOC-178) requests \$100.00 reimbursement for the loss of his TV while under staff control. The Department recommends the one-year depreciated amount of \$80.00 for this claim.

43) Ricky Scott # 157756 \$ 24.75

The claimant (02-SAB/DOC-043) requests \$24.75 reimbursement for a pair of boots lost while under the sole control of the Department. Claimant did not provide any documentation as to the cost or age of the boots so the value was determined from the Average Cost Schedule as \$30.00. The Department recommends approval of \$3.00 for the residual value of the boots.

44) Jeremy Sims # 255276 \$ 18.09

The claimant (02-SAB/DOC-134) requests \$18.09 reimbursement for a tape player lost while under staff control. The Department recommends reimbursement of \$18.09 for the lost tape player.

45) Eric Siple # 232490 \$ 65.65

The claimant (01-SAB/DOC-514) requests \$65.65 reimbursement for a tape player, hygiene products, bowls, tobacco products, and a t-shirt stolen when his property was not properly packed by staff. The tobacco and hygiene products are not reimbursable according to Operating Procedures. According to his Property Receipts, there is no evidence of any missing property. The Department recommends denial of this claim.

46) Mazen Sitto # 233344 \$ 17.99

The claimant (02-SAB/DOC-046) requests \$17.99 reimbursement for pencils not included with his original order for supplies. The claimant was instructed to resolve his issue with the vendor. There was no negligence on the part of the State. The Department recommends denial of this claim.

24. DEPARTMENT OF CORRECTIONS continued

47) Gerald Smith # 205181 \$ 28.40

The claimant (02-SAB/DOC-007) requests \$28.40 reimbursement for numerous items of personal property allegedly lost by staff. A memo indicates that claimant received his catch up property and was asked if anything was missing and he said "no". The Department recommends denial of this claim because there is no evidence he sustained a loss.

48) Charles Spratling #170334 \$27.00

The claimant (02-SAB/DOC-125) requests \$27.00 reimbursement for the loss of two footlockers damaged during a transfer. There were no receipts to show cost or age of the footlockers. The Department recommends the residual value of the Average Cost Schedule for footlockers totaling \$8.53.

49) Curtis Tate # 145822 \$148.35

The claimant (02-SAB/DOC-135) requests \$148.35 reimbursement for the loss of his word processing typewriter when stored by staff. The claimant did not provide receipts. An average cost was calculated based on information provided by the claimant. The Department recommends the residual value of the computed average cost of \$13.39 for reimbursement of this claim.

50) Eric Taylor # 183996 \$ 29.39

The claimant (02-SAB/DOC-164) requests \$29.39 reimbursement for his radio that was damaged and his tape player that was lost while under the sole control of the Department. The Department recommends approval of \$15.28 for the depreciated value of the one-year-old radio and \$12.29 for the new tape player, totaling \$27.57.

51) Peter Taylor # 311226 \$ 95.00

The claimant (02-SAB/DOC-165) requests \$95.00 reimbursement for his TV that was damaged as a result of staff action. The Department recommends approval of \$76.00 for the depreciated value of the one-year-old TV.

24. DEPARTMENT OF CORRECTIONS continued

52) Anthony Walker # 256640 \$ 87.02

The claimant (02-SAB/DOC-166) requests \$87.02 reimbursement for 7 cassette tapes lost while under the sole control of the Department. The Department recommends approval of \$51.92 for two tape orders and \$1.20 for the residual value of another order since the date could not be read, totaling \$53.12 for this claim.

53) Allan White # 127009 \$987.57

The claimant (02-SAB/DOC-096) requests \$987.57 reimbursement for numerous items that were to be held as "not allowed" and now cannot be found. Most of the items held either had a useful life of less than a year, were perishable, or were of an undetermined value and therefore were not reimbursable. The glasses were listed as broken but there is no indication that they were broken by staff. There is no indication that a footlocker was in the property being held. There was no entry in his account indicating he paid for documents from the US Bankruptcy Court. Claimant did not provide receipts for the remaining items so the original value will be determined from the Average Cost Schedule as \$27.00 for the headphones, \$25 for the dictionary, \$24 for the thesaurus, and \$84.75 for 4 books, totaling \$160.80. The Department recommends approval of \$16.08 for the residual value of these items.

54) Robert Willson # 217155 \$106.19

The claimant (02-SAB/DOC-180) requests \$106.19 reimbursement for the loss of his TV damaged due to staff action. The Department recommends the one-year depreciated value of \$84.95 for the damaged TV.

55) Anthony Young # 176200 \$ 17.50

The claimant (02-SAB/DOC-107) requests \$17.50 reimbursement for seven magazines that were lost while under the sole control of the Department. Due to gross staff error the Department would have recommended approval of this claim, but claimant received reimbursement from the PBF so denial is recommended.

24. DEPARTMENT OF CORRECTIONS continued

56) Kenneth Zolnierrek # 171861 \$999.99

The claimant (02-SAB/DOC-017) requests \$999.99 reimbursement for the loss of several items of personal property. The typewriter, electric razor, snow suit, and tape player were not listed on an inventory sheet signed by the claimant and will not be considered for reimbursement. The Department recommended a two-year depreciated amount for the beard trimmers, boots, two pair of shoes, insulated flannel cargo pants totaling \$188.85. The Department recommends a one-year depreciated amount for a coat, gloves, 22 pairs of socks, and two shirts totaling \$194.98. The total amount recommended by the Department is \$383.83 for this claim.

25. DEPARTMENT OF STATE

1) Zbigniew Drzazga \$320.00

The claimant (02-SAB-061) requests \$320.00 reimbursement for costs related to his vehicle being impounded due to an error by the Department in issuing his license plates. The Department did make an error in issuing his plate in September, 2000. The claimant had not renewed the license in a timely manner and the vehicle had been impounded due to expired license plates. The Department recommends denial of this claim.

2) Brendan McCall \$ 27.00

The claimant (02-SAB-062) requests \$27.00 reimbursement for overnight mail fees. Claimant did not give the branch his new address when purchasing his new tabs. He called the branch on the expiration date of the old tabs and requested overnight mail delivery. The Department recommends denial of this claim because the tabs would have arrived on time if he had given the branch his new address when he purchased the new tabs.

3) Roosien Excavating, Inc. \$ 22.00

The claimant (02-SAB-063) requests \$22.00 reimbursement for a stop payment fee for a check lost by the Department. The Department recommends approval of this claim.

26. DEPARTMENT OF TRANSPORTATION

- 1) Dwight Bell \$653.14

The claimant (02-SAB-049) requests \$653.14 reimbursement for damage to his vehicle caused when he hit a pothole. After investigation, it was determined there were no hazardous conditions detected or left unresolved during the 30-day period immediately preceding this damage. The Department recommends denial of this claim.

**SECTION VI. CLAIMS - PERSONAL INJURY LOSS**

**SECTION VII. APPROVAL OF SPECIAL ITEMS**

27. DEPARTMENT OF ATTORNEY GENERAL

- 1) Requests approval for write-offs of 792 delinquent restitution accounts as uncollectible, representing a total indebtedness of \$1,062,112.49. These debts are barred by the Statute of Limitations in accordance with *MESC v Westphal*.
- 2) Requests approval for write-offs of 1,119 delinquent restitution accounts as uncollectible, representing a total indebtedness of \$1,158,637.82. These debts are barred by the Statute of Limitations in accordance with *MESC v Westphal*.
- 3) Requests approval for write-offs of 6,276 unemployment tax accounts, representing a total indebtedness of \$8,298,007.04. These debts are: barred by statute; deceased employers with no estates; discontinued corporations with no assets; or, bankrupt corporations.

28. DEPARTMENT OF COMMUNITY HEALTH

The Department's monthly report submitted pursuant to the Administrative Procedures of 0620.02. A copy of the report is on file with the State Administrative Board Secretary.

February 2002 - 2 claims approved  
March 2002 - 2 claims approved

29. DEPARTMENT OF CORRECTIONS

- 1) The Department's monthly report submitted pursuant to the Administrative Procedures of 0620.02. A copy of the report is on file with the State Administrative Board Secretary.

March 2002 - 1 claim approved

- 2) Requests permission to dispose of unclaimed and abandoned property without intrinsic value in accordance with PD-BCF-53.01, Section IV, Abandoned and Unclaimed Property from the following facilities:

Adrian Correctional Facility  
Alger Maximum Facility  
Marquette Branch Prison

30. DEPARTMENT OF MANAGEMENT & BUDGET

Requests a \$5,000 increase in their petty cash fund - \$2,000 for the State Library parking lot Pay-on-Foot system; \$2,000 for the Hall of Justice parking lot Pay-on-Foot system; and \$1,000 for the State Library gift shop cash register.

31. FAMILY INDEPENDENCE AGENCY

The FIA appropriations bill requires that liens be placed on real property when State Emergency Relief (SER) is issued for mortgage payments, land contract payments, property taxes and home repairs. The lien is required when payments exceed \$250.00 on one or a combination of these services. Such payments were made for delinquent taxes, and the recipients have prepaid the Department in full. The Department is requesting permission from the Board to release the following lien:

\$1,048.58 at 7566 E. Houghton Lake Drive, Houghton Lake, MI  
\$ 506.47 at 169 Greenwood Road, Alger, MI

32. DEPARTMENT OF TRANSPORTATION

Requests approval to adjust the allotment of federal/state/local grant funds for airport improvements at the following airports:

1.	Bad Axe	\$ 16,000.00
2.	St. James	<u>\$(16,000.00)</u>
	TOTAL	\$ 0.00

These funds are authorized in P. A. 265 of 1999, Account No. 55940.

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.

# S U P P L E M E N T A L   A G E N D A

## FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD

April 30, 2002 Meeting, 11:00 a.m.  
Bureau of Local Government Conference Room A

### SECTION I. AGENCY CONTRACTS

### SECTION II. DMB CONTRACTS

Requests approval of the following:

#### 1s. DEPARTMENT OF CAREER DEVELOPMENT

- |   |  |
|---|--|
| 1) WKBD A Subsidiary of<br>Paramount Stations<br>Southfield, MI | \$ 265,000.00 Total<br>801R2001022 To provide<br>media information concerning<br>the Talent Freeway Web Site |
|---|--|

### SECTION III. RELEASE OF FUNDS TO WORK ORDER

### SECTION IV. REVISION TO WORK ORDER

### SECTION V. CLAIMS - PERSONAL PROPERTY LOSS

### SECTION VI. CLAIMS - PERSONAL INJURY

### SECTION VII. APPROVAL OF SPECIAL ITEMS

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.