

**State of Michigan  
Records Management Services**

**Guide to Disaster Preparedness and Response**

The following websites provide information that will help Michigan's state agencies and local governments prepare for and respond to disasters. While protecting life and property are the top priority in a disaster, it is important to protect records as well. As 2005 hurricane season demonstrated, when you lose government records, buying and selling land, solving criminal cases, receiving health care and financial assistance, and fulfilling the basic administrative, fiscal and legal functions of government becomes very difficult.

American Library Association

<http://www.ala.org/ala/washoff/WOissues/disasterpreparedness/distrprep.htm>

Association of Records Managers and Administrators, Intl.

<http://www.arma.org/pdf/articles/EmergencyManagement.pdf>

<http://www.arma.org/pdf/articles/DisasterAllSizes.pdf>

Conservation Online

<http://palimpsest.stanford.edu/>

Council of State Archivists

[http://www.statearchivists.org/arc/states/res\\_disa.htm](http://www.statearchivists.org/arc/states/res_disa.htm)

<http://www.statearchivists.org/prepare/index.htm>

CoSA Framework for Emergency Preparedness

<http://cosaemergencyprep.pbwiki.com/Framework>

Disaster Recovery Journal

<http://www.drj.com>

Disaster Recovery Yellow Pages

<http://www.disaster-help.com>

dPlan: Online Disaster Planning Tool

<http://www.dplan.org/>

Federal Emergency Management Agency

<http://www.fema.gov/plan/ehp/response.shtm>

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Heritage Emergency National Task Force

<http://www.heritagepreservation.org/PROGRAMS/TFresources.html>

Library of Congress

<http://www.loc.gov/preserv/pubsemer.html>

Michigan Alliance for the Conservation of Cultural Heritage

<http://www.macch.org/disaster.php>

Michigan State Police, Emergency Management and Homeland Security Division

[http://www.michigan.gov/msp/0,1607,7-123-1593\\_3507---,00.html](http://www.michigan.gov/msp/0,1607,7-123-1593_3507---,00.html)

National Archives and Records Administration

<http://www.archives.gov/preservation/disaster-response/services.html>

<http://www.archives.gov/preservation/disaster-response/general.html>

<http://www.archives.gov/preservation/disaster-response/guidelines.html>

National Park Service

<http://www.cr.nps.gov/museum/publications/conservation/21-02.pdf>

Northeast Document Conservation Center

<http://www.nedcc.org/welcome/disaster.htm>

<http://www.nedcc.org/plam3/index3.htm>

Smithsonian Institution

<http://www.si.edu/scmre/takingcare/guidelines.htm>

Society of American Archivists, MayDay: Saving our Archives 2006

<http://www.archivists.org/mayday/MayDayActivityList.pdf>

soliNET

<http://www.solinet.net/preservation/>