

Objective 1	Integrate parent leaders into the LLG.
Activity 1	By X date, the LLG will develop and implement a policy for financial support of parents participating in the LLG (including honorarium, mileage and child care).
Responsible Staff	
From/To Date	
Expected Outcome	<ul style="list-style-type: none"> • By 9/30/14 there will be at least two (2) parent representatives participating in the LLG. • By 9/30/14 each parent representative will participate in at least 75% of the LLG meetings.
Measurement	<ul style="list-style-type: none"> • The number of parent members participating in the LLG • The percentage of meetings each parent representative participates in
Target Audience	Parents participating in community home visiting programs
Completion Date	May 31, 2014
Period Summary	As of May 31, 2014 the Kent County LLG finalized and implemented the Kent County LLG Parent Participation Financial Policy. To date, X parent LLG representatives have been reimbursed for their participation according to this policy.
Evaluation Results	At the beginning of the project (February 1, 2014), there was one (1) parent representative participating on the Kent County LLG who participated in fifty percent (50%) of the LLG meetings. As of June 30, 2014 there are two (2) parent representatives participating on the LLG and each has participated in seventy five percent (75%) of the LLG meetings.

Activity 2	By X date, the LLG will develop educational (outreach and recruitment) materials for parents to help them understand the benefit of parent participation in the LLG.
Responsible Staff	
From/To Date	
Expected Outcome	<ul style="list-style-type: none"> • By 9/30/14 there will be at least two (2) parent representatives participating in the LLG. • By 9/30/14 each parent representative will participate in at least 75% of the LLG meetings.
Measurement	<ul style="list-style-type: none"> • The number of parent members participating in the LLG • The percentage of meetings each parent representative participates in
Target Audience	Parents participating in community home visiting programs
Completion Date	April 30, 2014
Period Summary	As of April 30, 2014, The Kent County LLG has developed a brochure for the outreach and recruitment of new parents to participate on the LLG. To date, 250 brochures have been printed and 50 of the brochures have been distributed to parents participating in local HV programs.
Evaluation Results	At the beginning of the project (February 1, 2014), there was one (1) parent representative participating on the Kent County LLG who participated in fifty

	percent (50%) of the LLG meetings. As of June 30, 2014 there are two (2) parent representatives participating on the LLG and each has participated in seventy five percent (75%) of the LLG meetings.
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Objective 2	Assess LLG membership and participation and take action to increase membership and increase consistent participation.
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Activity 1	By X date, calculate membership participation inclusive of required and recommended partners.
Responsible Staff	
From/To Date	
Expected Outcome	<ul style="list-style-type: none"> • By 9/30/14 at least four (4) of the required partners participate in the LLG. • By 9/30/14 each required partner will participate in 75% of LLG meetings. • By 9/30/14 at least two (2) of the recommended partners participate in the LLG. • By 9/30/14 each recommended partner will participate in 75% of LLG meetings.
Measurement	<ul style="list-style-type: none"> • The number of required partners participating in the LLG. • The percentage of meetings required partners participate in. • The number of recommended partners participating in the LLG. • The percentage of meetings recommended partners participate in.
Target Audience	Staff from PH, SA, DHS, HS, Education, GSC, Mental Health, etc.
Completion Date	March 1, 2014
Period Summary	On March 1, 2014, members of the Kent County LLG met with TA staff from ECIC to calculate the current membership participation of both required and recommended partners. It was agreed that members of the LLG would meet with ECIC on a yearly basis to reassess membership and participation.
Evaluation Results	<p>At the beginning of the project (February 1, 2014), the following were participating in the Kent County LLG:</p> <p>PH (1) participated in 50% of the meetings DHS (2) who participated in 50% and 75% of the meetings Local HV providers (3) who participated in 25%, 50% and 50% of the meetings</p> <p>As of June 30, 2014, the following participated in the Kent County LLG:</p> <p>PH (2) participated in 75% of the meetings each SA (1) participated in 50% of the meetings DHS (2) participated in 75% of the meetings each Local HV providers (3) participated in 50% of the meetings each GSC (1) participated in 100% of the meetings</p>

Activity 2	By X date, Develop a communication plan for outreach purposes to increase participation of required and recommended individuals.
Responsible Staff	
From/To Date	
Expected Outcome	<ul style="list-style-type: none"> • By 9/30/14 at least four (4) of the required partners participate in the LLG. • By 9/30/14 each required partner will participate in 75% of LLG meetings.

	<ul style="list-style-type: none"> • By 9/30/14 at least two (2) of the recommended partners participate in the LLG. • By 9/30/14 each recommended partner will participate in 75% of LLG meetings.
Measurement	<ul style="list-style-type: none"> • The number of required partners participating in the LLG. • The percentage of meetings required partners participate in. • The number of recommended partners participating in the LLG. • The percentage of meetings recommended partners participate in.
Target Audience	Staff from PH, SA, DHS, HS, Education, GSC, Mental Health, etc.
Completion Date	March 30, 2014
Period Summary	Members of the Kent County LLG worked with XYZ Communication Group to develop a communication plan for the purposes of recruiting required and recommended partners to participate in the LLG. The plan was finalized and implemented on March 30, 2014.
Evaluation Results	<p>At the beginning of the project (February 1, 2014), the following were participating in the Kent County LLG:</p> <p>PH (1) participated in 50% of the meetings DHS (2) who participated in 50% and 75% of the meetings Local HV providers (3) who participated in 25%, 50% and 50% of the meetings</p> <p>As of June 30, 2014, the following participated in the Kent County LLG:</p> <p>PH (2) participated in 75% of the meetings each SA (1) participated in 50% of the meetings DHS (2) participated in 75% of the meetings each Local HV providers (3) participated in 50% of the meetings each GSC (1) participated in 100% of the meetings</p>