



**STATE OF MICHIGAN
LAND BANK FAST TRACK AUTHORITY BOARD
(MLBFTA)**

Joint Meeting With

**STATE OF MICHIGAN
FAIRGROUNDS ADVISORY COMMITTEE**

**DRAFT
JOINT MEETING MINUTES
Tuesday – July 17, 2012- 2:00 P.M.
Videoconference Meeting**

Michigan Economic Development Corp.
300 N. Washington Squ.
1st Floor, Lake Superior Room
Lansing, Michigan 48913

Cadillac Place State of Michigan Office Bldg.
3028 W. Grand Blvd. – 4th Floor
Conference Room –4- 620
Detroit, Michigan 48202

MLBFTA Board Members Present:

In Detroit:

Member English; Vice-Chairman
Muchmore; Member Hilfinger; Member Woosley

In Lansing:

Mark Morante for Chairman Finney; Edwin Harlin
for Member Heidel

Staff Present:

In Detroit:

Kim Homan, Michigan Land Bank
Jill Robinson, Michigan Land Bank
Penny Gutierrez, Michigan Land Bank

In Lansing:

None

SFAC Members Present:

In Detroit:

Greg O'Neal; Doris Ewing; Kim Tandy; Frank Hammer

CALL TO ORDER/ATTENDANCE CALL/SPECIAL ORDER OF THE DAY

The joint meeting of the Michigan Land Bank Fast Track Authority (MLBFTA) Board and the State of Michigan Fairgrounds Advisory Committee was called to order at 2:00 P.M. by Vice Chairman Muchmore.

Executive Secretary, Penny Gutierrez, presented the roll call. The Michigan Land Bank Fast Track Authority (MLBFTA) Board had two members present in Lansing and four members present in Detroit. The State Fairgrounds Advisory Committee (SFAC) had four members present in Detroit. A quorum was declared.

APPROVAL OF AGENDA

Vice Chairman Muchmore presented the agenda for approval:

Frank hammer requested that the agenda be amended to move number 4 to number 6; and number 6 to number 4.

Motion: Frank Hammer Supported by: Member Woosley

"To approve the agenda as amended"

MOTION APPROVED UNANIMOUSLY

APPROVAL OF JULY 11 STATE FAIRGROUNDS ADVISORY COMMITTEE

MINUTES:

The minutes of the July 11, 2012 State Fairgrounds Advisory Committee were presented for approval.

Motion: Kim Tandy / Supported by: Frank Hammer

"To approve the minutes of July 11, 2012 SFAC minutes as presented."

MOTION APPROVED UNANIMOUSLY

Extensive discussion was held regarding the role of the State Fairgrounds Advisory Committee and exactly what is expected of them. It was the general consensus of the Committee that the RFP had been drafted and revised without their input or advice, causing them to question exactly what their role is. It was also stated by several committee members that the residents have shared their thoughts on what they believe should happen with the land, but the MLBFTA has never asked for those ideas. They also stated that they feel that the project is being pushed too quickly.

The Land Bank Board pointed out that the RFP was put out for bid prior to the appointment of the Committee.

After much discussion, it was agreed by the MLBFTA to leave the deadline for the RFPs as Wednesday, July 18, at 2:00 p.m.; agreeing that the board has the ability to throw out any or all RFPs if they are not suitable after breaking the individual applicants' information down into 1) conceptual and 2) financial.

The compliant RFPs will be shared with the MLBFTA board as well as the Advisory Committee members after marking out all identifying information.

It was agreed that the Advisory Committee members will hold a joint meeting of all communities in one meeting to share the types of projects being proposed for the site and receive community input. That input will be shared with the MLBFTA board at a subsequent meeting. It was noted that the meeting must be posted in compliance with the Open Meetings Act.

After that meeting, another joint meeting with the MLBFTA and the SFAC will be scheduled to review the communities' comments on the RFPs received.

The SFAC also requested a timeline be established and shared with their membership so they know the timing of various stages of the RFP process. The MLBFTA board agreed to provide the timeline.

It was agreed that Jill Robinson will check into getting a state e-mail for the individual committee members so they do not have to use their personal e-mail for their roles on this committee.

Jill Robinson will send an e-mail to the SFAC members informing them of the number of bids received by Friday.

A joint meeting will be set up in accordance with the established timeline.

Several members from the public were present and addressed the Board and Committee with many concerns regarding the development of the property.

Vice-Chairman Muchmore thanked everyone for their input.

The meeting adjourned at 4:10 p.m.

Respectfully submitted,
Penny Gutierrez
Recording Secretary